



Management & Consulting, LLC  
250 International Parkway, Suite 280  
Lake Mary, FL 32746  
321-263-0132

***BALLANTRAE  
COMMUNITY DEVELOPMENT DISTRICT***

***Agenda Package***

***Board of Supervisors  
Regular Meeting***

***Date & Time:***

***Wednesday***

***July 29, 2020***

***6:30 pm***

***Location:***

***Zoom Conference Call***

***Audio Only***

***Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.***

## **Ballantrae Community Development District**

### **Board of Supervisors Meeting**

**Wednesday, July 29<sup>th</sup> at 6:30 PM**

**via Zoom – AUDIO ONLY**

Dear Residents,

We welcome you to join us for the Board of Supervisors Meeting to be held on Wednesday, July 29<sup>th</sup> at 6:30 PM. This meeting will be held via Zoom, an online platform that allows us to hold necessary Board meetings without having to leave the safety of your home. While many may know and have used Zoom as a video conference platform, we will be using it in audio only mode, so there will be no visual on your end to visually see, so as a note, your computer is working fine if you do not see a video stream. With Zoom you have two options for joining the meeting; telephone or computer, and it will all be audio based, meaning no video recording. Please follow the instructions below for either telephone or computer attendance. If you have any questions in regard to the agenda, please email them to [patricia.comings-thibault@dpfg.com](mailto:patricia.comings-thibault@dpfg.com) before the meeting so that they can be answered accordingly. Thank you for your patience in these trying times and we look forward to hearing from you.

#### **Join Zoom Meeting by Computer**

<https://us02web.zoom.us/j/87665667740?pwd=bnNPbFRSNmtlcWEyZHhnQkZXaTBCdz09>

**Meeting ID:** 876 6566 7740

**Password:** 472642

#### **Join Zoom Meeting by Phone**

Dial by your location – Follow the Prompts – Meeting ID – **876 6566 7740** – Hit # when it requests a participant ID

- +1 253 215 8782 US (Tacoma)
- +1 301 715 8592 US (Germantown)
- +1 346 248 7799 US (Houston)
- +1 929 205 6099 US (New York)
- +1 312 626 6799 US (Chicago)
- +1 669 900 6833 US (San Jose)

# Ballantrae

## Community Development District

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### Development Planning and Financing Group

250 International Parkway, Suite 280  
Lake Mary, FL 32746  
321-263-0132 Ext. 4205

Board of Supervisors  
**Ballantrae Community Development District**

Dear Board Members:

A Meeting of the Board of Supervisors of the Ballantrae Community Development District is scheduled for **Wednesday, July 29, 2020 at 6:30 p.m.**

*Due to current issues related to COVID-19, the Florida Governor released executive orders which allows governmental public meetings and required quorums to be completed via telephone conference. In respect of current social distancing recommendations this meeting will be conducted via telephone in order to protect the health and safety of the public. Both members of the board and the public may join this meeting via telephone as follows:*

**Call in phone number: 929-205-6099**  
**Meeting ID: 876 6566 7740**

*The advanced copy of the agenda for the emergency meeting is attached along with associated documentation for your review and consideration. Any additional support material will be distributed at the meeting.*

The agenda items are for immediate business purposes and for the health and safety of the community. Staff will present their reports at the meeting. If you have any questions, please contact me.

Sincerely,

*Patricia Comings-Thibault*

Patricia Comings-Thibault  
District Manager

District: **BALLANTRAE COMMUNITY DEVELOPMENT DISTRICT**

Meeting: Wednesday, July 29, 2020

Time: 6:30 PM

Location: Via Electronic Teleconference  
Due to COVID 19

Dial-in Number: 929-205-6099

Meeting ID: 876-6566-7740

### ***Agenda***

**I. Roll Call**

**II. Audience Comments** – *(limited to 3 minutes per individual for agenda items)*

**III. Discussion of Resident Safety and Amenities Reopening**

**IV. Professional Reports**

A. District Counsel

- Discussion of Tree Trimming Procedures

**Exhibit 1**

B. Yellowstone Landscape Maintenance Report

- Update on Gianna Way Juniper Shrubs
- Update on South Cul De Sac on Downan Point Drive
- Update on Dead and Declining Trees
- Update on Entrance Planter Redesign

C. DPFG Operations Report

- July Field Inspection Report

**Exhibit 2**

D. Engineer's Report

E. American Ecosystems Pond Reports

**Exhibit 3**

- Treatment Report for July 3, 2020
- Treatment Report for July 6, 2020
- Treatment Report for July 15, 2020

**V. Administrative Matters**

A. Consideration of the Regular Meeting Minutes – June 24, 2020

**Exhibit 4**

B. Acceptance of the Unaudited June Financial Statements

**Exhibit 5**

**VI. Business Matters**

A. Fiscal Year 2020-2021 Budget Public Hearing

1. Open Public Hearing

**VI. Business Matters (continued)**

- 2. Budget Presentation **Exhibit 6**
- 3. Public Comment
- 4. Close Public Hearing
- B. Consideration and Adoption of Resolution 2020-05 Adopting Final Budget for FY 2020-2021 **Exhibit 7**
- C. Consideration and Adoption of Resolution 2020-06 Imposing & Levying O&M Assessments for FY 2020-2021 **Exhibit 8**
- D. New Business
  - Presentation of Termination Letter to American Ecosystems **Exhibit 9**
  - Consideration of Flatwoods Environmental Proposals **Exhibit 10**
    - Aquatic Maintenance Proposal - \$34,621.80
    - Conservation Maintenance Proposal - \$20,256.00
- E. Old Business

**VII. Staff Reports**

- A. District Manager
- B. Maintenance Supervisor

**VIII. Supervisors Requests**

**IX. Audience Comments on Other Items**

**X. Adjournment**

## **EXHIBIT 1**

## Teeanna\_Kamalu

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**From:** Vivek K. Babbar <VBabbar@srvlegal.com>  
**Sent:** Monday, July 06, 2020 4:21 PM  
**To:** James Flateau  
**Cc:** Teeanna\_Kamalu  
**Subject:** RE: South cul

In my experience, most CDDs put the onus of cutting back encroaching vegetation on the landowners (unless of course, it is unhealthy per below).

Some will take on the responsibility for highly visible areas (entrances and main blvds) --- the Boards usually have their landscaping vendor keep it maintained on a regular basis. But almost none will ever take on responsibility for non-visible areas behind homes (such as wetland/conservation areas) because of access issues, impact is smaller, costs, and general homeowner sentiment of not wanting people in their back yards.

Vivek

**Vivek K. Babbar**  
[Straley Robin Vericker](#)

---

**From:** James Flateau <jflateau@ballantraecdd.org>  
**Sent:** Monday, July 6, 2020 4:06 PM  
**To:** Vivek K. Babbar <VBabbar@srvlegal.com>  
**Cc:** Teeanna\_Kamalu <teeanna.kamalu@dpfg.com>  
**Subject:** Re: South cul

All makes sense.

What do most CDDs do? Do they go out and cutback trees Routinely? Or do they let them grow and rely on landowners to cut them when they exceed landowner's preference?

Jim Flateau | (813) 215-0896  
Chair & Newsletter Editor  
Ballantrae Community Development District

On Jul 1, 2020, at 9:47 AM, Vivek K. Babbar <[VBabbar@srvlegal.com](mailto:VBabbar@srvlegal.com)> wrote:

Hi Jim,

I'll break this issue down in 2 parts:

1. Maintenance Rights/Responsibilities:
  - a. Homeowner: A homeowner (or any property owner) has the right to cut back any encroaching vegetation to their property line (whether it's tree limbs or roots). It's established Florida law.

- b. CDD: If the tree is on CDD property (or the CDD maintains it pursuant to some agreement) the CDD could, but is not obligated to, cut back the tree limbs to ensure it doesn't encroach onto someone else's property (would likely need the homeowner's permission to access/perform the work on their property).
- 2. Potential Liability:
  - a. If the tree is unhealthy and the CDD is put on notice or should have known, the CDD may be liable for any damage the tree (including tree limb) causes.
  - b. If the tree is healthy and the limb causes damage to an adjacent property owner, it is the homeowner's responsibility to "defend" their property up to their property line (but ensure that they do not damage the health of the tree).
  - c. The health of the tree should be determined by someone with knowledge and experience in the field, such as the CDD's landscaping vendor or an arborist.

Most of my CDDs inform the residents of their rights and avoid going onto the homeowner's property. If there is any concern or question about the health of the tree the CDD's landscaping vendor should be consulted. See attached article from UF that goes into more detail on page 2.

Vivek

**Vivek K. Babbar**  
Attorney at Law  
**Straley Robin Vericker**

1510 W. Cleveland Street  
Tampa, FL 33606  
Direct: 813.321.4107  
Main: 813.223.9400  
Fax: 813.223.5043  
[vbabbar@srvlegal.com](mailto:vbabbar@srvlegal.com)  
[www.srvlegal.com](http://www.srvlegal.com)

*CONFIDENTIALITY NOTE: The information contained in this transmission is privileged and confidential information intended only for the use of the individual or entity named above. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this transmission in error, do not read it. Please immediately reply to the sender that you have received this communication in error and then delete it. Thank you.*

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**From:** James Flateau <[jflateau@ballantraecdd.org](mailto:jflateau@ballantraecdd.org)>  
**Sent:** Wednesday, July 1, 2020 8:23 AM  
**To:** Vivek K. Babbar <[VBabbar@srvlegal.com](mailto:VBabbar@srvlegal.com)>  
**Cc:** Teeanna\_Kamalu <[teeanna.kamalu@dpfg.com](mailto:teeanna.kamalu@dpfg.com)>  
**Subject:** Re: South cul

Ok Also need opinions ASAP from you and Vivek on how you think we should handle this. Could be a big issue, lots of trees along walls.

Jim Flateau | (813) 215-0896  
Chair & Newsletter Editor  
Ballantrae Community Development District

On Jul 1, 2020, at 6:08 AM, Patricia\_Comings-Thibault <[patricia.comings-thibault@dpfg.com](mailto:patricia.comings-thibault@dpfg.com)> wrote:



# Handbook of Florida Fence and Property Law: Trees and Landowner Responsibility<sup>1</sup>

Michael T. Olexa and Jeffery W. Van Treese II<sup>2</sup>

## Preface

With approximately 19,000 livestock farms in the state, along with horse farms; orange groves; croplands of soybeans, sugarcane, cotton, and peanuts; and many other agricultural and livestock facilities, livestock and farming have a significant impact on Florida's economy. Florida's agricultural economy has been required to co-exist with rapid population and commercial growth in the state over the last twenty-five years. Conflicts between these interests bring to prominence issues such as the rights and responsibilities of adjoining landowners, farmers, and property owners in general. Due to the added importance placed on these areas of real property, the legal aspects of fences in the state of Florida have taken on significant importance.

This handbook is designed to inform property owners of their rights and responsibilities in terms of their duty to fence. Discussed areas include a property owner's responsibility to fence when livestock is kept on the property, the rights of adjoining landowners to fence, the placement of fences, encroachments, boundary lines, easements, contracts, nuisances, and a landowner's responsibilities towards persons who enter his or her property.

This handbook is intended to provide a basic overview of the many rights and responsibilities that farmers

and farmland owners have under Florida's fencing and property law. Readers may value this handbook because it informs them about these rights and responsibilities. However, the reader should be aware that because the laws, administrative rulings, and court decisions on which this handbook is based are subject to constant revision, portions of this handbook could become outdated at any time. This handbook should not be viewed as a comprehensive guide to fencing and property laws. Additionally, many details of cited laws are left out due to space limitations. This handbook should not be seen as a statement of legal opinion or advice by the authors on any of the legal issues discussed within. This handbook is not a replacement for personal legal advice, but is only a guide to inform the public on issues relating to fencing and property laws in Florida. For these reasons, the use of these materials by any person constitutes an agreement to hold the authors, the Institute of Food and Agricultural Sciences, the Center for Agricultural and Natural Resource Law, and the University of Florida harmless for any liability claims, damages, or expenses that may be incurred by any person as a result of reference to or reliance on the information contained in this book.

1. This is EDIS document FE962, a publication of the Food and Resource Economics Department, UF/IFAS Extension. This information is included in the Handbook of Florida Fence and Property Law, Circular 1242. Published November 1999; revised December 2006, August 2010, November 2014, and July 2018. Eugene E. Shuey, certified real estate attorney; and Patrick H. Todd, law student, Levin College of Law, University of Florida, contributed to previous versions of this publication. Please visit the EDIS website at <http://edis.ifas.ufl.edu>.
2. Michael T. Olexa, professor, Food and Resource Economics Department, and Director, Center for Agricultural and Natural Resource Law, UF/IFAS Extension, and member, Florida Bar; and Jeffery W. Van Treese II, School District of Palm Beach County, Law Academy Instructor, is a commercial litigation attorney who also holds a Ph.D. in ecology and is a member of the Florida Bar; UF/IFAS Extension, Gainesville, FL 32611.

The Institute of Food and Agricultural Sciences (IFAS) is an Equal Opportunity Institution authorized to provide research, educational information and other services only to individuals and institutions that function with non-discrimination with respect to race, creed, color, religion, age, disability, sex, sexual orientation, marital status, national origin, political opinions or affiliations. For more information on obtaining other UF/IFAS Extension publications, contact your county's UF/IFAS Extension office.

U.S. Department of Agriculture, UF/IFAS Extension Service, University of Florida, IFAS, Florida A & M University Cooperative Extension Program, and Boards of County Commissioners Cooperating. Nick T. Place, dean for UF/IFAS Extension.

Readers wishing to find further information from the Florida Statutes may access those statutes online at <http://www.leg.state.fl.us/STATUTES/>.

## Acknowledgments

We wish to acknowledge Carol Fountain and Susan Gildersleeve at University of Florida for their assistance in editing this handbook.

## Landowner Responsibilities for Trees

### What is the rule for the removal of a healthy tree on boundary line?

The removal of a tree on the boundary by one landowner without the consent or authorization of the adjoining landowner may result in liability for “reduction in value of the land resulting from removal of the tree” as well as for the “loss of the ornamental value and creature comforts provided by the tree” (*Elowsky v. Gulf Power Company*, 172 So. 2d 643, 645 [Fla. 1st DCA 1965]).

In *Elowsky v. Gulf Power Company*, a tree was located on the boundary line between the properties of the plaintiff and the defendant (*Id.* 644). The plaintiff was a police officer who worked night shifts and regularly had to sleep during the day (*Id.*). The tree shaded and cooled the bedroom during the afternoon (*Id.*). The defendant removed the tree, and the plaintiff had trouble sleeping after its removal (*Id.*). The jury awarded the plaintiff \$500 in damages (*Id.*). The First District upheld the verdict and stated:

An owner of real estate has a right to enjoy it according to his own taste and wishes, and the arrangement of buildings, shade trees, fruit trees, and the like may be very important to him, may be the result of large expense, and the modification thereof may be an injury to his convenience and comfort in the use of his premises which fairly ought to be substantially compensated, and yet the arrangement so selected by him might be no considerable enhancement of the sale value of the premises, it might not meet the taste of others, and the disturbance of that arrangement, therefore, might not impair the general market value (*Id.* 645).

### What is the liability for over-hanging branches and encroaching roots?

Branches and roots frequently extend across property lines. Whether a branch or root from a tree on an adjacent landowner's property is the responsibility of the landowner with the tree located on his or her property or the

landowner of the property to which the branches overhang or roots encroach depends upon the branches or roots themselves. If the branches or roots are healthy, then the landowner with the tree located on his or her property is not liable for damage caused by the branches or roots. The adjoining landowner may, at his or her own expense, trim back the branches or roots as he or she desires up to the property line. If the branches are dead, however, then the landowner with the tree located on his or her property may be responsible and could be liable for damages caused by the branches (1 Fla. Jur 2d Adjoining Landowners section 8 [2014]).

In *Scott v. McCarty*, a property owner brought action against a neighbor alleging that overhanging branches and roots from the neighbor's tree caused damage to his property (41 So.3d 989, 989 [Fla. 4th DCA 2010]). The Court affirmed the trial court's dismissal with prejudice of appellant's complaint for damages based upon *Gallo v. Heller*, 512 So. 2d 215, 216 (Fla. 3d DCA 1987), which explained the common law rule:

[A] possessor of land is not liable to persons outside the land for a nuisance resulting from trees and natural vegetation growing on the land. The adjoining property owner to such a nuisance, however, is privileged to trim back, at the adjoining owner's own expense, any encroaching tree roots or branches and other vegetation which has grown onto his property.

*Scott*, 41 So. 3d at 989 (quoting *Gallo*, 512 So. 2d at 216) (alterations in original).

The *Scott* court prescribes the adjoining property owner engage in self-help to combat encroaching vegetation by suggesting the landowner resort to trimming. By doing so, this leaves an open question as to what other methods of self-help are available. It is not clear whether the adjoining property owner may spray encroaching vegetation with herbicide such as glyphosate, which could translocate and kill the entire plant. Alternatively, the adjoining property owner may wish to use a stump grinder to destroy roots that have encroached onto his/her property. It is not clear whether these or other self-help methods are permitted and whether employing them would create a cause of action against by the encroaching landowner against the encroached landowner.

## Which landowner is responsible for dead or live trees falling on adjoining property?

The health of the tree may determine which landowner is responsible for damages to property. A secondary source called “Florida Jurisprudence” provides that where a dead tree falls on an adjoining property and damages that property owner’s home, the landowner who owns the property where the tree originally was located is responsible for damages (1 Fla. Jur 2d Adjoining Landowners section 8 [2014]). Alternatively, Florida Jurisprudence provides that where a live tree falls on an adjoining property and damages that property owner’s home, the adjoining property landowner is responsible for damages. Put another way, consider Landowner A (property owner of tree) and Landowner B (adjoining landowner). If Landowner A’s dead tree falls on Landowner B’s property, Landowner A is responsible for damages. Conversely, if Landowner A’s living/live tree falls on Landowner B’s property, Landowner B is responsible for damages.

However, there is no case law discussing the live/dead tree distinction discussed in Florida Jurisprudence. Florida Jurisprudence is not binding authority and a court may disregard it when adjudicating a case. Under a negligence theory, one could argue that a dead tree is a hazard that could cause foreseeable damage to a neighboring property. In other words, it is foreseeable that a dead tree will fail (especially during a storm), which creates a common law duty of care to remove the dead tree in order to prevent damage to neighboring property. Under this theory, the duty to remove trees may not be limited to dead trees, but may also include live trees with a high risk of failure such as trees with co-dominant leaders and girdling roots. As of this writing, there is no case law on point discussing the duty owed by landowners to remove dead/hazardous trees to prevent damage to neighboring landowners. It will be up to future courts to decide this point.

## Summary

A landowner is not liable to the adjoining property owner for an alleged nuisance caused by overhanging branches and roots from a tree on his or her property; however, the adjoining property owner is legally entitled to trim back, at the adjoining owner’s own expense and only up to the property line, any encroaching tree roots or branches and other vegetation that had grown onto his or her property. If the branches or roots are dead, or a dead tree falls onto the adjoining landowner’s property, then the landowner of the property where the tree was originally located may be responsible. If a live tree falls onto the adjoining

landowner’s property, then the adjoining landowner is responsible for any damages.

## Further Information

Circular 1242, Handbook of Florida Fence and Property Law [http://edis.ifas.ufl.edu/TOPIC\\_BOOK\\_Florida\\_Fence\\_and\\_Property\\_Law](http://edis.ifas.ufl.edu/TOPIC_BOOK_Florida_Fence_and_Property_Law)











## **EXHIBIT 2**



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**BALLANTRAE  
COMMUNITY DEVELOPMENT  
DISTRICT  
JULY 2020  
FIELD INSPECTION REPORT**



# TABLE CONTENT

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- ✕ Summary
- ✕ Landscape
  - + Turf
  - + Front Entrance
  - + Front Ponds and Easement
  - + Entrances
  - + Shrubs
- ✕ Yellowstone Walkthrough

# SUMMARY

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- The turf looks healthy, landscaping around the clubhouse is manicured.
- Previous maintenance items have been addressed.
- Some weeding is needed around the annual flowers.
- Ponds are clean and free of algae. Surrounding shrubs and the trees are manicured and look healthy.

# LANDSCAPE

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Review of landscape services



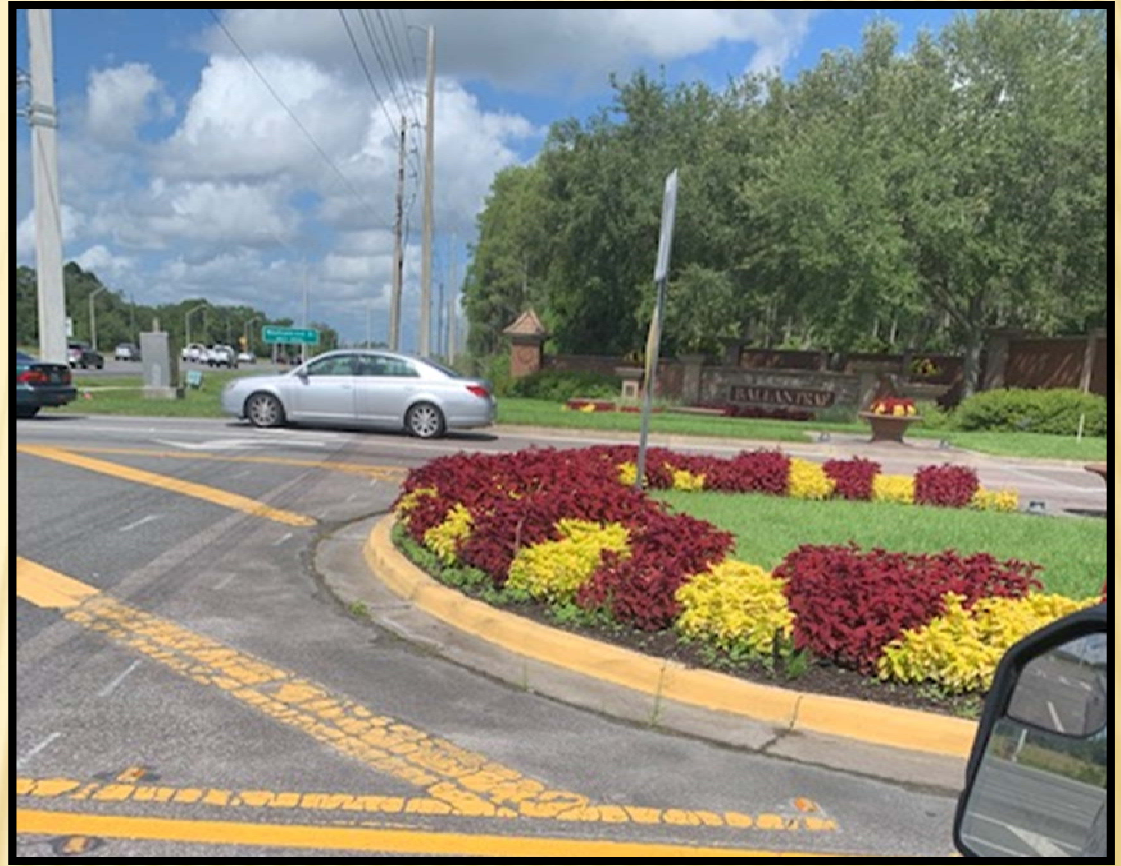
# TURF

- This image shows the condition of the turf and clubhouse entrance.



# FRONT ENTRANCE

- This image shows the condition of the annual beds at the front entrance, some weeds spotted.





# FRONT PONDS AND EASEMENT

- This image shows the pond at the front entrance that was mowed.



# ENTRANCES

- This image shows the Cunningham entrance, some weeds spotted.





# SHRUBS

- This image shows the shrubs and surrounding landscaping along Ballantrae Boulevard.

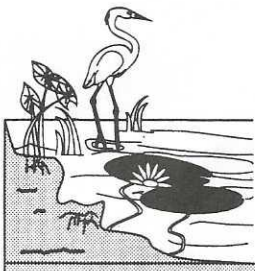




# YELLOWSTONE WALKTHROUGH

- The turf looks healthy.
- Some weeding at the front entrance is needed and should be on schedule.
- Ponds are clean and free of algae.

## **EXHIBIT 3**



# American Ecosystems, Inc.®

Serving Florida Statewide



AQUATIC MANAGEMENT SERVICES

## TREATMENT REPORT

P.O. Box 40517  
St. Petersburg, FL 33743-0517  
Phone (727) 545-4404

CUSTOMER: Ballentree ACCOUNT # \_\_\_\_\_

BIOLOGIST: Fitzhenry DATE: 7/3/20 TIME: \_\_\_\_\_

SITE	WEEDS TREATED					DAYS RESTRICTED
	ALGAE	GRASSES	UNDERWATER	FLOATING	TERRESTRIAL	
<u>Cutbacks</u>		✓			✓	

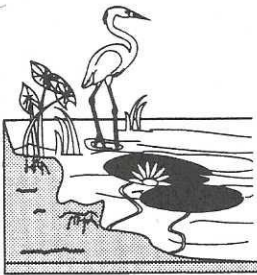
SITE	OTHER SERVICES PROVIDED						
	BACTERIAL TEST (FECAL COLIFORM)	FISH STOCKING	MECHANICAL WEED REMOVAL	AQUATIC PLANT INSTALLATION	CLARIFICATION	POND DYE	AERATION SYSTEM SERVICING

COMMENTS: A portion of the cutbacks were  
treated but did not finish due  
to being ask to stop

Customers Signature \_\_\_\_\_

Date

7/3/20



Serving Florida Statewide



# American Ecosystems, Inc.®

AQUATIC MANAGEMENT SERVICES

P.O. Box 40517  
St. Petersburg, FL 33743-0517  
Phone (727) 545-4404

## TREATMENT REPORT

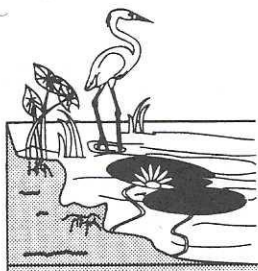
CUSTOMER: Ballentrac ACCOUNT # \_\_\_\_\_BIOLOGIST: Fitzhenry DATE: 7/6/20 TIME: \_\_\_\_\_

SITE	WEEDS TREATED					DAYS RESTRICTED
	ALGAE	GRASSES	UNDERWATER	FLOATING	TERRESTRIAL	
All		✓			✓	0
4, 6, 9, 11, 12, 15, 14	✓					
20, 19, 37, 29	✓					

SITE	OTHER SERVICES PROVIDED						
	BACTERIAL TEST (FECAL COLIFORM)	FISH STOCKING	MECHANICAL WEED REMOVAL	AQUATIC PLANT INSTALLATION	CLARIFICATION	POND DYE	AERATION SYSTEM SERVICING

COMMENTS: All sites treated for invasive growth as needed, sites 4, 6, 9, 11, 12, 15, 14, 20, 19, 37, 29 treated for algaeCustomers Signature \_\_\_\_\_ Date 7/6/20





Serving Florida Statewide



# American Ecosystems, Inc.®

AQUATIC MANAGEMENT SERVICES

P.O. Box 40517  
St. Petersburg, FL 33743-0517  
Phone (727) 545-4404

## TREATMENT REPORT

CUSTOMER: Ballentrac ACCOUNT # \_\_\_\_\_BIOLOGIST: Fitzhenry DATE: 7/15/20 TIME: \_\_\_\_\_

SITE	WEEDS TREATED					DAYS RESTRICTED
	ALGAE	GRASSES	UNDERWATER	FLOATING	TERRESTRIAL	
<u>All</u>		✓				

SITE	OTHER SERVICES PROVIDED						
	BACTERIAL TEST (FECAL COLIFORM)	FISH STOCKING	MECHANICAL WEED REMOVAL	AQUATIC PLANT INSTALLATION	CLARIFICATION	POND DYE	AERATION SYSTEM SERVICING

COMMENTS: All sites treated for terpedo  
grass as needed, sites 9, 11, 12, 14, 15  
also treated with Don boat

Customers Signature \_\_\_\_\_ Date 7/15/20

## **EXHIBIT 4**

1 **MINUTES OF MEETING**

2 **BALLANTRAE**

3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Regular Meeting of the Board of Supervisors of the Ballantrae Community Development  
5 District was held on Wednesday, June 24, 2020 at 6:30 p.m. via electronic teleconference due to COVID-  
6 19, per Governor's Executive Order 20-69.

7 **FIRST ORDER OF BUSINESS – Roll Call**

8 Mr. Fleteau called the meeting to order and conducted roll call.

9 Present and constituting a quorum were:

10 James Fleteau	Board Supervisor, Chairman
11 Steve Bobick	Board Supervisor, Assistant Secretary
12 Tony Thomas	Board Supervisor, Assistant Secretary
13 Chris Milano	Board Supervisor, Assistant Secretary

14 Also present were:

15 Patricia Thibault	District Manager, DPFM Management & Consulting
16 Teeanna Kamalu	Associate Manager, DPFM Management & Consulting
17 Garry Kubler	Maintenance Supervisor

18 *The following is a summary of the discussions and actions taken at the June 24, 2020 Ballantrae CDD*  
19 *Board of Supervisors Emergency Meeting.*

20 **SECOND ORDER OF BUSINESS – Audience Comments**

21 There being none, the next item followed.

22 **THIRD ORDER OF BUSINESS – Discussion of Resident Safety and Amenities Reopening**

23 Ms. Thibault gave an overview of the mask order under effect for Pasco County. Mr. Fleteau  
24 noted measures currently being taken with amenities, particularly with the pool, and expressed  
25 concerns regarding the upward trajectory in cases in Pasco and surrounding counties, advising  
26 generally against opening further amenities per CDC guidelines. Mr. Fleteau recalled opening the  
27 pool for swim times prior to 3 p.m., upon resident suggestions. Discussion ensued.

28 **FOURTH ORDER OF BUSINESS – Professional Reports**

29 A. District Counsel

30 B. Exhibit 1: Yellowstone Landscape Maintenance Report – June 15, 2020

31 ➤ Exhibit 2: Consideration of Yellowstone Proposals

32 — Summer Annuals Installation Proposal - \$3,757.38

33 Mr. Fleteau advised, per direction at a previous meeting, that annuals were a line  
34 item in the budget and did not need to come before the Board for approval.

35 On a MOTION by Mr. Milano, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board  
36 approved the Yellowstone Annual Bed Soil Replenishment Proposal, in the amount of \$301.38, for the  
37 Ballantrae Community Development District.

38 — Main Line Repair Proposal - \$145.98

On a MOTION by Mr. Bobick, SECONDED by Mr. Thomas, WITH ALL IN FAVOR, the Board approved the Yellowstone Main Line Repair Proposal, in the amount of \$145.98, for the Ballantrae Community Development District.

C. DPFPG Operations Report

➤ Exhibit 3: June Field Report

➤ Exhibit 4: June Pond Report

Mr. Fleteau requested clarification as to the extent and nature of growth on ponds.

Mr. Fleteau discussed issues with trees in an invasive zone, and discussion ensued.

On a MOTION by Mr. Bobick, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board approved for Mr. Mahar to perform a study on the trees behind residential homes with calculations for stump grinding, to bring back to the next meeting, for the Ballantrae Community Development District.

D. Engineer's Report

E. American Ecosystems Pond Reports

➤ Exhibit 5: Treatment Report for May 29, 2020

➤ Exhibit 6: Treatment Report for June 12, 2020

**FIFTH ORDER OF BUSINESS – Administrative Matters**

A. Exhibit 7: Consideration of the Regular Meeting Minutes – May 27, 2020

On a MOTION by Mr. Bobick, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board approved the May 27, 2020 regular meeting minutes, for the Ballantrae Community Development District.

B. Exhibit 8: Acceptance of the Unaudited May Financial Statements

On a MOTION by Mr. Milano, SECONDED by Mr. Thomas, WITH ALL IN FAVOR, the Board accepted the Unaudited May Financial Statements, for the Ballantrae Community Development District.

**SIXTH ORDER OF BUSINESS – Business Matters**

A. New Business

➤ Exhibit 9: Consideration of LED Pool Lights Proposals

— GPS Pools Inc. - \$1,225.23

— GPS Pools Inc. - \$4,702.75

— The Pool Doctor - \$6,350.00

— The Pool Doctor - \$7,400.00

Mr. Fleteau asked whether the proposals were a necessary action to take, and Mr. Kubler noted chlorine leaking into the lights. Mr. Fleteau requested clarification as to the scope of what each of the proposals entailed. Mr. Kubler fielded a number of questions from Supervisors regarding the light replacements, with Mr. Kubler speaking repeatedly in favor of the first GPS Pools Inc. proposal.



On a MOTION by Mr. Bobick, SECONDED by Mr. Thomas, WITH ALL IN FAVOR, the Board approved the GPS Pools Inc. LED Pool Lights Proposal, in the amount of \$1,225.23, for the Ballantrae Community Development District.

➤ Exhibit 10: Consideration of The Pool Doctor Splash Pad Repair Proposal - \$9,360.00

Mr. Flateau expressed concerns with the amount of repairs the vendor had needed to conduct on the splash pad they had installed, and asked whether the District Engineer could be consulted with. Discussion ensued. This item was tabled to the next meeting, following the Chair's requests for a memo from the vendor detailing the issues with the splash pad, the correct way for a permanent fix, and information on the warranty.

B. Old Business

➤ Exhibit 11: Ratification of Himes Electrical Service, Inc. Braemar Landscape Light Repair Proposal - \$194.00

On a MOTION by Mr. Bobick, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board approved the ratification of the Himes Electrical Service, Inc. Braemar Landscape Light Repair Proposal, in the amount of \$194.00, for the Ballantrae Community Development District.

**SEVENTH ORDER OF BUSINESS – Staff Reports**

A. District Manager

➤ Exhibit 12: DPFG District Management Agreement First Addendum

Mr. Flateau recommended a change to the termination clause where District Counsel would write the letter of termination, and for Exhibit A to be part of the contract.

On a MOTION by Mr. Bobick, SECONDED by Mr. Thomas, WITH ALL IN FAVOR, the Board approved the DPFG District Management Agreement First Addendum, as amended, for the Ballantrae Community Development District.

Ms. Thibault noted that the Executive Order allowing for telephonic meetings had been extended through July 31, and anticipated a July telephonic meeting for the District Board.

B. Maintenance Supervisor

**EIGHTH ORDER OF BUSINESS – Supervisors Requests**

There being none, the next item followed.

**NINTH ORDER OF BUSINESS – Audience Comments on Other Items**

There being none, the next item followed.

**TENTH ORDER OF BUSINESS – Adjournment**

Mr. Flateau asked for final questions, comments, or corrections before requesting a motion to adjourn the meeting. There being none, Mr. Thomas made a motion to adjourn the meeting.

On a MOTION by Mr. Thomas, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board adjourned the meeting for the Ballantrae Community Development District.

109 **BALLANTRAE EXPENDITURE APPROVALS FOR THE MONTH OF JUNE 2020**

Line Item No.	Line Title	Description	Vendor	Amount
Line 62	Irrigation Repairs and Maintenance	Main Line Repair Proposal	Yellowstone Landscape	\$145.98
Line 64	Sod & Seed Replacement	Annual Bed Soil Replenishment	Yellowstone Landscape	\$301.38
Line 74	Street/Decorative Light Maintenance	Braemar Landscape Light Repair	Himes Electrical Service, Inc.	\$194.00
Line 91	Pool/Fountain/Splash Pad Maintenance	LED Pool Lights	GPS Pools Inc.	\$1,225.23

110 *\*Each person who decides to appeal any decision made by the Board with respect to any matter*  
111 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*  
112 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

113 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**  
114 **meeting held on \_\_\_\_\_.**

115

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Signature**

116

\_\_\_\_\_  
**Printed Name**

\_\_\_\_\_  
**Printed Name**

117

118 **Title:**    ☐ **Secretary**    ☐ **Assistant Secretary**

**Title:**    ☐ **Chairman**    ☐ **Vice Chairman**

## **EXHIBIT 5**

# Ballantrae Community Development District

Financial Statements  
(Unaudited)

Period Ending  
June 30, 2020



**BALLANTRAE CDD**  
**Financial Report Summary - General Fund**  
**As of June 30, 2020**

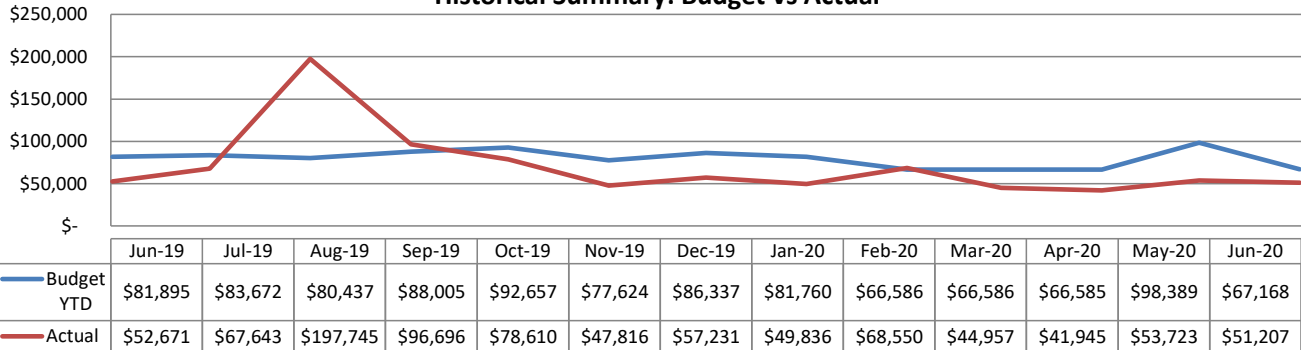
**a. FUND BALANCE:**

For The Period Ending	6/30/2019 Actual	6/30/2020 Actual	Variance
CASH OPER. ACCT	\$ 625,841	\$ 598,713 (a)	\$ (27,128)
CASH DEBIT CARD	1,882	1,584	(298)
INVESTMENTS	-	-	-
LESS: ACCOUNTS PAYABLE	12,516	9,609	(2,907)
DUE TO OTHER FUNDS	5,453	5,567	114
<b>NET CASH BALANCE</b>	<b>\$ 609,754</b>	<b>\$ 585,122</b>	<b>\$ (24,221)</b>
UNRESERVED GF BALANCE (UN-ASSIGNED)	\$ 608,663	\$ 620,076	\$ 11,413
NONSPENDABLE PREPAID ITEM	158	1,150	992
RESERVE GF BALANCE (ASSIGNED) - OPERATIONS	-	-	-
<b>TOTAL GENERAL FUND BALANCE</b>	<b>\$ 608,821</b>	<b>\$ 621,226</b>	<b>\$ 12,405</b>

**b. REVENUE AND EXPENDITURES (FY 2020 YTD):**

% TAX ASSESSMENTS COLLECTED	100% ACTUAL YEAR-TO-DATE	BUDGET YEAR-TO-DATE	FAVORABLE (UNFAVORABLE) VARIANCE
TOTAL REVENUE (YTD) COLLECTED	\$ 1,025,683	\$ 1,024,660	\$ 1,023
EXPEND. (YTD) BEFORE OTHER SOURCES & USES	(493,875)	(703,692)	209,817
<b>NET OPERATING CHANGE</b>	<b>\$ 531,808</b>	<b>\$ 320,968</b>	<b>\$ 210,840</b>

**Historical Summary: Budget vs Actual**



Emergency Reserve Transfer of \$20K occurred in Mar' 2020

Asset Reserve Transfer of \$47.5K occurred in Apr' 2020

Park Development Reserve Transfer of \$37.5K occurred in Apr' 2020

**Ballantrae CDD**  
**Balance Sheet**  
**June 30, 2020**

	GENERAL FUND	RESERVE FUND	DS-2015 FUND	TOTAL
1 <b><u>ASSETS:</u></b>				
2 CASH - OPERATING ACCTS	\$ 598,713	-	-	\$ 598,713
4 CASH - DEBIT CARD BU	1,584	-	-	1,584
6 INVESTMENTS:				
8 ASSET RESERVE	-	415,451	-	415,451
9 EMERGENCY RESERVE	-	106,578	-	106,578
10 PARK DEVELOPMENT	-	1,014,548	-	1,014,548
11 BILL PAYMENT RESERVE	-	153,675	-	153,675
13 REVENUE-SERIES 2015	-	-	161,839	161,839
14 RESERVE-SERIES 2015	-	-	222,968	222,968
15 PREPAYMENT-SERIES 2015	-	-	7,348	7,348
16 ACCOUNTS RECEIVABLE	93	-	-	93
17 ASSESSMENTS RECEIVABLE -ON ROLL	-	-	-	-
18 DUE FROM OTHER FUNDS	36,012	-	5,567	41,578
19 DEPOSITS	1,150	-	-	1,150
20 PREPAID ITEMS	-	-	-	-
21 <b>TOTAL ASSETS</b>	<b>\$ 637,552</b>	<b>\$ 1,690,252</b>	<b>\$ 397,722</b>	<b>\$ 2,725,525</b>
22				
23 <b><u>LIABILITIES:</u></b>				
24 ACCOUNTS PAYABLE	\$ 9,609	\$ -	\$ -	\$ 9,609
27 DUE TO OTHER FUNDS	5,567	36,012	-	41,578
28 DEFERRED REVENUE ON-ROLL	-	-	-	-
29				
30 <b><u>FUND BALANCE:</u></b>				
31 NON SPENDABLE (Deposits & Prepaid)	1,150	-	-	1,150
32				
33 ASSIGNED	-	1,654,240	397,722	2,051,962
34 UNASSIGNED	621,226	-	-	621,226
36 <b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$ 637,552</b>	<b>\$ 1,690,252</b>	<b>\$ 397,722</b>	<b>\$ 2,725,525</b>

**Ballantrae CDD**  
**General Fund**  
**Statement of Revenue, Expenses and Changes in Fund Balance**  
**For The Period Beginning October 1, 2019 Ending June 30, 2020**

	FY 2020 AMENDED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE Amended vs Actual YTD (Left to Spend)	VARIANCE YTD vs Actual YTD FAV (UNFAV)
<b>1 O&amp;M REVENUES:</b>					
2 LANDOWNER ASSESSMENTS (NET)	\$ 1,024,660	1,024,660	\$ 1,025,683	\$ (1,023)	\$ 1,023
3 EXCESS FEES CARRYFORWARD PREVIOUS YEARS	2,812	-	-	(2,812)	-
4 CARRYOVER FROM PREVIOUS YEARS (FUND BALANCE FORWARD)	-	-	-	-	-
5 OTHER INCOME (Access Cards & Misc )	-	-	7,445	7,445	7,445
6 TRANSFER IN FROM RESERVE FUNDS	-	-	-	-	-
<b>7 TOTAL REVENUE</b>	<b>1,027,472</b>	<b>1,024,660</b>	<b>1,033,128</b>	<b>3,610</b>	<b>8,468</b>
<b>9 O&amp;M ADMINISTRATIVE EXPENDITURES:</b>					
<b>10 BOARD OF SUPERVISORS</b>					
11 SUPERVISOR STIPENDS	14,000	10,500	7,600	6,400	2,900
12 NEWSLETTER - BIMONTHLY PRINT & MAILING	10,000	7,500	4,681	5,319	2,819
13 WEBSITE SERVER & NAME	880	880	1,761	(881)	(881)
14 PUBLIC OFFICIALS LIABILITY INSURANCE	2,625	2,625	2,563	62	62
<b>15 MANAGEMENT SERVICES</b>					
16 ADMINISTRATIVE SERVICES	-	-	-	-	-
17 DISTRICT MANAGEMENT	53,200	39,900	39,900	13,300	-
18 FINANCIAL CONSULTING SERVICES	-	-	-	-	-
19 ACCOUNTING SERVICES	-	-	-	-	-
<b>20 ENGINEERING &amp; LEGAL SERVICES</b>					
21 DISTRICT ENGINEER	18,000	15,641	16,007	1,993	(366)
22 DISTRICT COUNSEL	17,300	12,975	12,549	4,751	426
<b>23 ADMINISTRATIVE: OTHER</b>					
24 ANNUAL FINANCIAL AUDIT	3,700	2,775	-	3,700	2,775
25 DISCLOSURE REPORT	1,000	750	-	1,000	750
26 TRUSTEES FEES	3,772	2,829	-	3,772	2,829
27 PROPERTY APPRAISER FEE	150	150	150	-	-
28 LEGAL ADVERTISING	750	750	801	(51)	(51)
29 ARBITRAGE REBATE CALCULATION	650	500	500	150	-
30 DUES: LICENSES AND FEES	1,200	900	406	794	494
31 COMPLIANCE WITH ADA	2,480	1,860	-	2,480	1,860
32 ADMINISTRATIVE CONTINGENCY	5,000	3,750	864	4,136	2,886
<b>33 O&amp;M ADMINISTRATIVE SUBTOTAL:</b>	<b>134,707</b>	<b>104,285</b>	<b>87,782</b>	<b>46,925</b>	<b>16,503</b>
<b>35 INSURANCE</b>					
36 GENERAL LIABILITY	3,032	3,032	2,960	(72)	72
37 PROPERTY CASUALTY	14,188	14,188	13,905	(283)	283
<b>38 TOTAL INSURANCE</b>	<b>17,220</b>	<b>17,220</b>	<b>16,865</b>	<b>(355)</b>	<b>355</b>
<b>40 UTILITY SERVICES</b>					
41 ELECTRIC UTILITY SERVICES	23,000	17,250	16,562	6,438	688
42 ELECTRIC UTILITY - RECREATION FACILITIES	15,500	11,625	8,166	7,334	3,459
43 ELECTRIC STREET LIGHTING	103,500	77,625	75,847	27,653	1,778
44 UTILITY - WATER - CLUBHOUSE & POOLS	14,000	10,500	4,009	9,991	6,491
45 STORMWATER ASSESSMENT	2,200	1,650	-	2,200	1,650
<b>46 TOTAL UTILITY SERVICES</b>	<b>158,200</b>	<b>118,650</b>	<b>104,584</b>	<b>53,616</b>	<b>14,066</b>
<b>48 LAKES/PONDS &amp; LANDSCAPE</b>					
<b>49 LAKES/PONDS: CONTRACTS</b>					
50 AQUATIC CONTRACT	22,800	17,100	17,100	5,700	-
51 WETLAND BUFFER SPRAY CONTRACT	14,400	10,800	15,192	(792)	(4,392)
<b>52 LAKES/PONDS: OTHER</b>					
53 FOUNTAIN REPAIRS & MAINTENANCE	3,000	2,250	485	2,515	1,765
54 MITIGATION AREAS: MONITOR & MAINTAIN	1,500	1,125	-	1,500	1,125
55 LAKE/POND REPAIRS	10,000	7,500	-	10,000	7,500
56 INSTALL/REPLACE AQUATIC PLANTS	5,000	3,750	-	5,000	3,750
<b>57 LANDSCAPING: CONTRACTS</b>					
58 LANDSCAPE MAINTENANCE CONTRACT	144,240	108,180	108,173	36,067	7
59 LANDSCAPE SECONDARY CONTRACT	31,212	23,409	-	31,212	23,409
60 LANDSCAPE OVERSIGHT/MGMT	-	-	-	-	-
<b>61 LANDSCAPING: OTHER</b>					
62 IRRIGATION REPAIRS AND MAINTENANCE	14,000	10,500	4,100	9,900	6,400
63 REPLACE PLANTS, MULCH & TREES	36,500	27,375	8,393	28,107	18,982
64 SOD & SEED REPLACEMENT	10,000	7,500	-	10,000	7,500
65 LANDSCAPE ENHANCEMENT	-	-	-	-	-
66 EXTRA MOWINGS DURING RAINY SEASON	5,000	3,750	-	5,000	3,750
67 RUST PREVENTION FOR IRRIGATION SYSTEM	10,380	7,785	6,920	3,460	865
68 FIELD MISCELLANEOUS (INCLUSIVE OF TRAPPER)	13,000	9,750	317	12,683	9,433
<b>69 LAKES/PONDS &amp; LANDSCAPE TOTAL</b>	<b>321,032</b>	<b>240,774</b>	<b>160,681</b>	<b>160,351</b>	<b>80,093</b>
<b>71 STREETS, SIDEWALKS, MAINTENANCE &amp; OPERATIONS</b>					
<b>72 STREETS &amp; SIDEWALKS</b>					
73 ENTRY & WALLS MAINTENANCE	2,000	1,500	-	2,000	1,500
74 STREET/DECORATIVE LIGHT MAINTENANCE	1,000	750	-	1,000	750
75 SIDEWALK REPAIR & MAINTENANCE	1,500	1,125	-	1,500	1,125
<b>76 MAINTENANCE STAFF</b>					
77 EMPLOYEE - SALARIES	81,373	61,030	48,608	32,765	12,421
78 EMPLOYEE - P/R TAXES	6,978	5,234	5,448	1,530	(215)
79 EMPLOYEE - WORKERS COMP	3,325	3,322	3,322	3	-
80 PAYROLL FEES	1,900	1,425	1,289	611	136
81 EMPLOYEE- HEALTH & PHONE STIPENDS	9,600	7,200	6,530	3,070	670
82 MILEAGE	1,100	825	97	1,003	728
<b>83 STREETS, SIDEWALKS, MAINTENANCE &amp; OPERATIONS SUBTOTAL</b>	<b>108,776</b>	<b>82,410</b>	<b>65,295</b>	<b>43,481</b>	<b>17,115</b>
<b>85 CLUBHOUSE &amp; SAFETY &amp; SECURITY</b>					

**Ballantrae CDD**  
**General Fund**  
**Statement of Revenue, Expenses and Changes in Fund Balance**  
**For The Period Beginning October 1, 2019 Ending June 30, 2020**

	FY 2020 AMENDED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE Amended vs Actual YTD (Left to Spend)	VARIANCE YTD vs Actual YTD FAV (UNFAV)
86 CLUBHOUSE & MISCELLANEOUS					
87 PARK/FIELD REPAIRS	7,200	5,400	532	6,668	4,868
88 CLUBHOUSE FACILITY MAINTENANCE	9,000	6,750	1,810	7,190	4,940
89 CLUBHOUSE TELEPHONE/INTERNET/FAX	4,200	2,936	3,258	942	(322)
90 MISCELLANEOUS SUPPLIES (Inclusive of Debit Card)	3,500	2,625	-	3,500	2,625
91 POOL/FOUNTAIN/SPLASH PAD MAINTENANCE	10,000	7,500	7,005	2,995	495
92 POOL PERMITS	750	705	705	45	-
93 SEASONAL LIGHTING	20,000	18,352	18,352	1,648	-
94 PEST CONTROL	520	320	320	200	-
95 CLUBHOUSE EXTERIOR FURNISHINGS	-	-	-	-	-
96 CLUBHOUSE CLEANING	-	-	-	-	-
97 CLUBHOUSE MISCELLANEOUS	7,500	5,625	1,450	6,050	4,175
98 SAFETY & SECURITY					
99 PART-TIME LAW ENFORCEMENT DETAILS	50,000	37,500	21,020	28,980	16,480
100 SALARY FOR SUMMER MONITOR AT BOTH POOLS	23,500	17,625	2,538	20,962	15,087
101 EMPLOYEE PAYROLL TAXES	2,000	1,500	-	2,000	1,500
102 EMPLOYEE WORKER'S COMP	1,300	975	-	1,300	975
103 VIDEO SURVEILLANCE	-	-	-	-	-
104 SECURITY - OTHER (GATE SERVICE)	1,000	1,000	1,681	(681)	(681)
105 CLUBHOUSE & SAFETY & SECURITY	140,470	108,813	58,669	81,801	50,144
106					
107 O&M CONTINGENCY & CAPITAL PROJECTS					
108 O&M CONTINGENCY	42,053	31,540	-	42,053	31,540
109 ENTRANCES & OTHER PLANT REPLACEMENT	-	-	-	-	-
110 WALL & STRUCTURE PAINTING	-	-	-	-	-
111 INVASIVE & UNDESIRABLE PLANT REMOVAL	-	-	-	-	-
112 TOTAL O&M CONTINGENCY & CAPITAL PROJECTS	42,053	31,540	-	42,053	31,540
113					
114 TOTAL EXPENDITURES BEFORE OTHER FINANCING SOURCES	922,458	703,692	493,875	427,873	209,817
115					
116 EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	105,014	320,968	539,254	431,483	218,286
117					
118 OTHER FINANCING SOURCES AND (USES)					
119 RESERVES TRANSFERS OUT-OTHER FINANCING USES					
120 EMERGENCY RESERVE	20,000	20,000	20,000	-	-
121 ASSET RESERVE	47,500	47,500	47,500	-	-
122 BILL PAYMENT RESERVE	-	-	-	-	-
123 PARK DEVELOPMENT RESERVE	37,514	37,514	37,514	-	-
124 TOTAL OTHER FINANCING SOURCES & USES	105,014	105,014	105,014	-	-
125					
126 O&M TOTAL EXPENDITURES	1,027,472	808,706	598,889	427,873	209,817
127					
128 NET CHANGE IN FUND BALANCE	-	215,954	434,240	431,483	218,286
129 BEGINNING FUND BALANCE GENERAL FUND (adjusted for FY19)	933	250,256	188,119	250,256	188,119
130 LESS FUND BALANCE FORWARD	-	-	-	-	-
131 ENDING FUND BALANCE GENERAL FUND	933	466,210	622,359	681,739	406,405
132 ENDING FUND BALANCE - RESERVE FUND (Stmt 2)	1,710,380	-	-	-	-
133 TOTAL FUND BALANCE - GENERAL & RESERVE FUNDS					
134 ADJUSTED FUND BALANCE	\$ 1,711,313	\$ 466,210	\$ 622,358	\$ 681,739	\$ 406,405



**Ballantrae CDD**  
**Reserve Fund**  
**Statement of Revenue, Expenses and Changes in Fund Balance**  
**For The Period Beginning October 1, 2019 Ending June 30, 2020**

	FY 2020 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
<b>REVENUE</b>				
<b>INTEREST REVENUE</b>				
MMK - PARK DEVELOPMENT (interest)	\$ -	-	\$ 3,463	\$ 3,463
MMK - ASSET RESERVE (interest)	-	-	1,227	1,227
MMK - EMERGENCY RESERVE (interest)	-	-	279	279
MMK - BILL PAYMENT RESERVE (interest)	-	-	542	542
INTEREST EARNINGS	-	-	-	-
<b>TOTAL REVENUE</b>	<b>-</b>	<b>-</b>	<b>5,511</b>	<b>5,511</b>
<b>RESERVES EXPENDITURES</b>				
EMERGENCY RESERVE	-	-	12,023	12,023
ASSET RESERVE	-	-	23,989	23,989
PARK DEVELOPMENT RESERVE	-	-	-	-
PROJECTS (Contingency)	-	-	-	-
<b>TOTAL RESERVES EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>36,012</b>	<b>-</b>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>(30,501)</b>	<b>5,511</b>
<b>OTHER FINANCING SOURCES</b>				
TRANSFER IN - PARK DEVELOPMENT	37,514	-	37,514	37,514
TRANSFER IN - BILL PAYMENT	-	-	-	-
TRANSFER IN (OUT) - ASSET RESERVE	47,500	-	47,500	47,500
TRANSFER IN (OUT) - EMERGENCY RESERVE	20,000	-	20,000	20,000
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>105,014</b>	<b>-</b>	<b>105,014</b>	<b>105,014</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>105,014</b>	<b>-</b>	<b>74,513</b>	<b>110,525</b>
<b>FUND BALANCE - BEGINNING</b>	<b>-</b>	<b>-</b>	<b>1,579,726</b>	<b>1,579,726</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 105,014</b>	<b>\$ -</b>	<b>\$ 1,654,239</b>	<b>\$ 1,690,251</b>

	FY 2017	FY 2018 Adopted	Total FY 2018 (includes interest)	FY 2019 ADOPTED	FY 2019 PROPOSED AMENDED	FY 2019 ADOPTED AMENDED	FY 2020 ADOPTED
RESERVE BALANCE SUMMARY							
PARK DEVELOPMENT	610,035	175,000	787,486	175,000	-	962,486	1,000,000
ASSET RESERVE	354,676	41,878	397,872	46,600	(55,204)	389,268	436,768
EMERGENCY RESERVE	226,864	-	227,660	20,000	(145,254)	102,406	122,406
BILL PAYMENT RESERVE	150,678	-	151,206	-	-	151,206	151,206
	1,342,253	216,878	1,564,224	241,600	(200,458)	1,605,366	1,710,380

**Ballantrae CDD**  
**Debt Service Fund -Series 2015**  
**Statement of Revenue, Expenses and Changes in Fund Balance**  
**For The Period Beginning October 1, 2019 Ending June 30, 2020**

	<b>FY 2020 ADOPTED BUDGET</b>	<b>BUDGET YEAR-TO-DATE</b>	<b>ACTUAL YEAR-TO-DATE</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
<b>REVENUE</b>				
ASSESSMENT - ON-ROLL	\$ 557,421	557,421	\$ 557,902	\$ 481
ASSESSMENT DISCOUNTS	-	-	-	-
LOT CLOSINGS	-	-	7,329	7,329
INTEREST EARNINGS	-	-	4,490	4,490
<b>TOTAL REVENUE</b>	<b>557,421</b>	<b>557,421</b>	<b>569,721</b>	<b>12,300</b>
<b>EXPENDITURES</b>				
INTEREST NOV 2019			120,524	
INTEREST MAY 2019	119,214	119,214	119,214	-
INTEREST NOV 2020	114,836	-	-	-
PRINCIPAL RETIREMENT MAY 2020	320,000	-	320,000	(320,000)
PRINCIPAL PREPAYMENT	-	-	-	-
<b>TOTAL CONTINGENCY</b>	<b>554,050</b>	<b>119,214</b>	<b>559,738</b>	<b>(320,000)</b>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<b>3,371.00</b>	<b>438,207</b>	<b>9,983</b>	<b>(307,700)</b>
<b>OTHER FINANCING SOURCES</b>				
TRANSFER-IN		-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>3,371</b>	<b>438,207</b>	<b>9,983</b>	<b>(307,700)</b>
<b>FUND BALANCE - BEGINNING</b>	<b>-</b>	<b>-</b>	<b>387,739</b>	<b>387,739</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 3,371</b>	<b>\$ 438,207</b>	<b>\$ 397,722</b>	<b>\$ 80,039</b>

**Ballantrae CDD**  
**Bank Reconciliation**  
**June 30, 2020**

	<u>BU Acct</u>	<u>HB Acct</u>	<u>Consolidated Oper accts</u>
Balance Per Bank Statement	\$ 710.53	\$ 603,920.07	\$ 604,630.60
Less: Outstanding Checks	-	(5,917.73)	(5,917.73)
<b><i>Adjusted Bank Balance</i></b>	<b><u><u>\$ 710.53</u></u></b>	<b><u><u>\$ 598,002.34</u></u></b>	<b><u><u>\$ 598,712.87</u></u></b>
Beginning Cash Balance Per Books	\$ 782.53	\$ 637,797.75	\$ 638,580.28
Deposits / Transfer	-	15,801.07	15,801.07
Transfer From to Debit Card	-	-	-
Cash Disbursements	(72.00)	(55,596.48)	(55,668.48)
<b><i>Balance Per Books</i></b>	<b><u><u>\$ 710.53</u></u></b>	<b><u><u>\$ 598,002.34</u></u></b>	<b><u><u>\$ 598,712.87</u></u></b>

**BALLANTRAE CDD**  
Check Register  
FY2020

Date	Ref #	Vendor Name	Memo	Deposits	Disbursements	HB Acct Balance
09/30/2019		<b>EOM Balance Hancock Bank</b>				<b>245,681.95</b>
10/01/2019	1969	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - October		4,433.00	241,248.95
10/01/2019	1970	Allegra Design Print Mail	Ballantrae Newsletter		1,822.84	239,426.11
10/01/2019	1971	Ballantrae CDD.	Transfer to BU Debit Card Account		500.00	238,926.11
10/01/2019	1972	DCSI, Inc	Color Ribbons		159.98	238,766.13
10/01/2019	1973	Florida Fire Service, Inc.	Annual Fire Extinguisher Maintenance		146.50	238,619.63
10/01/2019	1974	Straley Robin Vericker	Legal Services 9/15/19		300.00	238,319.63
10/01/2019	1975	Tropicare Termite and Pest Control	Pest Control - Sept		40.00	238,279.63
10/02/2019	1978	Yellowstone Landscape Professionals	New Well price		12,401.20	225,878.43
10/02/2019	1977	Ballantrae CDD	Hancock OP to BU refund P/R		3,754.88	222,123.55
10/07/2019	1979	Illuminations Holiday Lighting	Holiday Lighting (50% Dep)		9,025.00	213,098.55
10/07/2019	1980	Suncoast Rust Control, Inc	Rust Prevention - Sept		865.00	212,233.55
10/07/2019	1981	Yellowstone Landscape Professionals	2019 Irrigation project / Landscape Maint.		51,187.05	161,046.50
10/07/2019	1982	Egis Insurance Risk Advisors	Insurance Renewal - 2020		22,750.00	138,296.50
10/08/2019		Ballantrae	Rentals	1,168.00		139,464.50
10/11/2019	690101DD	Anthony Vadalabene	9/23-10/6 - Pool Monitor		384.40	139,080.10
10/11/2019	690096DD	David M. Hill	9/23-10/6 - Pool Monitor		349.02	138,731.08
10/11/2019	690100DD	Dustin J Smith	9/23-10/6 - P/R		1,232.23	137,498.85
10/11/2019	690098DD	Gary L. Kubler	9/23-10/6 - P/R		1,539.23	135,959.62
10/11/2019	ACH101119	Innovative Employer Solutions	Payroll - 9/9-9/22		972.32	134,987.30
10/11/2019	690095DD	James Plateau	BOS Mtg. - 9/26		200.00	134,787.30
10/11/2019	690097DD	Kristy R. Kirk	9/23-10/6 - Pool Monitor		116.59	134,670.71
10/11/2019	690099DD	Noelle Leite	9/23-10/6 - Pool Monitor		15.00	134,655.71
10/11/2019	690094DD	Stephen Bobick	BOS Mtg. - 9/26		200.00	134,455.71
10/11/2019	21	Christopher Milano	BOS Mtg. - 9/26		200.00	134,255.71
10/11/2019		Ballantrae	Due from Reserves	43,427.76		177,683.47
10/15/2019	1983	American Ecosystems, Inc.	Lake & Pond Maint.		3,588.00	174,095.47
10/15/2019	1984	DLTD Solutions Inc.	Admin Fee - 9/1,3,5,7,10,12,14,15,16,20,21,22,26,28,29		600.00	173,495.47
10/15/2019	1985	Douglas Guy	Security - September 3,5,12,29		800.00	172,695.47
10/15/2019	1986	DPFG MANAGEMENT & CONSULTING, LLC	ADA Compliance		500.00	172,195.47
10/15/2019	1987	Jesus D. Lopez	1,7,10,14,15,16,20,21,22,26,28 - Patrol		2,800.00	169,395.47
10/15/2019	1988	Poolsure	Pool Maint - October		505.58	168,889.89
10/15/2019	1989	Stantec Consulting Services, Inc.	Engineering Svcs thru 9/20/19		537.50	168,352.39
10/17/2019		Yellow Landscaping Professionals	Refund	47,934.34		216,286.73
10/21/2019	1991	Florida Dept of Revenue	3rd Qtr. 2019 Sales Tax		147.81	216,138.92
10/21/2019	ACH102119.1	Duke Energy	8/28-9/27 - 17600 Stinchar Dr Entry Tower		78.42	216,060.50
10/21/2019	ACH102119.2	Duke Energy	8/28-9/27 - 3351 Downan Point Dr Well		71.35	215,989.15
10/21/2019	ACH102119.3	Duke Energy	8/28-9/27 - 17650 Ayshire Blvd Entry Tower		20.42	215,968.73
10/21/2019	ACH102119.4	Duke Energy	8/28 - 9/27 - 2131 Ballantrae Blvd Irr		14.37	215,954.36
10/21/2019	ACH102119.5	Duke Energy	8/28 - 9/29 - 2131 Ballantrae Blvd Irr- 17626 Glenapp Dr Irr		142.22	215,812.14
10/21/2019	ACH102119.6	Duke Energy	8/28 - 9/27 - 2500 Ballantrae Blvd Lite Entrance		194.04	215,618.10
10/21/2019	ACH102119.7	Duke Energy	8/28 - 9/27 - 3643 Duke Firth St Irr		13.73	215,604.37
10/21/2019	ACH102119.8	Duke Energy	8/28 - 9/27 - 17524 Hugh Ln		239.93	215,364.44
10/21/2019	ACH102119.9	Duke Energy	8/28 - 9/27 - 17611 Mentmore Blvd Rec Bldg		1,052.23	214,312.21
10/21/2019	ACH102119.10	Duke Energy	8/28 - 9/27 - 2131 Ballantrae Blvd Irr - 3633 Duke Firth St Entry Lite		23.92	214,288.29
10/21/2019	ACH102119.11	Duke Energy	8/28 - 9/27 - 17700 Glenapp Dr. Entry Tower		18.91	214,269.38
10/21/2019	ACH102119.12	Duke Energy	8/28 - 9/27 - 2800 Ballantrae Blvd Pump Pond		887.12	213,382.26
10/22/2019	1990	Ballantrae CDD.	Transfer to BU Debit Card Account		2,500.00	210,882.26
10/22/2019	ACH102219.1	Duke Energy	8/29-9/30 - 3542 Ballantrae Blvd Well Pump		109.31	210,772.95
10/24/2019	ACH102419	Duke Energy	Streetsights - September		8,510.41	202,262.54
10/24/2019	1992	Straley Robin Vericker	Legal Services 7/15/19		735.00	201,527.54
10/25/2019	693999DD	Dustin J Smith	10/7-10/20 - P/R		879.62	200,647.92
10/25/2019	693998DD	Gary L. Kubler	10/7-10/20 - P/R		1,169.28	199,478.64
10/25/2019	ACH102519	Innovative Employer Solutions	Payroll - 10/7-10/20		600.23	198,878.41
10/28/2019	ACH102819	Pasco County Utilities Services Branch	8/21-9/20 - Ballantrae & Mentore		497.38	198,381.03
10/28/2019	ACH102819.2	Pasco County Utilities Services Branch	8/21-9/20 - Ayrshire Boulevard		27.45	198,353.58
10/28/2019	1993	DLTD Solutions Inc.	Admin Fee - 10/5,7,12,15,18,19		320.00	198,033.58
10/28/2019	1994	Douglas Guy	Security - October 18		200.00	197,833.58
10/28/2019	1995	FLORIDA DEPT OF ECONOMIC OPPORTUNIT	Annual Filing Fee FY 2020		175.00	197,658.58
10/28/2019	1996	Jesus D. Lopez	10/5,7,12,15,19 - Patrol		1,120.00	196,538.58
10/28/2019	1997	Straley Robin Vericker	Legal Services 10/15/19		1,110.00	195,428.58
10/28/2019	1998	Tropicare Termite and Pest Control	Pest Control - Oct		40.00	195,388.58
10/28/2019	1999	William McLaughlin	Security - 6/1,6 (Rcvd 10/20/19)		560.00	194,828.58
10/29/2019	ACH102919	Bright House Networks	10/12-11/11 - Internet/Phone		349.94	194,478.64
10/31/2019		<b>EOM Balance Hancock Bank</b>		<b>92,530.10</b>	<b>143,733.41</b>	<b>194,478.64</b>
11/01/2019	2000	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - November		4,433.00	190,045.64
11/04/2019	2001	American Ecosystems, Inc.	Lake & Pond Maint.		3,588.00	186,457.64
11/04/2019	2002	DLTD Solutions Inc.	Admin Fee - 10/20,21,23,26,27,29		240.00	186,217.64
11/04/2019	2003	Douglas Guy	Security - October 20		240.00	185,977.64
11/04/2019	2005	Jesus D. Lopez	10/21,26,29		640.00	185,337.64
11/04/2019	2006	Poolsure	Pool Maint - November		505.58	184,832.06
11/04/2019	2007	Stephen Glen Dachs	10/23,27		440.00	184,392.06
11/04/2019	2004	Yellowstone Landscape Professionals	Landscape Maint.		22,046.08	162,345.98
11/08/2019	698021DD	Cecilio A. Thomas Jr.	BOS Mtg. - 10/23		200.00	162,145.98
11/08/2019	23	Christopher Milano	BOS Mtg. - 10/23		200.00	161,945.98
11/08/2019	698020DD	Dustin J Smith	10/21-11/3 - P/R		1,313.88	160,632.10
11/08/2019	698019DD	Gary L. Kubler	10/21-11/3 - P/R		1,660.55	158,971.55
11/08/2019	ACH110819	Innovative Employer Solutions	BOS Mtg 10/23 & Payroll - 10/21-11/3		915.52	158,056.03
11/08/2019	698018DD	James Plateau	BOS Mtg. - 10/23		200.00	157,856.03
11/08/2019	22	Richard Levy	BOS Mtg. - 10/23		200.00	157,656.03
11/08/2019	698017DD	Stephen Bobick	BOS Mtg. - 10/23		200.00	157,456.03
11/11/2019		Pasco County Tax Collector	Deposit	3,081.99		160,538.02
11/11/2019	2008	Suncoast Rust Control, Inc	Rust Prevention - Oct		865.00	159,673.02
11/11/2019		Internal Revenue Service	Deposit	4,666.36		164,339.38
11/11/2019		Ballantrae	Rental Income		275.00	164,614.38
11/13/2019		Pasco County Tax Collector	Deposit	2,720.00		167,334.38
11/18/2019		Pasco County Tax Collector	Deposit	57,541.75		224,876.13
11/18/2019	2009	Stantec Consulting Services, Inc.	Engineering Svcs thru 10/18/19		1,332.30	223,543.83



**BALLANTRAE CDD**  
Check Register  
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Date	Ref #	Vendor Name	Memo	Deposits	Disbursements	HB Acct Balance
11/18/2019	2010	Tampa Bay Times	Legal Ad		124.00	223,419.83
11/19/2019	ACH111919.1	Duke Energy	10/1-10/28 - 17524 Hugh Ln		249.06	223,170.77
11/19/2019	ACH111919.2	Duke Energy	10/1-10/28 - 17611 Mentmore Blvd Rec Bldg		1,049.34	222,121.43
11/19/2019	ACH111919.3	Duke Energy	10/1-10/28 - 2800 Ballentrae Blvd Pump Pond		931.49	221,189.94
11/20/2019	ACH112019.1	Duke Energy	10/1-10/29 - 2131 Ballantrae Blvd Irr- 17626 Glenapp Dr Irr		150.79	221,039.15
11/20/2019	ACH112019.2	Duke Energy	10/1-10/29 - 2500 Ballantrae Blvd Lite Entrance		184.71	220,854.44
11/20/2019	ACH112019.3	Duke Energy	9/27-10/29 - 3643 Duke Firth St Irr		13.86	220,840.58
11/20/2019	ACH112019.4	Duke Energy	10/1-10/29 - 17600 Stinchar Dr Entry Tower		187.98	220,652.60
11/20/2019	ACH112019.5	Duke Energy	9/27-10/29 - 3351 Downan Point Dr Well		68.08	220,584.52
11/20/2019	ACH112019.6	Duke Energy	9/27-10/29 - 2131 Ballantrae Blvd Irr - 3633 Duke Firth St Entry Lite		28.08	220,556.44
11/20/2019	ACH112019.7	Duke Energy	9/27-10/29 - 17700 Glenapp Dr. Entry Tower		25.47	220,530.97
11/20/2019	ACH112019.8	Duke Energy	9/27-10/29 - 17650 Ayshire Blvd Entry Tower		21.17	220,509.80
11/20/2019	ACH112019.9	Duke Energy	9/30-10/29 - 3542 Ballantrae Blvd Well Pump		100.98	220,408.82
11/20/2019	ACH112019.10	Duke Energy	9/27-10/29 - 2131 Ballantrae Blvd Irr		13.86	220,394.96
11/20/2019	ACH112019.11	Duke Energy	Streetlights - October		8,510.41	211,884.55
11/22/2019	702184DD	Dustin J Smith	11/4-11/17 - P/R		903.91	210,980.64
11/22/2019	702183DD	Gary L. Kubler	11/4-11/17 - P/R		1,203.02	209,777.62
11/22/2019	ACH112219	Innovative Employer Solutions	Payroll - 11/4-11/17		619.98	209,157.64
11/25/2019	ACH112519.1	Pasco County Utilities Services Branch	10/1-10/21 - Ayshire Boulevard		24.80	209,132.84
11/25/2019	ACH112519.2	Pasco County Utilities Services Branch	10/1-10/21 - Ballentrae & Mentore		1,047.98	208,084.86
11/25/2019		Pasco County Tax Collector	Deposit	214,844.49		422,929.35
11/27/2019		Pasco County Tax Collector	Deposit	80,620.88		503,550.23
11/29/2019	ACH112919	Bright House Networks	11/12-12/11 - Internet/Phone		349.94	503,200.29
11/29/2019	25	Christopher Milano	BOS Mtg. - 11/20		200.00	503,000.29
11/29/2019	703765DD	Dustin J Smith	11/18-12/1 - P/R - healthcare & Phone		373.23	502,627.06
11/29/2019	703764DD	Gary L. Kubler	11/18-12/1 - P/R - healthcare & Phone		369.00	502,258.06
11/29/2019	ACH112919	Innovative Employer Solutions	BOS Mtg 11/20 & Payroll - 11/18-12/1 (Stipends)		360.31	501,897.75
11/29/2019	703763DD	James Plateau	BOS Mtg. - 11/20		200.00	501,697.75
11/29/2019	24	Richard Levy	BOS Mtg. - 11/20		200.00	501,497.75
11/29/2019	703762DD	Stephen Bobick	BOS Mtg. - 11/20		200.00	501,297.75
11/30/2019		<b>EOM Balance Hancock Bank</b>		<b>363,750.47</b>	<b>56,931.36</b>	<b>501,297.75</b>
12/01/2019	2011	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - December		4,433.00	496,864.75
12/06/2019	705595	Dustin J Smith	11/18-12/1 - P/R		987.92	495,876.83
12/06/2019	705594	Gary L. Kubler	11/18-12/1 - P/R		1,236.48	494,640.35
12/06/2019	ACH120619	Innovative Employer Solutions	Payroll - 11/18-12/1		658.51	493,981.84
12/06/2019		Pasco County Tax Collector	Deposit	1,041,844.76		1,535,826.60
12/09/2019	2012	American Ecosystems, Inc.	Lake & Pond Maint.		3,588.00	1,532,238.60
12/09/2019	2013	DCSI, Inc	Swipe cards & Overlays		523.00	1,531,715.60
12/09/2019	2014	Illuminations Holiday Lighting	Holiday Lighting Final		9,025.00	1,522,690.60
12/09/2019	2015	Poolsure	Pool Maint - December		520.74	1,522,169.86
12/09/2019	2016	Stantec Consulting Services, Inc.	Engineering Svcs thru 11/15/19		408.00	1,521,761.86
12/09/2019	2017	Straley Robin Vericker	Legal Services 11/15/19		2,335.00	1,519,426.86
12/09/2019	2018	Suncoast Rust Control, Inc	Rust Prevention - Nov		865.00	1,518,561.86
12/09/2019	2019	Tropicare Termite and Pest Control	Pest Control - Nov		40.00	1,518,521.86
12/09/2019	2020	Yellowstone Landscape Professionals	Landscape Maint.		12,343.45	1,506,178.41
12/10/2019		Deposit	Rental Income	275.00		1,506,453.41
12/12/2019	2021	Ballantrae CDD C/O US Bank	Tax Collection Distribution c/o US Bank		493,450.37	1,013,003.04
12/13/2019		Pasco County Tax Collector	Deposit	88,049.36		1,101,052.40
12/16/2019	2022	Allegra Design Print Mail	Ballantrae Newsletter		1,822.84	1,099,229.56
12/17/2019	2023	DCSI, Inc	Monument Camera Installation - Down payment		11,994.50	1,087,235.06
12/17/2019	ACH121719.1	Duke Energy	10/28-11/25 - 17524 Hugh Ln		220.77	1,087,014.29
12/17/2019	ACH121719.2	Duke Energy	10/28-11/25 - 17611 Mentmore Blvd Rec Bldg		929.63	1,086,084.66
12/17/2019	ACH121719.3	Duke Energy	10/28-11/25 - 2800 Ballentrae Blvd Pump Pond		946.75	1,085,137.91
12/17/2019	ACH121719.4	Duke Energy	10/29-11/25 - 3542 Ballantrae Blvd Well Pump		96.32	1,085,041.59
12/18/2019	2024	Innersync	Web Hosting & ADA compliance		1,260.64	1,083,780.95
12/18/2019	2025	Tampa Bay Times	Legal Ad		245.50	1,083,535.45
12/18/2019	2026	Yellowstone Landscape Professionals	Irrigation Inspection Repair December		77.80	1,083,457.65
12/18/2019		Pasco County Tax Collector	Deposit	2,735.22		1,086,192.87
12/20/2019	709820DD	Dustin J Smith	12/2-12/15 - P/R		903.92	1,085,288.95
12/20/2019	709819DD	Gary L. Kubler	12/2-12/15 - P/R		1,203.02	1,084,085.93
12/20/2019	ACH122019	Innovative Employer Solutions	Payroll - 12/2-12/15		619.96	1,083,465.97
12/23/2019	ACH122319.1	Pasco County Utilities Services Branch	10/21-11/20 - Ayshire Boulevard		24.80	1,083,441.17
12/23/2019	ACH122319.2	Pasco County Utilities Services Branch	10/21-11/20 - Ballentrae & Mentore		406.25	1,083,034.92
12/23/2019	ACH122319.3	Duke Energy	10/29-11/27 - 2500 Ballantrae Blvd Lite Entrance		160.37	1,082,874.55
12/23/2019	ACH122319.4	Duke Energy	10/29-11/27 - 3643 Duke Firth St Irr		13.86	1,082,860.69
12/23/2019	ACH122319.5	Duke Energy	10/29-11/27 - 17600 Stinchar Dr Entry Tower		140.33	1,082,720.36
12/23/2019	ACH122319.6	Duke Energy	10/29-11/27 - 3351 Downan Point Dr Well		52.06	1,082,668.30
12/23/2019	ACH122319.7	Duke Energy	10/29-11/27 - 2131 Ballantrae Blvd Irr - 3633 Duke Firth St Entry Lite		26.18	1,082,642.12
12/23/2019	ACH122319.8	Duke Energy	10/29-11/27 - 17700 Glenapp Dr. Entry Tower		24.08	1,082,618.04
12/23/2019	ACH122319.9	Duke Energy	10/29-11/27 - 17650 Ayshire Blvd Entry Tower		20.16	1,082,597.88
12/23/2019	ACH122319.10	Duke Energy	10/29-11/27 - 2131 Ballantrae Blvd Irr		13.61	1,082,584.27
12/23/2019	ACH122319.11	Duke Energy	10/29-11/27 - 2131 Ballantrae Blvd Irr- 17626 Glenapp Dr Irr		95.07	1,082,489.20
12/26/2019	ACH122619	Duke Energy	10/31-12/02 - 3351 Downan Point Dr Well		8,510.41	1,073,978.79
12/29/2019	ACH122919	Bright House Networks	12/12-1/11 - Internet/Phone		349.94	1,073,628.85
12/30/2019	2028	Ballantrae CDD.	Emergency Reserve Transfer		20,000.00	1,053,628.85
12/30/2019	2029	Ballantrae CDD.	Asset Reserve Transfer		46,600.00	1,007,028.85
12/31/2019	2031	Straley Robin Vericker	Legal Services 12/15/19		1,050.00	1,005,978.85
12/31/2019	2032	Tropicare Termite and Pest Control	Pest Control - Dec		40.00	1,005,938.85
12/31/2019	2033	Yellowstone Landscape Professionals	Winter Annuals		3,614.59	1,002,324.26
12/31/2019	2034	Angela Clifton Photography	Photography		1,000.00	1,001,324.26
12/31/2019		<b>EOM Balance Hancock Bank</b>		<b>1,132,904.34</b>	<b>632,877.83</b>	<b>1,001,324.26</b>
01/01/2020	2027	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - January		4,433.00	996,891.26
01/01/2020	2030	American Ecosystems, Inc.	Lake & Pond Maint		3,588.00	993,303.26
01/03/2020	713981DD	Dustin J Smith	12/16-12/29 - P/R		1,320.21	991,983.05
01/03/2020	713980DD	Gary L. Kubler	12/16-12/29 - P/R		1,568.50	990,414.55
01/03/2020	ACH010320	Innovative Employer Solutions	Payroll - 12/16-12/29		870.97	989,543.58
01/06/2020	2035	DCSI, Inc	Basketball court reader cover		71.49	989,472.09

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Date	Ref #	Vendor Name	Memo	Deposits	Disbursements	HB Acct Balance
01/06/2020	2036	DLTD Solutions Inc.	Admin Fee - 11/2,3, 12/28,29		160.00	989,312.09
01/06/2020	2037	Suncoast Rust Control, Inc	Rust Prevention - Dec		865.00	988,447.09
01/06/2020	2038	TCASS	Security - 11/2,3, 12/28,29		800.00	987,647.09
01/10/2020		Pasco County Tax Collector	Deposit	15,169.17		1,002,816.26
01/17/2020	717805DD	Dustin J Smith	12/30-1/12 - P/R		988.98	1,001,827.28
01/17/2020	717804DD	Gary L. Kubler	12/30-1/12 - P/R		1,203.62	1,000,623.66
01/17/2020	ACH011720	Innovative Employer Solutions	Payroll - 12/30-1/12		665.01	999,958.65
01/17/2020	717611DD	Cecilio A. Thomas Jr.	BOS Mtg. - 12/18		200.00	999,758.65
01/17/2020	27	Christopher Milano	BOS Mtg. - 12/18		200.00	999,558.65
01/17/2020	ACH011720	Innovative Employer Solutions	12/18/19 - BOS Mtg		49.00	999,509.65
01/17/2020	717610DD	James Plateau	BOS Mtg. - 12/18		200.00	999,309.65
01/17/2020	26	Richard Levy	BOS Mtg. - 12/18		200.00	999,109.65
01/17/2020	717609DD	Stephen Bobick	BOS Mtg. - 12/18		200.00	998,909.65
01/21/2020	2039	Poolsure	Pool Maint - January		520.74	998,388.91
01/21/2020	ACH12120	Duke Energy	Electricity		11,294.28	987,094.63
01/23/2020	2040	Florida Dept of Revenue	4th Qtr 2019 Sales Tax		120.26	986,974.37
01/27/2020	ACH012720	Pasco County Utilities Services Branch	11/20-12/19 - Ballentrae & Mentore		309.78	986,664.59
01/27/2020	ACH012720.2	Pasco County Utilities Services Branch	11/20-12/19 - Ayrshire Boulevard		27.83	986,636.76
01/31/2020	ACH1312020	Innovative Employer Solutions	Payroll as of 1/27/2020		3,193.34	983,443.42
<b>01/31/2020 EOM Balance Hancock Bank</b>				<b>15,169.17</b>	<b>33,050.01</b>	<b>983,443.42</b>
02/03/2020	ACH20320	Bright House Networks	01/12/20-02/11/20 - Internet/Phone - 17611 Mentmore Blvd		349.94	983,393.48
02/04/2020	2042	American Ecosystems, Inc.	Lake & Pond Maint.		3,588.00	979,805.48
02/04/2020	2043	DLTD Solutions Inc.	Security/Traffic Control		1,830.00	977,975.48
02/04/2020	2045	Poolsure	Pool Maint - February		520.74	977,454.74
02/04/2020	2046	Stantec Consulting Services, Inc.	Engineering Svcs thru 12/27/19		1,290.00	976,164.74
02/04/2020	2047	Suncoast Rust Control, Inc	Rust Prevention - Jan		865.00	975,299.74
02/04/2020	2048	Tropicare Termite and Pest Control	Pest Control - Jan		40.00	975,259.74
02/04/2020	2049	Yellowstone Landscape Professionals	Landscape Maint - Feb		12,019.25	963,240.49
02/10/2020		Pasco County Tax Collector	Deposit	11,184.40		974,424.89
02/11/2020		Pasco County Tax Collector	Deposit	22,563.96		996,988.85
02/14/2020	726598DD	Dustin J Smith	1/27- 2/9 - P/R		1,236.19	995,752.66
02/14/2020	726597DD	Gary L. Kubler	1/27- 2/9 - P/R		1,595.79	994,156.87
02/14/2020	021420ACH	Innovative Employer Solutions	1/27- 2/9 - P/R		841.73	993,315.14
02/19/2020	021920ACH	Duke Energy	12/27-1/28 - 3351 Downan Point Dr Well		31.91	993,283.23
02/19/2020	021920ACH	Duke Energy	12/27-1/28 - 17650 Ayrshire Blvd Entry Tower		22.36	993,260.87
02/19/2020	021920ACH	Duke Energy	12/27-1/28 - 17600 Stinchar Dr Entry Tower		95.55	993,165.32
02/19/2020	021920ACH	Duke Energy	12/27-1/28 - 3643 Duke Firth St Irr		14.88	993,150.44
02/19/2020	021920ACH	Duke Energy	12/27-1/28 - 2800 Ballentrae Blvd Pump Pond		1,037.59	992,112.85
02/19/2020	021920ACH	Duke Energy	12/27-1/28 - 17700 Glenapp Dr. Entry Tower		21.64	992,091.21
02/19/2020	021920ACH	Duke Energy	12/27-1/28 - 2131 Ballantree Blvd Irr - 3633 Duke Firth St Entry Lite		26.30	992,064.91
02/19/2020	021920ACH	Duke Energy	12/27-1/28 - 17611 Mentmore Blvd Rec Bldg		949.85	991,115.06
02/19/2020	021920ACH	Duke Energy	12/27-1/28 - 17524 Hugh Ln		226.15	990,888.91
02/19/2020	021920ACH	Duke Energy	12/27-1/28 - 2500 Ballantree Blvd Lite Entrance		172.59	990,716.32
02/19/2020	021920ACH	Duke Energy	12/27-1/28 - 17626 Glenapp Dr Irr		85.90	990,630.42
02/19/2020	021920ACH	Duke Energy	12/27-1/28 - 3542 Ballantree Blvd Well Pump		90.24	990,540.18
02/19/2020	021920ACH	Duke Energy	1/2-02/03 17835 State Rd 54		8,415.64	982,124.54
02/19/2020	021920ACH	Duke Energy	12/27-1/28 - 2131 Ballantree Blvd Irr		172.35	981,952.19
02/24/2020	2052	Ballantree CDD.	DC Trsr Feb 2020		2,000.00	979,952.19
02/24/2020	2058	Pasco County Utilities Services Branch	12/19 - 01/17 - Ballentree & Mentore paid twice		457.36	979,494.83
02/26/2020	2054	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - February		4,433.00	975,061.83
02/26/2020	ACH022620	Pasco County Utilities Services Branch	Water		457.36	974,604.47
02/28/2020	733069DD	Dustin J Smith	1/27- 2/9 - P/R		865.27	973,739.20
02/28/2020	730268DD	Gary L. Kubler	1/27- 2/9 - P/R		1,203.63	972,535.57
02/28/2020	022820ACH	Innovative Employer Solutions	2/10 - 2/23 P/R		669.04	971,866.53
<b>02/29/2020 EOM Balance Hancock Bank</b>				<b>33,748.36</b>	<b>45,625.25</b>	<b>971,866.53</b>
03/01/2020	2053	American Ecosystems, Inc.	Lake & Pond Maint. - March		3,588.00	968,278.53
03/01/2020	2051	Poolsure	Pool Maint -March		520.74	967,757.79
03/01/2020	ACH 3/1	Bright House Networks	2/12 - 3/11 - Internet/Phone - 17611 Mentmore Blvd		351.94	967,405.85
03/03/2020	2062	Straley Robin Vericker	Legal Services through 2/15/20		105.00	967,300.85
03/03/2020	2063	Tropicare Termite and Pest Control	Pest Control - Feb		40.00	967,260.85
03/04/2020	2064	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - March		4,433.00	962,827.85
03/04/2020	032520ACH	Pasco County Utilities Services Branch	1/17 - 2/18 - Ayrshire Boulevard		3.58	962,824.27
03/06/2020	732490DD	Cecilio A. Thomas Jr.	BOS Mtg. - 2/26		200.00	962,624.27
03/06/2020	030620ACH	Innovative Employer Solutions	BOS Mtg. - 2/26		59.00	962,565.27
03/06/2020	732489DD	James Plateau	BOS Mtg. - 2/26		200.00	962,365.27
03/06/2020	732488DD	Stephen Bobick	BOS Mtg. - 2/26		200.00	962,165.27
03/06/2020	30	Christopher Milano	BOS Mtg. - 2/26		200.00	961,965.27
03/06/2020	29	Richard Levy	BOS Mtg. - 2/26		200.00	961,765.27
03/10/2020	2065	Ballantree CDD C/O US Bank	Tax Dist. Dec-Jan 20		37,327.51	924,437.76
03/11/2020	2066	DCSI, Inc	Repaired cable and flex to mag lock		210.00	924,227.76
03/11/2020	2067	Pasco County Utilities Services Branch	1/17 - 2/18 Ballentree & Mentore		26.38	924,201.38
03/11/2020	2068	Stantec Consulting Services, Inc.	Engineering Svcs thru 2/21/20		2,462.00	921,739.38
03/11/2020	2069	Yellowstone Landscape Professionals	Landscape Maint - March		12,019.25	909,720.13
03/13/2020		Deposit	Rental Income	680.00		910,400.13
03/13/2020	735804DD	Dustin J Smith	2/24/-3/8 P/R		904.96	909,495.17
03/13/2020	03132020ACH	Innovative Employer Solutions	2/24/-3/8 P/R		273.22	909,221.95
03/13/2020	734441DD	Dustin J Smith	2/24 - 3/8 - healthcare & Phone		373.23	908,848.72
03/13/2020	734440DD	Gary L. Kubler	2/24/-3/8 P/R		1,534.86	907,313.86
03/13/2020	03132020ACH	Innovative Employer Solutions	2/24 - 3/8 -P/R		549.21	906,764.65
03/19/2020	2070	DLTD Solutions Inc.	Admin Fee - 1,2,8,9,15,16,22,23,29, 2020		400.00	906,364.65
03/19/2020	2071	Yellowstone Landscape Professionals	Repairs		5,938.01	900,426.64
03/20/2020	032020ACH	Duke Energy	1/28 - 2/27 - 17611 Mentmore Blvd Rec Bldg		881.06	899,545.58
03/20/2020	032020ACH	Duke Energy	1/28 - 2/27 - 17524 Hugh Ln		211.81	899,333.77
03/20/2020	032020ACH	Duke Energy	1/28 - 2/18 2800 Ballentree Blvd Pump Pond		1,008.58	898,325.19
03/20/2020	032020ACH	Duke Energy	1/28 - 2/27 - 3542 Ballantree Blvd Well Pump		80.46	898,244.73
03/23/2020	032320ACH	Duke Energy	1/28 - 2/28- 17600 Stinchar Dr Entry Tower		72.95	898,171.78
03/23/2020	032320ACH	Duke Energy	1/28 - 2/28 - 3351 Downan Point Dr Well		34.55	898,137.23
03/23/2020	032320ACH	Duke Energy	1/28 - 2/28- 17650 Ayrshire Blvd Entry Tower		26.16	898,111.07

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Date	Ref #	Vendor Name	Memo	Deposits	Disbursements	HB Acct Balance
03/23/2020	032320ACH	Duke Energy	1/28 - 2/28- 2131 Ballantrae Blvd Irr - 3633 Duke Firth St Entry Lite		21.93	898,089.14
03/23/2020	032320ACH	Duke Energy	1/28 - 2/28 - 2500 Ballantrae Blvd Lite Entrance		130.01	897,959.13
03/23/2020	032320ACH	Duke Energy	12/27-1/28 - 17600 Stinchar Dr Entry Tower		14.90	897,944.23
03/23/2020	032320ACH	Duke Energy	1/28 - 2/28- 17650 Ayshire Blvd Entry Tower		22.66	897,921.57
03/23/2020	032320ACH	Duke Energy	1/28 - 2/28 - 2131 Ballantrae Blvd Irr		184.32	897,737.25
03/23/2020	032320ACH	Duke Energy	1/28 - 2/28 - 17626 Glenapp Dr Irr		114.11	897,623.14
03/23/2020	2072	Ballantrae CDD.	Emergency Reserve Transfer		20,000.00	877,623.14
03/25/2020	032520ACH	Duke Energy	1/31 - 2/21 17835 State Rd 54		8,474.22	869,148.92
03/27/2020	738662DD	Anthony Vadalabene	3/9 - 3/22 - Pool Monitor		443.28	868,705.64
03/27/2020	738661DD	Dustin J Smith	3/9 - 3/22 P/R		904.95	867,800.69
03/27/2020	03272020ACH	Innovative Employer Solutions	3/9 - 3/22 - P/R		500.19	867,300.50
03/27/2020	738659DD	Kristy R. Kirk	3/9 - 3/22 - Pool Monitor		443.28	866,857.22
03/27/2020	738660DD	Michael Obanion	3/9 - 3/22 P/R		442.45	866,414.77
03/27/2020	03272020DD	Gary L. Kubler	3/9 - 3/22 - P/R		1,203.63	865,211.14
03/27/2020	03272020ACH	Innovative Employer Solutions	3/9 - 3/22 - P/R		397.69	864,813.45
03/30/2020	2075	Bright House Networks	3/12 - 4/11 - Internet/Phone - 17611 Mentmore Blvd		351.94	864,461.51
03/30/2020	2076	DCSI, Inc	card printer not prining		105.00	864,356.51
03/30/2020	2077	Express Press	News Letter		1,822.84	862,533.67
03/30/2020	2078	Poolsure	Pool Maint - April		867.90	861,665.77
03/30/2020	2079	Suncoast Rust Control, Inc	Rust Prevention - March		865.00	860,800.77
03/30/2020	2080	Tropicare Termite and Pest Control	Pest Control - March		40.00	860,760.77
03/30/2020	2081	Yellowstone Landscape Professionals	2020 Spring Annual Rotation		3,561.48	857,199.29
03/31/2020	2082	Jesus D. Lopez	Jan 26, Feb 1,2,8,9,15,16,22,23,29, 2020		2,000.00	855,199.29
03/31/2020		<b>EOM Balance Hancock Bank</b>		<b>680.00</b>	<b>117,347.24</b>	<b>855,199.29</b>
04/01/2020	2073	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - April		4,433.00	850,766.29
04/01/2020	2074	American Ecosystems, Inc.	Lake & Pond Maint. - Apr		3,588.00	847,178.29
04/01/2020	ACH040120	Bright House Networks	3/12 - 4/11 - Internet/Phone - 17611 Mentmore Blvd		351.94	846,826.35
04/03/2020	04032020ACH	Michael Obanion	3/9 - 3/22 P/R		74.47	846,751.88
04/06/2020		Pasco County Tax Collector	Deposit	24,397.26		871,149.14
04/06/2020		Pasco County Tax Collector	Deposit	9.89		871,159.03
04/07/2020			Rental Income	501.30		871,660.33
04/07/2020	2083	DLTD Solutions Inc.	Admin Fee - 1,7,8,14,15,21,22,29, 2020		320.00	871,340.33
04/07/2020	2084	Gary L. Kubler	3/2, 3/10, 3/13 mileage reimbursement		33.87	871,306.46
04/07/2020	2085	Jesus D. Lopez	March 1,7,8,14,15 2020		1,200.00	870,106.46
04/07/2020	2086	Stantec Consulting Services, Inc.	Engineering Svcs thru 2321/20		8,803.90	861,302.56
04/07/2020	2087	Stephen Glen Dachs	March 21,22,29 2020		720.00	860,582.56
04/07/2020	2088	Straley Robin Vericker	Legal Services through 3/15/20		2,290.72	858,291.84
04/07/2020	2089	Tropicare Termite and Pest Control	Pest Control		475.00	857,816.84
04/07/2020	2090	Yellowstone Landscape Professionals	Ayshire - new well		12,737.76	845,079.08
04/10/2020	722493DD	Gary L. Kubler	3/23 - 4/5 - P/R		1,534.86	843,544.22
04/10/2020	742494DD	Dustin J Smith	3/23 - 4/5 - P/R		1,236.20	842,308.02
04/10/2020	04202020ACH	Innovative Employer Solutions	3/23 - 4/5 - P/R		809.37	841,498.65
04/13/2020	04132020ACH	Innovative Employer Solutions	3/9 - 3/22 - P/R		22.90	841,475.75
04/15/2020	2091	DCSI, Inc	Monument Camera Installation - Remaining balance		11,994.50	829,481.25
04/15/2020	2092	Suncoast Rust Control, Inc	Rust Prevention - April		865.00	828,616.25
04/15/2020	2093	Yellowstone Landscape Professionals	Landscape Maint. - Jan		12,525.13	816,091.12
04/16/2020	2094	Ballantrae CDD C/O US Bank	Tax Collection Distribution c/o US Bank		11,889.54	804,201.58
04/20/2020	04202020ACH	Pasco County Utilities Services Branch	2/18 - 3/18 Ballantrae & Mentore		432.12	803,769.46
04/20/2020	042020ACH	Pasco County Utilities Services Branch	2/16 - 3/16 - Ayshire Boulevard		25.29	803,744.17
04/21/2020	04212020ACH	Duke Energy	2/28 - 3/30- 17650 Ayshire Blvd Entry Tower		27.66	803,716.51
04/21/2020	04212020ACH	Duke Energy	2/27- 3/30- 17524 Hugh Ln		215.58	803,500.93
04/21/2020	04212020ACH	Duke Energy	2/28 - 3/30 - 2131 Ballantrae Blvd Irr - 3633 Duke Firth St Entry Lite		21.44	803,479.49
04/21/2020	04212020ACH	Duke Energy	2/27- 3/30 - 17611 Mentmore Blvd Rec Bldg		979.20	802,500.29
04/21/2020	04212020ACH	Duke Energy	2/28 - 3/30 2500 Ballantrae Blvd Lite Entrance		105.22	802,395.07
04/21/2020	04212020ACH	Duke Energy	2/28 - 3/30 17600 Stinchar Dr Entry Tower		62.31	802,332.76
04/21/2020	04212020ACH	Duke Energy	2/28 - 3/30 3351 Downan Point Dr Well		27.41	802,305.35
04/21/2020	04212020ACH	Duke Energy	2/27 - 3/30 2800 Ballentrae Blvd Pump Pond		1,072.39	801,232.96
04/21/2020	04212020ACH	Duke Energy	2/27 - 3/30 - 3542 Ballantrae Blvd Well Pump		77.61	801,155.35
04/21/2020	04212020ACH	Duke Energy	2/28 - 3/30 - 2131 Ballantrae Blvd Irr		146.77	801,008.58
04/21/2020	04212020ACH	Duke Energy	2/28 - 3/30 17650 Ayshire Blvd Entry Tower		22.65	800,985.93
04/21/2020	04212020ACH	Duke Energy	2/28 - 3/30 - 17626 Glenapp Dr Irr		131.96	800,853.97
04/21/2020	04212020ACH	Duke Energy	2/28 - 3/30- 17600 Stinchar Dr Entry Tower		14.98	800,838.99
04/21/2020	2095	Bright House Networks	4/12 - 5/11 - Internet/Phone - 17611 Mentmore Blvd		351.94	800,487.05
04/21/2020	2096	DCSI, Inc	Access/Gate		448.99	800,038.06
04/21/2020	2097	Yellowstone Landscape Professionals	Ground wire Replacement		681.50	799,356.56
04/24/2020	042420ACH	Duke Energy	3/3 - 4/2 17835 State Rd 54		8,476.57	790,879.99
04/24/2020	042420DD	Gary L. Kubler	4/6 - 4/19 - P/R		1,203.62	789,676.37
04/24/2020	042420DD	Dustin J Smith	4/6 - 4/19 - P/R		904.96	788,771.41
04/24/2020	042420ACH	Innovative Employer Solutions	4/6 - 4/19 - P/R		618.33	788,153.08
04/28/2020	2098	Straley Robin Vericker	Legal Services through 4/15/20		1,487.50	786,665.58
04/30/2020		<b>EOM Balance Hancock Bank</b>		<b>24,908.45</b>	<b>93,442.16</b>	<b>786,665.58</b>
05/01/2020	2099	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - May		4,433.00	782,232.58
05/07/2020	2101	DLTD Solutions Inc.	Admin Fee - April		760.00	781,472.58
05/07/2020	2102	Douglas Guy	Security - April 1,2,6,21,27		1,200.00	780,272.58
05/07/2020	2103	Gary L. Kubler	4/2 mileage reimbursement		8.63	780,263.95
05/07/2020	2104	Poolsure	Pool Maint - May		867.90	779,396.05
05/07/2020	2105	Stephen Glen Dachs	Security April 8,10,14,16,24,29		1,440.00	777,956.05
05/07/2020	2106	Suncoast Rust Control, Inc	Rust Prevention - April		865.00	777,091.05
05/07/2020	2107	TCASS	Security - April		1,920.00	775,171.05
05/07/2020	2108	Yellowstone Landscape Professionals	Landscape Maint. Apr/May		24,462.83	750,708.22
05/07/2020	2109	Ballantrae CDD.	Asset Reserve Transfer		47,500.00	703,208.22
05/07/2020	2110	Ballantrae CDD.	Park Dev. Reserve Transfer		37,514.00	665,694.22
05/08/2020	050820DD	Gary L. Kubler	2/24/-3/8 P/R		1,534.85	664,159.37
05/08/2020	050820DD	Dustin J Smith	4/20 - 5/3 - P/R		1,236.18	662,923.19
05/08/2020	050820ACH	Innovative Employer Solutions	4/6 - 4/19 - P/R		819.43	662,103.76
05/08/2020	2111	Pasco County Property Appraiser	Tax Assessment Collections		150.00	661,953.76
05/11/2020		Pasco County Tax Collector	Deposit	8,838.31		670,792.07
05/12/2020	2112	American Ecosystems, Inc.	Lake & Pond Maint - May Additional		1,688.00	669,104.07

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Date	Ref #	Vendor Name	Memo	Deposits	Disbursements	HB Acct Balance
05/12/2020	2113	Duke Energy	4/2 - 5/4 17835 State Rd 54		8,089.42	661,014.65
05/12/2020	2114	Florida Dept of Health in Pasco County	Pool permits		705.00	660,309.65
05/12/2020	2115	Stantec Consulting Services, Inc.	Engineering services		1,344.50	658,965.15
05/19/2020	2116	Tampa Bay Times	Legal Ad		217.50	658,747.65
05/19/2020	2117	GNP Services, CPA, PA	Arbitrage		500.00	658,247.65
05/21/2020	052120ACH	Duke Energy	3/30 - 4/29 17524 Hugh Ln		154.96	658,092.69
05/21/2020	052120ACH	Pasco County Utilities Services Branch	3/18 - 4/17 Ballentrae & Mentore		369.54	657,723.15
05/21/2020	052120ACH	Pasco County Utilities Services Branch	3/16 - 4/17 - Ayrshire Boulevard		28.38	657,694.77
05/21/2020	052120ACH	Duke Energy	3/30 - 4/29 - 17611 Mentmore Blvd Rec Bldg		584.50	657,110.27
05/21/2020	052120ACH	Duke Energy	3/30 - 4/29 - 3633 Duke Firth St Entry Lite		26.32	657,083.95
05/21/2020	052120ACH	Duke Energy	4/30 - 4/29 - 17650 Ayrshire Blvd Entry Tower		24.82	657,059.13
05/21/2020	052120ACH	Duke Energy	3/30 - 4/29 2800 Ballentrae Blvd Pump Pond		798.17	656,260.96
05/21/2020	052120ACH	Duke Energy	3/30 - 4/29 17650 Ayrshire Blvd Entry Tower		21.95	656,239.01
05/21/2020	052120ACH	Duke Energy	3/30 - 4/29- 3542 Ballantrae Blvd Well Pump		60.83	656,178.18
05/21/2020	052120ACH	Duke Energy	3/30 - 4/29 - 2131 Ballantrae Blvd Irr		134.43	656,043.75
05/21/2020	052120ACH	Duke Energy	3/30 - 4/29 - 17626 Glenapp Dr Irr		119.84	655,923.91
05/21/2020	052120ACH	Duke Energy	3/30 - 4/29 2500 Ballantrae Blvd Lite Entrance		96.85	655,827.06
05/21/2020	052120ACH	Duke Energy	3/30 - 4/29 17600 Stinchar Dr Entry Tower		14.85	655,812.21
05/21/2020	052120ACH	Duke Energy	3/30 - 4/29 17600 Stinchar Dr Entry Tower		71.59	655,740.62
05/21/2020	052120ACH	Duke Energy	3/30 - 4/29 3351 Downan Point Dr Well		22.84	655,717.78
05/22/2020	052220DD	Dustin J Smith	5/4 - 5/17 - P/R		904.96	654,812.82
05/22/2020	052020DD	Gary L. Kubler	5/4 - 5/17 - P/R		1,203.64	653,609.18
05/22/2020	052020ACH	Innovative Employer Solutions	5/4-5/17 - P/R		618.28	652,990.90
05/29/2020	2119	Ballantrae CDD C/O US Bank	Tax Collection Distribution c/o US Bank		8,598.63	644,392.27
05/29/2020	2120	DCSI, Inc	carholders in database		105.00	644,287.27
05/29/2020	2121	DLTD Solutions Inc.	Admin Fee - May		360.00	643,927.27
05/29/2020	2122	Douglas Guy	Security - May 5,15,20 2020		720.00	643,207.27
05/29/2020	2123	Stephen Glen Dachs	Security May 7,11 2020		480.00	642,727.27
05/29/2020	2124	Straley Robin Vericker	Legal services		3,320.00	639,407.27
05/29/2020	2125	Tampa Bay Times	Legal Ad 5/17		214.00	639,193.27
05/29/2020	2126	TCASS	Security - May 2,3,9,10 2020		960.00	638,233.27
05/29/2020	2128	The Pool Doctor	Splash pad repalced valve actuator		435.52	637,797.75
05/31/2020	<b>EOM Balance Hancock Bank</b>			<b>8,838.31</b>	<b>157,706.14</b>	<b>637,797.75</b>
06/01/2020	2118	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - June		4,433.00	633,364.75
06/05/2020	06052020DD	Gary L. Kubler	5/15 - 5/31 - P/R		1,534.85	631,829.90
06/05/2020	06052020DD	Dustin J Smith	5/15 - 5/31 - P/R		1,236.18	630,593.72
06/05/2020	06052020ACH	Innovative Employer Solutions	5/15 - 5/31 - P/R		819.44	629,774.28
06/08/2020		Pasco County Tax Collector	Deposit	2,103.85		631,878.13
06/09/2020	2129	DLTD Solutions Inc.	Admin Fee - May		360.00	631,518.13
06/09/2020	2130	Douglas Guy	Security - May 25,26,28,29 2020		1,070.00	630,448.13
06/09/2020	2131	Dustin J Smith	5/13 Mileage		13.23	630,434.90
06/09/2020	2132	Gary L. Kubler	5/27 mileage reimbursement		11.50	630,423.40
06/09/2020	2133	Jesus D. Lopez	May 23,24,30 2020		720.00	629,703.40
06/09/2020	2134	Poolsure	Pool Maint - June		867.90	628,835.50
06/09/2020	2135	Stantec Consulting Services, Inc.	Engineering Svcs thru 5/22/20		366.00	628,469.50
06/09/2020	2136	Stephen Glen Dachs	Security May 22,27 2020		480.00	627,989.50
06/09/2020	2137	Suncoast Rust Control, Inc	Rust Prevention - May		865.00	627,124.50
06/12/2020	06122020DD	Stephen Bobick	BOS Mtg. - 5/11,5/20,5/27		600.00	626,524.50
06/12/2020	31	Richard Levy	BOS Mtg. - 5/11,5/20,5/27		600.00	625,924.50
06/12/2020	32	Christopher Milano	BOS Mtg. - 5/11,5/20,5/27		600.00	625,324.50
06/12/2020	06122020DD	Cecilio A. Thomas Jr.	BOS Mtg. - 5/11,5/20,5/27		600.00	624,724.50
06/12/2020	06122020DD	James Plateau	BOS Mtg. - 5/11,5/20,5/27		600.00	624,124.50
06/12/2020	06122020ACH	Innovative Employer Solutions	BOS Mtg. - 5/11,5/20,5/27		49.00	624,075.50
06/15/2020		Pasco County Tax Collector	Deposit	13,697.22		637,772.72
06/17/2020	2138	American Ecosystems, Inc.	Lake & Pond Maint - May		1,900.00	635,872.72
06/17/2020	2139	Ballantrae CDD C/O US Bank	Tax Collection Distribution c/o US Bank		3,113.74	632,758.98
06/17/2020	2140	Bright House Networks	Phone/Internet		673.88	632,085.10
06/17/2020	2141	Deluxe	Checks		230.89	631,854.21
06/17/2020	2142	Tropicare Termite and Pest Control	Pest Control - May		40.00	631,814.21
06/17/2020	2143	Yellowstone Landscape Professionals	Landscape Maint - June		12,019.25	619,794.96
06/19/2020	06192020DD	David M. Hill	6/3 - 6/14 - Pool Monitor		541.42	619,253.54
06/19/2020	06192020DD	Gary L. Kubler	6/1 - 6/12 - P/R		1,203.64	618,049.90
06/19/2020	06192020DD	Kristy R. Kirk	6/3- 6/14 - Pool Monitor		244.73	617,805.17
06/19/2020	06192020DD	Michael Obanion	6/3 - 6/14 P/R		669.43	617,135.74
06/19/2020	06192020DD	Dustin J Smith	6/1 - 6/14 - P/R		915.47	616,220.27
06/19/2020	06192020ACH	Innovative Employer Solutions	6/1 - 6/14 - P/R		981.16	615,239.11
06/22/2020	06222020ACH	Duke Energy	4/29 - 5/29 - 2131 Ballantrae Blvd Irr		41.59	615,197.52
06/22/2020	06222020ACH	Pasco County Utilities Services Branch	4/17 - 5/18 Ballentrae & Mentore		333.78	614,863.74
06/22/2020	06222020ACH	Pasco County Utilities Services Branch	4/17 - 5/18 - Ayrshire Boulevard		28.38	614,835.36
06/22/2020	06222020ACH	Duke Energy	4/29 - 5/29 - 17626 Glenapp Dr Irr		144.77	614,690.59
06/22/2020	06222020ACH	Duke Energy	4/29 - 6/1- 3542 Ballantrae Blvd Well Pump		86.52	614,604.07
06/22/2020	06222020ACH	Duke Energy	4/29 - 5/29 17600 Stinchar Dr Entry Tower		168.61	614,435.46
06/22/2020	06222020ACH	Duke Energy	4/29 - 5/29 3351 Downan Point Dr Well		37.96	614,397.50
06/22/2020	06222020ACH	Duke Energy	4/29 - 5/29 2500 Ballantrae Blvd Lite Entrance		119.91	614,277.59
06/22/2020	06222020ACH	Duke Energy	4/29 - 5/29 3643 Duke Firth Street		14.98	614,262.61
06/22/2020	06222020ACH	Duke Energy	4/29 - 5/29 - 3633 Duke Firth St Entry Lite		30.70	614,231.91
06/22/2020	06222020ACH	Duke Energy	4/29 - 5/29 - 17700 Glennapp Dr Entry Tower		27.41	614,204.50
06/22/2020	06222020ACH	Duke Energy	4/29 - 5/29 17650 Ayrshire Blvd Entry Tower		24.14	614,180.36
06/22/2020	2144	Ballantrae CDD.	DC Trsfr Jun 2020		2,000.00	612,180.36
06/22/2020	2145	American Ecosystems, Inc.	Lake & Pond Maint.		3,588.00	608,592.36
06/24/2020	06242020ACH	Duke Energy	4/29 - 5/29 2800 Ballentrae Blvd Pump Pond		1,013.77	607,578.59
06/24/2020	06242020ACH	Duke Energy	4/29 - 5/29 17524 Hugh Ln		218.34	607,360.25
06/24/2020	06242020ACH	Duke Energy	4/29 - 5/29 - 17611 Mentmore Blvd Rec Bldg		881.34	606,478.91
06/25/2020	06242020ACH	Duke Energy	5/4 - 6/3 17835 State Rd 54		8,476.57	598,002.34
06/30/2020	<b>EOM Balance Hancock Bank</b>			<b>15,801.07</b>	<b>55,596.48</b>	<b>598,002.34</b>



## **EXHIBIT 6**

# BALLANTRAE COMMUNITY DEVELOPMENT DISTRICT



**PROPOSED OPERATING BUDGET  
OCTOBER 1, 2020 – SEPTEMBER 30, 2021**

# BALLANTRAE COMMUNITY DEVELOPMENT DISTRICT

## **BUDGET DEVELOPMENT**

FLORIDA STATUTE 189.418

The total amount available from taxation and other sources, including balances brought forward for prior fiscal years, must equal the total of appropriations for expenditures and reserves.

***(A Balanced Budget)***

# BALLANTRAE

## COMMUNITY DEVELOPMENT DISTRICT

### **BOARD BUDGET DEVELOPMENT:**

1. Review of Actual Expenditures of Prior Fiscal Years
2. Review of Contracts and Service Level Provided
3. Consideration of Future Service Needs

# BALLANTRAE CDD

**NO INCREASE IN TOTAL ASSESSMENTS FOR  
FISCAL YEAR 2020**

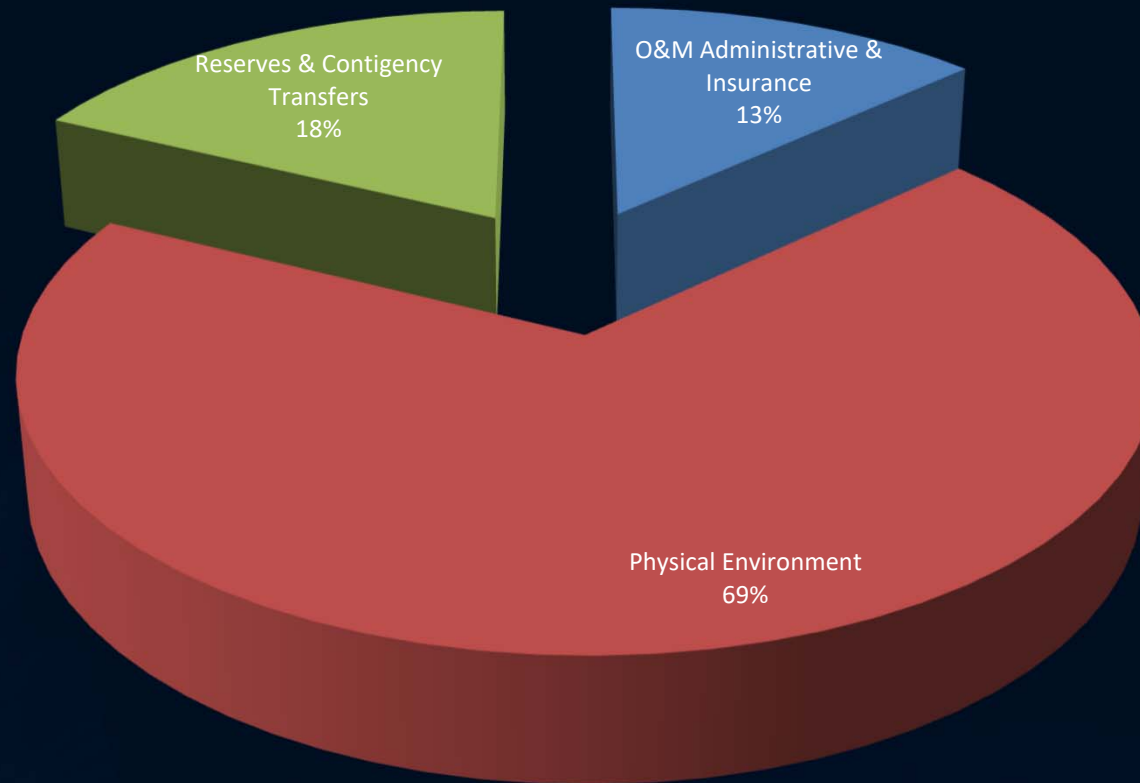
***Locked down from prior year!***





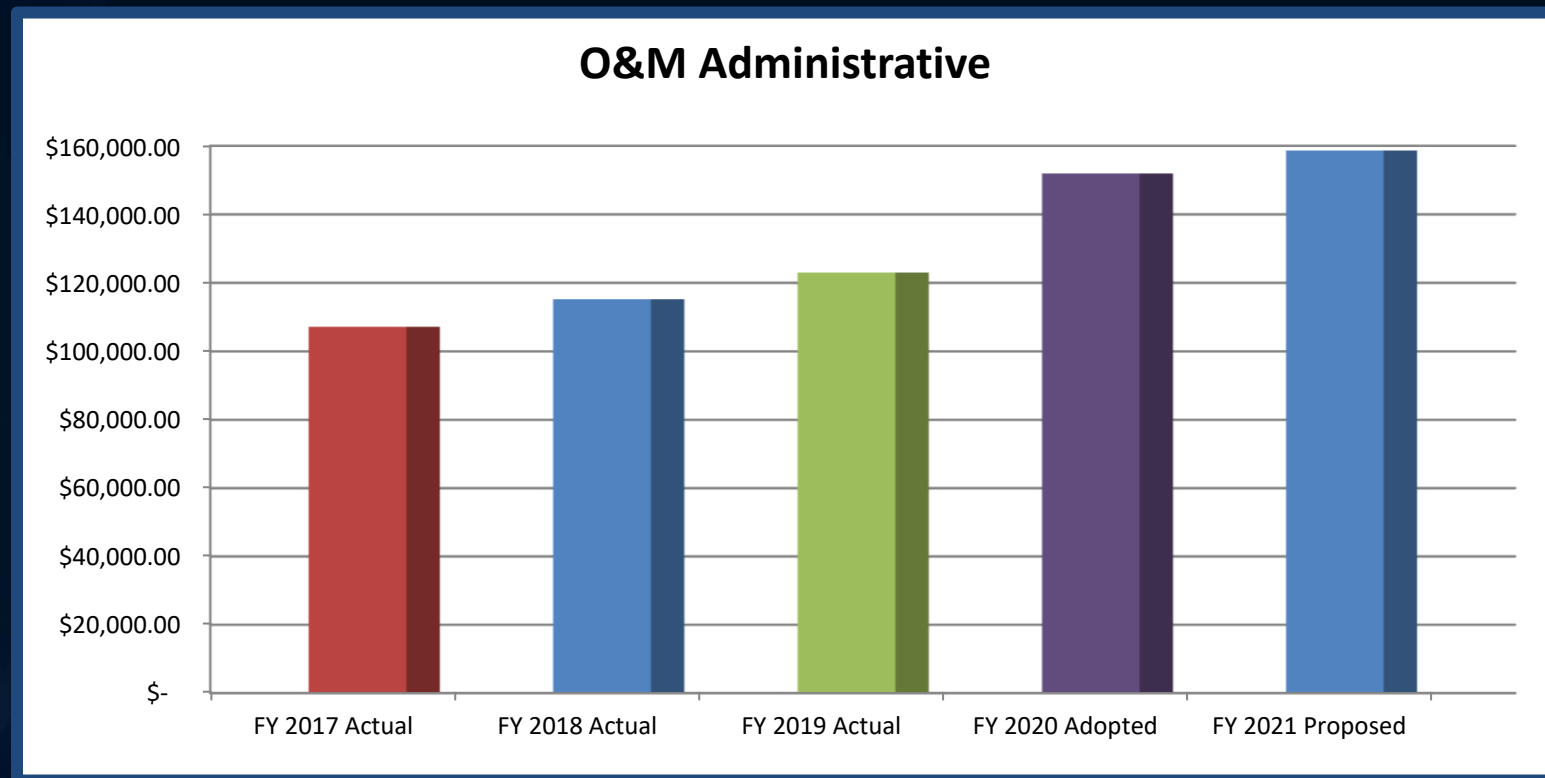
# BALLANTRAE CDD

FY 2021 Expenditure Summary: \$1,184,470



# BALLANTRAE CDD

O&M Administrative & Insurance - \$158,623



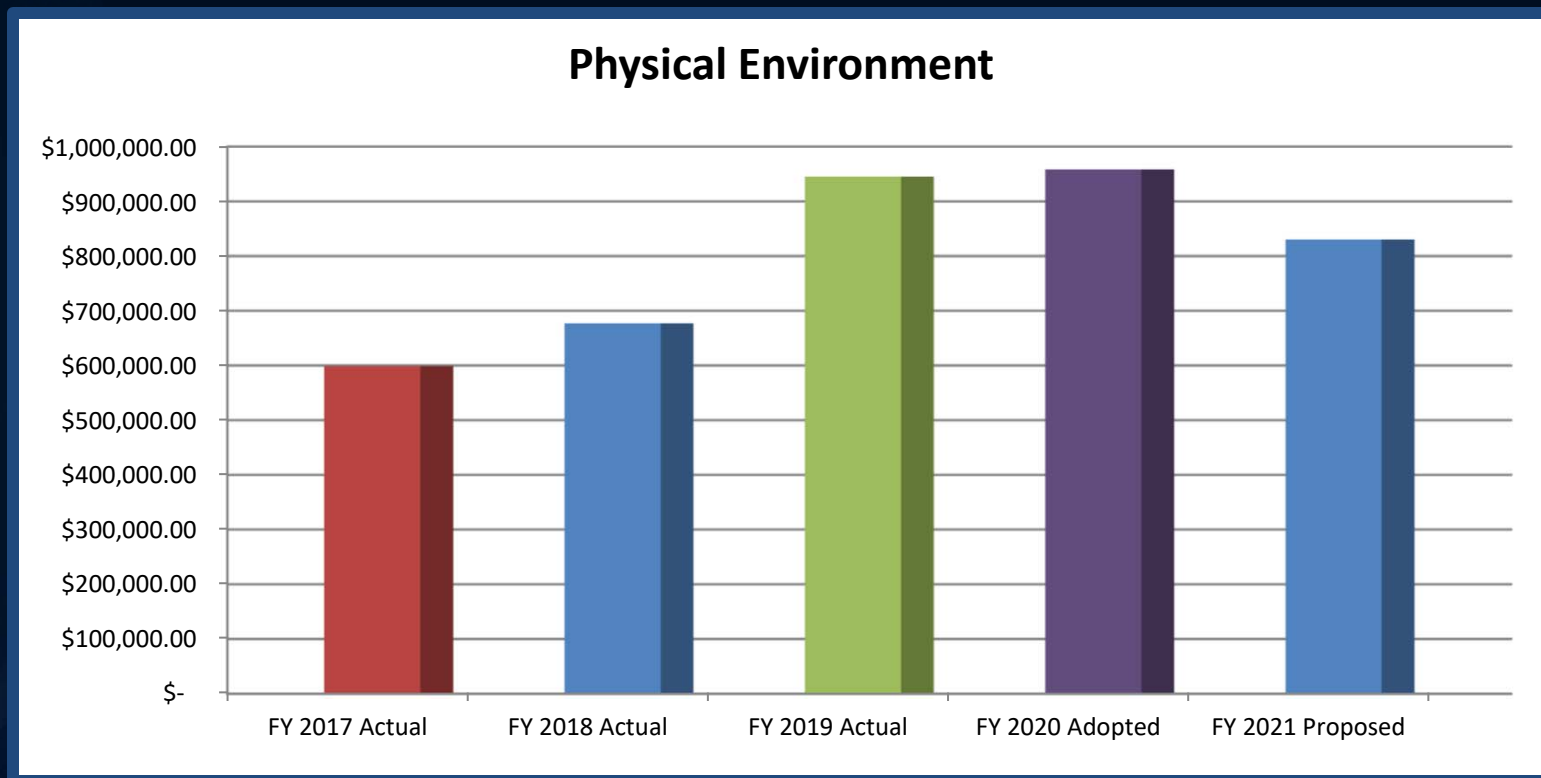
# BALLANTRAE CDD

## O&M Administrative & Insurance: 13%, \$6,698 Increase

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020 ADOPTED	FY 2020 YTD APR 30, 2020	FY 2021 PROPOSED	FY 2020 – 2021 VARIANCE
<b>O&amp;M ADMINISTRATIVE EXPENDITURES:</b>								
<b>BOARD OF SUPERVISORS</b>								
SUPERVISOR STIPENDS	15,000	10,400	14,000	13,200	14,000	4,800	14,000	-
NEWSLETTER - PRINT & MAILING	1,612	3,618	6,840	7,593	10,000	4,669	10,000	-
WEBSITE SERVER & NAME	168	686	179	794	880	1,761	1,650	770
PUBLIC OFFICIALS LIABILITY INSURANCE	2,658	2,500	2,500	2,500	2,625	2,563	3,369	744
<b>MANAGEMENT SERVICES</b>								-
ADMINISTRATIVE SERVICES	2,938	-	-	-	-	-	-	-
DISTRICT MANAGEMENT	34,908	43,950	53,196	53,196	53,200	26,598	58,500	5,300
FINANCIAL CONSULTING SERVICES	10,121	-	-	-	-	-	-	-
ACCOUNTING SERVICES	5,439	-	-	-	-	-	-	-
<b>ENGINEERING &amp; LEGAL SERVICES</b>								
DISTRICT ENGINEER	15,949	14,775	1,400	5,177	18,000	5,492	18,000	-
DISTRICT COUNSEL	37,433	12,113	12,539	10,084	17,300	5,781	17,300	-
<b>ADMINISTRATIVE: OTHER</b>								
ANNUAL FINANCIAL AUDIT	3,600	3,500	4,455	3,700	3,700	-	3,800	100
DISCLOSURE REPORT	-	-	-	-	1,000	-	-	(1,000)
TRUSTEES FEES	3,771	3,771	3,771	3,771	3,772	-	3,772	-
PROPERTY APPRAISER FEE	150	150	150	150	150	-	150	-
LEGAL ADVERTISING	2,033	645	476	1,055	750	370	750	-
ARBITRAGE REBATE CALCULATION	650	-	1,750	500	650	-	650	-
DUES, LISCENSES AND FEES	225	609	648	193	1,200	175	1,200	-
COMPLIANCE WITH ADA	-	-	-	-	2,480	-	2,480	-
ADMINISTRATIVE CONTINGENCY	685	-	1,072	4,675	5,000	432	5,000	-
<b>O&amp;M ADMINISTRATIVE TOTAL:</b>	<b>137,340</b>	<b>96,717</b>	<b>102,976</b>	<b>106,588</b>	<b>134,707</b>	<b>52,640</b>	<b>140,621</b>	<b>5,914</b>
<b>INSURANCE:</b>								
GENERAL LIABILITY	5,000	10,449	3,388	3,414	3,032	2,960	3,256	224
PROPERTY CASUALTY	3,519	-	8,826	12,986	14,188	13,905	14,746	558
<b>INSURANCE TOTAL:</b>	<b>8,519</b>	<b>10,449</b>	<b>12,214</b>	<b>16,400</b>	<b>17,220</b>	<b>16,865</b>	<b>18,002</b>	<b>782</b>
<b>O&amp;M ADMINISTRATIVE &amp; INSURANCE TOTAL:</b>	<b>\$145,859</b>	<b>\$107,166</b>	<b>\$115,190</b>	<b>\$122,988</b>	<b>\$151,927</b>	<b>\$69,505</b>	<b>\$158,623</b>	<b>\$6,698</b>

# BALLANTRAE CDD

Physical Environment: \$830,349



# BALLANTRAE CDD

Field: 69%, \$128,701 Decrease

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020 ADOPTED	FY 2020 YTD APR 30, 2020	FY 2021 PROPOSED	FY 2020 – 2021 VARIANCE
<b>UTILITY SERVICES</b>								
ELECTRIC UTILITY SERVICES	20,651	22,580	20,712	21,975	23,000	9,469	23,000	-
ELECTRIC UTILITY - RECREATION FACILITIES	12,302	10,345	11,836	12,680	15,500	4,750	15,000	(500)
ELECTRIC STREET LIGHTING	100,576	99,289	102,389	110,052	103,500	42,326	103,500	-
UTILITY - WATER - CLUBHOUSE & POOLS	13,527	12,947	8,552	8,133	14,000	1,983	14,000	-
STORMWATER ASSESSMENT	1,105	1,128	1,751	1,751	2,200	-	2,200	-
<b>UTILITY SERVICES SUBTOTAL</b>	<b>148,161</b>	<b>146,289</b>	<b>145,240</b>	<b>154,591</b>	<b>158,200</b>	<b>58,528</b>	<b>157,700</b>	<b>(500)</b>
<b>LAKES/PONDS &amp; LANDSCAPE</b>								
<b>LAKES/PONDS: CONTRACTS</b>								
AQUATIC CONTRACT	22,800	22,800	22,800	22,800	22,800	11,400	34,622	11,822
WETLAND BUFFER SPRAY CONTRACT	-	-	-	-	14,400	-	20,256	5,856
<b>LAKES/PONDS: OTHER</b>								
FOUNTAIN REPAIRS & MAINTNANCE	905	1,249	7,290	765	3,000	11	3,000	-
MITIGATION AREAS: MONITOR & MAINTAIN			-	-	1,500	-	1,500	-
LAKE/POND REPAIRS	15,150	-	8,543	5,284	10,000	10,128	10,000	-
INSTALL/REPLACE AQUATIC PLANTS	4,750	-	7,805	-	5,000	-	5,000	-
<b>LANDSCAPING: CONTRACTS</b>								
LANDSCAPE MAINTENANCE CONTRACT	154,246	149,856	144,231	144,231	144,240	72,116	144,240	-
LANDSCAPE - SECONDARY CONTRACTS	-	-	-	26,030	31,212	-	31,212	
LANDSCAPE OVERSIGHT/MANAGEMENT	-	-	-	-	-		-	-
<b>LANDSCAPING: OTHER</b>					-			-
IRRIGATION REPAIRS AND MAINTENANCE	9,493	14,424	10,466	12,287	14,000	2,994	14,000	-
REPLACE PLANTS, MULCH & TREES	24,567	33,955	48,272	23,643	36,500	11,955	40,000	3,500
SOD & SEED REPLACEMENT	1,259	1,540	7,784	-	10,000	-	10,000	-
LANDSCAPE ENHANCEMENT	12,305	-	6,310	-	-	-	-	-
EXTRA MOWINGS DURING RAINY SEASON		-	-	-	5,000	-	5,000	-
RUST PREVENTION FOR IRRIGATION SYSTEM	10,185	10,380	10,380	10,380	10,380	4,325	10,380	-
FIELD MISCELLANEOUS (INCLUSIVE OF TRAPPER)	2,441	13,568	1,560	1,585	13,000	-	13,000	-
<b>LAKES/PONDS &amp; LANDSCAPE TOTAL</b>	<b>258,101</b>	<b>247,772</b>	<b>275,441</b>	<b>247,005</b>	<b>321,032</b>	<b>112,928</b>	<b>324,532</b>	<b>21,178</b>



# BALLANTRAE CDD

(Continued) Physical Environment: 69%, \$128,701 Decrease

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020 ADOPTED	FY 2020 YTD APR 30, 2020	FY 2021 PROPOSED	FY 2020 – 2021 VARIANCE
<b>STREETS, SIDEWALKS, MAINTENANCE &amp; OPERATIONS</b>								
STREETS & SIDEWALKS								
ENTRY & WALLS MAINTENANCE	-	2,118	-	43	2,000		2,000	-
STREET/DECORATIVE LIGHT MAINTENANCE	-	-	-	-	1,000	-	1,000	-
SIDEWALK REPAIR & MAINTENANCE	-	-	1,463	-	1,500	-	1,500	-
MAINTENANCE STAFF								
EMPLOYEE - SALARIES	73,503	72,535	78,849	70,338	81,373	34,943	83,890	2,517
EMPLOYEE - P/R TAXES	8,698	6,343	6,272	9,030	6,978	5,709	7,171	-
EMPLOYEE - WORKERS COMP	3,300	4,959	610	3,052	3,325	3,322	3,654	329
PAYROLL PROCESSING FEES	820	1,505	1,534	2,137	1,900	913	1,900	-
EMPLOYEE- HEALTH & PHONE STIPENDS	7,200	7,052	8,000	322	9,600	80	9,600	-
MILEAGE	580	556	519	-	1,100	-	1,100	-
<b>STREETS, SIDEWALKS, MAINTENANCE &amp; OPERATIONS</b>	<b>94,101</b>	<b>95,068</b>	<b>97,247</b>	<b>84,922</b>	<b>108,776</b>	<b>44,966</b>	<b>111,814</b>	<b>2,846</b>
<b>CLUBHOUSE &amp; SAFETY &amp; SECURITY</b>								
CLUBHOUSE & MISCELLANEOUS								
PARK/FIELD REPAIRS	3,365	362	12,657	2,000	7,200	23	7,200	-
CLUBHOUSE FACILITY MAINTENANCE	2,256	4,672	3,066	3,279	9,000	1,360	9,000	-
CLUBHOUSE TELEPHONE/INTERNET/FAX	4,028	3,908	4,026	3,626	4,200	2,232	4,200	-
MISCELLANEOUS SUPPLIES (INCLUSIVE OF DEBIT CARD)	1,031	5,854	1,857	658	3,500	-	3,500	-
POOL/FOUNTAIN/SPALSH PAD MAINTENANCE	8,163	19,325	10,836	9,112	10,000	3,178	10,000	-
POOL PERMITS	705	705	705	705	750	-	750	-
SEASONAL LIGHTING	26,200	10,700	19,077	18,238	20,000	9,327	20,000	-
PEST CONTROL	755	955	955	480	520	240	520	-
CLUBHOUSE EXTERIOR FURNISHINGS	-	3,255	-	-	-	-	-	-
CLUBHOUSE CLEANING	-	66	-	-	-	-	-	-
CLUBHOUSE MISCELLANEOUS	7,297	635	9,795	2,266	7,500	295	7,500	-
<b>SAFETY &amp; SECURITY</b>								
PART-TIME LAW ENFORCEMENT DETAILS	41,960	35,120	42,350	36,410	50,000	8,310	50,000	-
SALARY FOR SUMMER MONITOR AT BOTH POOLS	16,911	19,741	19,581	19,362	23,500	1,752	23,500	-
EMPLOYEE P/R TAXES	1,388	1,882	1,895	3,257	2,000	-	2,000	-
EMPLOYEE WORKER'S COMP	1,111	-	-	1,593	1,300	-	1,300	-
VIDEO SURVEILLANCE	185	-	175	-	-	-	-	-
SECURITY - OTHER (GATE SERVICE)	3,974	2,497	4,096	3,718	1,000	909	1,000	-
<b>CLUBHOUSE &amp; SAFETY &amp; SECURITY</b>	<b>119,329</b>	<b>109,677</b>	<b>131,071</b>	<b>104,704</b>	<b>140,470</b>	<b>27,627</b>	<b>140,470</b>	<b>-</b>
<b>TOTAL PHYSICAL ENVIRONMENT:</b>	<b>\$633,689</b>	<b>\$598,806</b>	<b>\$677,076</b>	<b>\$945,310</b>	<b>\$958,450</b>	<b>\$244,049</b>	<b>\$830,349</b>	<b>(\$128,101)</b>

# BALLANTRAE CDD

(Continued) Physical Environment: 69%, \$128,701 Decrease

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020 ADOPTED	FY 2020 YTD APR 30, 2020	FY 2021 PROPOSED	FY 2020 – 2021 VARIANCE
<b>O&amp;M CONTINGENCY &amp; CAPITAL PROJECTS</b>								
O&M CONTINGENCY	13,997	-	28,077	13,205	229,972		95,833	(151,817)
ENTRANCES & OTHER PLANT REPLACEMENT	-	-	-	156,192	-		-	-
WALL & STRUCTURE PAINTING				98,374	-		-	-
INVASIVE & UNDESIRABLE PLANT REMOVAL				86,317	-		-	-
<b>O&amp;M CONTINGENCY TOTAL</b>	13,997	-	28,077	354,088	229,972	-	95,833	(151,817)

# BALLANTRAE CDD

Reserves & Contingency Transfer: 18%, \$108,486 Increase

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020 ADOPTED	FY 2020 YTD APR 30, 2020	FY 2021 PROPOSED	FY 2020 – 2021 VARIANCE
<b>RESERVES TRANSFERS OUT-OTHER FINANCING USES</b>								
EMERGENCY RESERVE	-	-	-	20,000	20,000	32,023	90,000	70,000
ASSET RESERVE	-	50,000	41,878	46,600	47,500	11,995	47,500	-
BILL PAYMENT RESERVE	-	-	-	-	-	-	-	-
PARK DEVELOPMENT RESERVE	175,000	140,150	175,000	175,000	37,514	-	76,000	38,486
<b>TOTAL OTHER FINANCING SOURCES AND (USES)</b>	<b>175,000</b>	<b>190,150</b>	<b>216,878</b>	<b>241,600</b>	<b>105,014</b>	<b>44,017</b>	<b>213,500</b>	<b>108,486</b>

- QUESTIONS?

## **EXHIBIT 7**



## RESOLUTION 2020-05

### **A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BALLANTRAE COMMUNITY DEVELOPMENT DISTRICT ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the District Manager submitted, prior to June 15<sup>th</sup>, to the Board of Supervisors (“**Board**”) of the Ballantrae Community Development District (“**District**”) a proposed budget for the next ensuing budget year (“**Proposed Budget**”), along with an explanatory and complete financial plan for each fund, pursuant to the provisions of Sections 189.016(3) and 190.008(2)(a), Florida Statutes;

**WHEREAS**, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District at least 60 days prior to the adoption of the Proposed Budget pursuant to the provisions of Section 190.008(2)(b), Florida Statutes;

**WHEREAS**, the Board held a duly noticed public hearing pursuant to Section 190.008(2)(a), Florida Statutes;

**WHEREAS**, the District Manager posted the Proposed Budget on the District’s website at least 2 days before the public hearing pursuant to Section 189.016(4), Florida Statutes;

**WHEREAS**, the Board is required to adopt a resolution approving a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year pursuant to Section 190.008(2)(a), Florida Statutes; and

**WHEREAS**, the Proposed Budget projects the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

### **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD:**

#### **Section 1. Budget**

- a. That the Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District’s records office, and hereby approves certain amendments thereto, as shown below.
- b. That the Proposed Budget as amended by the Board attached hereto as **Exhibit A**, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), Florida Statutes, and incorporated herein by reference; provided, however, that the comparative figures contained in the adopted budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures for fiscal year 2019-2020 and/or revised projections for fiscal year 2020-2021.
- c. That the adopted budget, as amended, shall be maintained in the office of the District Manager and at the District’s records office and identified as “The Budget for the

Ballantrae Community Development District for the Fiscal Year Beginning October 1, 2020, and Ending September 30, 2021”.

- d. The final adopted budget shall be posted by the District Manager on the District’s website within 30 days after adoption pursuant to Section 189.016(4), Florida Statutes.

**Section 2. Appropriations.** There is hereby appropriated out of the revenues of the District (the sources of the revenues will be provided for in a separate resolution), for the fiscal year beginning October 1, 2020, and ending September 30, 2021, the sum of \$1,683,065, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

Total General Fund	\$1,024,660
Total Debt Service Funds	\$557,421
Collection Costs and Early Payment Discounts	\$100,984
<b>Total All Funds</b>	<b>\$1,683,065</b>

**Section 3. Budget Amendments.** Pursuant to Section 189.016(6), Florida Statutes, the District at any time within the fiscal year or within 60 days following the end of the fiscal year may amend its budget for that fiscal year as follows:

- a. The Board may authorize an increase or decrease in line item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may authorize an increase or decrease in line item appropriations within a fund if the total appropriations of the fund do not increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.
- c. Any other budget amendments shall be adopted by resolution and be consistent with Florida law. This includes increasing any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and making the corresponding change to appropriations or the unappropriated balance.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this section and Section 189.016, Florida Statutes, among other applicable laws. Among other procedures, the District Manager or Treasurer must ensure that any amendments to budget(s) under subparagraphs c. above are posted on the District’s website within 5 days after adoption pursuant to Section 189.016(7), Florida Statutes.

**Section 4. Effective Date.** This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

**Passed and Adopted on July 29, 2020.**

Attested By:

**Ballantrae Community  
Development District**

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Secretary/Assistant Secretary

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James Flateau  
Chair of the Board of Supervisors

**Exhibit A: FY 2020-2021 Adopted Budget**

**BALLANTRAE CDD - STATEMENT 1**  
**FY 2021 PROPOSED BUDGET**  
**GENERAL FUND (O&M)**

	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED	FY 2020 YTD - MAR	FY 2021 PROPOSED	VARIANCE 2019-2020
<b>O&amp;M REVENUES:</b>										
LANDOWNER ASSESSMENTS (NET)	\$ 914,879	\$ 912,049	\$ 1,031,399	\$ 1,028,461	\$ 1,027,603	\$ 1,030,626	\$ 1,024,660	\$ 993,931	\$ 1,024,660	\$ -
EXCESS FEES CARRYFORWARD PREVIOUS YEARS			2,791	1,822	-	3,758	2,812	-	2,812	-
CARRYOVER FROM PREVIOUS YEARS (FUND BALANCE FORWARD)	-	-	-	-	-	249,323	187,919	-	175,000	(12,919)
OTHER INCOME	7,912	7,411	9,272	10,042	4,647	10,788	-	6,944	-	-
TRANSFER IN FROM RESERVE FUND						202,547	-	-	-	-
<b>O&amp;M TOTAL REVENUES:</b>	<b>922,791</b>	<b>919,460</b>	<b>1,043,462</b>	<b>1,040,325</b>	<b>1,032,250</b>	<b>1,497,042</b>	<b>1,215,391</b>	<b>1,000,875</b>	<b>1,202,472</b>	<b>(12,919)</b>
<b>O&amp;M ADMINISTRATIVE EXPENDITURES:</b>										
<b>BOARD OF SUPERVISORS</b>										
SUPERVISOR STIPENDS	10,675	11,600	15,000	10,400	14,000	13,200	14,000	4,800	14,000	-
NEWSLETTER - PRINT & MAILING	965	1,291	1,612	3,618	6,840	7,593	10,000	4,669	10,000	-
WEBSITE SERVER & NAME	-	-	168	686	179	794	880	1,761	1,650	770
PUBLIC OFFICIALS LIABILITY INSURANCE	5,369	2,500	2,658	2,500	2,500	2,500	2,625	2,563	3,369	744
<b>MANAGEMENT SERVICES</b>										
ADMINISTRATIVE SERVICES	5,000	5,000	2,938	-	-	-	-	-	-	-
DISTRICT MANAGEMENT	30,000	30,000	34,908	43,950	53,196	53,196	53,200	26,598	58,500	5,300
FINANCIAL CONSULTING SERVICES	5,000	5,000	10,121	-	-	-	-	-	-	-
ACCOUNTING SERVICES	15,000	15,000	5,439	-	-	-	-	-	-	-
<b>ENGINEERING &amp; LEGAL SERVICES</b>										
DISTRICT ENGINEER	29,985	11,637	15,949	14,775	1,400	5,177	18,000	5,492	18,000	-
DISTRICT COUNSEL	16,220	15,745	37,433	12,113	12,539	10,084	17,300	5,781	17,300	-
<b>ADMINISTRATIVE: OTHER</b>										
ANNUAL FINANCIAL AUDIT	3,200	3,400	3,600	3,500	4,455	3,700	3,700	-	3,800	100
DISCLOSURE REPORT	1,100	1,000	-	-	-	-	1,000	-	-	(1,000)
TRUSTEES FEES	3,771	2,200	3,771	3,771	3,771	3,771	3,772	-	3,772	-
PROPERTY APPRAISER FEE	150	150	150	150	150	150	150	-	150	-
LEGAL ADVERTISING	1,133	953	2,033	645	476	1,055	750	370	750	-
ARBITRAGE REBATE CALCULATION	650	650	650	-	1,750	500	650	-	650	-
DUES, LICENSES AND FEES	1,088	1,057	225	609	648	193	1,200	175	1,200	-
COMPLIANCE WITH ADA	-	-	-	-	-	-	2,480	-	2,480	-
ADMINISTRATIVE CONTINGENCY	-	-	685	-	1,072	4,675	5,000	432	5,000	-
<b>O&amp;M ADMINISTRATIVE TOTAL:</b>	<b>129,306</b>	<b>107,183</b>	<b>137,340</b>	<b>96,717</b>	<b>102,976</b>	<b>106,588</b>	<b>134,707</b>	<b>52,640</b>	<b>140,621</b>	<b>5,914</b>
<b>INSURANCE</b>										
GERNERAL LIABILITY	6,856	5,724	5,000	10,449	3,388	3,414	3,032	2,960	3,256	224
PROPERTY CASUALTY	4,188	5,354	3,519	-	8,826	12,986	14,188	13,905	14,746	558
<b>INSURANCE TOTAL</b>	<b>11,044</b>	<b>11,078</b>	<b>8,519</b>	<b>10,449</b>	<b>12,214</b>	<b>16,400</b>	<b>17,220</b>	<b>16,865</b>	<b>18,002</b>	<b>782</b>
<b>UTILITY SERVICES</b>										
ELECTRIC UTILITY SERVICES	20,920	20,221	20,651	22,580	20,712	21,975	23,000	9,469	23,000	-
ELECTRIC UTILITY - RECREATION FACILITIES	14,543	14,591	12,302	10,345	11,836	12,680	15,500	4,750	15,000	(500)
ELECTRIC STREET LIGHTING	102,180	102,449	100,576	99,289	102,389	110,052	103,500	42,326	103,500	-
UTILITY - WATER - CLUBHOUSE & POOLS	7,484	8,610	13,527	12,947	8,552	8,133	14,000	1,983	14,000	-
STORMWATER ASSESSMENT	911	866	1,105	1,128	1,751	1,751	2,200	-	2,200	-
<b>UTILITY SERVICES SUBTOTAL</b>	<b>146,038</b>	<b>146,737</b>	<b>148,161</b>	<b>146,289</b>	<b>145,240</b>	<b>154,591</b>	<b>158,200</b>	<b>58,528</b>	<b>157,700</b>	<b>(500)</b>
<b>LAKES/PONDS &amp; LANDSCAPE</b>										
<b>LAKES/PONDS: CONTRACTS</b>										
AQUATIC CONTRACT	22,800	22,800	22,800	22,800	22,800	22,800	22,800	11,400	34,622	11,822
WETLAND BUFFER SPRAY CONTRACT	-	-	-	-	-	-	14,400	-	20,256	5,856
<b>LAKES/PONDS: OTHER</b>										
FOUNTAIN REPAIRS & MAINTNANCE	-	7,591	905	1,249	7,290	765	3,000	11	3,000	-
MITIGATION AREAS: MONITOR & MAINTAIN	1,570	-	-	-	-	-	1,500	-	1,500	-
LAKE/POND REPAIRS	8,850	2,400	15,150	-	8,543	5,284	10,000	10,128	10,000	-
INSTALL/REPLACE AQUATIC PLANTS	-	-	4,750	-	7,805	-	5,000	-	5,000	-
<b>LANDSCAPING: CONTRACTS</b>										
LANDSCAPE MAINTENANCE CONTRACT	247,385	174,507	154,246	149,856	144,231	144,231	144,240	72,116	144,240	-
LANDSCAPE - SECONDARY CONTRACTS	-	-	-	-	-	26,030	31,212	-	31,212	-
LANDSCAPE OVERSIGHT/MANAGEMENT	6,000	6,000	-	-	-	-	-	-	-	-
<b>LANDSCAPING: OTHER</b>										
IRRIGATION REPAIRS AND MAINTENANCE	9,313	12,897	9,493	14,424	10,466	12,287	14,000	2,994	14,000	-
REPLACE PLANTS, MULCH & TREES	15,395	25,946	24,567	33,955	48,272	23,643	36,500	11,955	40,000	3,500
SOD & SEED REPLACEMENT	-	400	1,259	1,540	7,784	-	10,000	-	10,000	-
LANDSCAPE ENHANCEMENT	-	-	12,305	-	6,310	-	-	-	-	-
EXTRA MOWINGS DURING RAINY SEASON	-	-	-	-	-	-	5,000	-	5,000	-
RUST PREVENTION FOR IRRIGATION SYSTEM	9,600	10,400	10,185	10,380	10,380	10,380	4,325	10,380	10,380	-
FIELD MISCELLANEOUS (INCLUSIVE OF TRAPPER)	-	-	2,441	13,568	1,560	1,585	13,000	-	13,000	-
<b>LAKES/PONDS &amp; LANDSCAPE TOTAL</b>	<b>320,913</b>	<b>262,941</b>	<b>258,101</b>	<b>247,772</b>	<b>275,441</b>	<b>247,005</b>	<b>321,032</b>	<b>112,928</b>	<b>342,210</b>	<b>21,178</b>
<b>STREETS, SIDEWALKS, MAINTENANCE &amp; OPERATIONS</b>										
<b>STREETS &amp; SIDEWALKS</b>										
ENTRY & WALLS MAINTENANCE	-	350	-	2,118	-	43	2,000	-	2,000	-
STREET/DECORATIVE LIGHT MAINTENANCE	-	-	-	-	-	-	1,000	-	1,000	-
SIDEWALK REPAIR & MAINTENANCE	2,600	-	-	-	1,463	-	1,500	-	1,500	-

**BALLANTRAE CDD - STATEMENT 1**  
**FY 2021 PROPOSED BUDGET**  
**GENERAL FUND (O&M)**

	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED	FY 2020 YTD - MAR	FY 2021 PROPOSED	VARIANCE 2019-2020
75 MAINTENANCE STAFF										
76 EMPLOYEE - SALARIES	55,555	70,289	73,503	72,535	78,849	70,338	81,373	34,943	83,890	2,517
77 EMPLOYEE - P/R TAXES	4,437	5,938	8,698	6,343	6,272	9,030	6,978	5,709	7,171	-
78 EMPLOYEE - WORKERS COMP	3,612	3,243	3,300	4,959	610	3,052	3,325	3,322	3,654	329
79 PAYROLL PROCESSING FEES	-	-	820	1,505	1,534	2,137	1,900	913	1,900	-
80 EMPLOYEE- HEALTH & PHONE STIPENDS	4,800	10,000	7,200	7,052	8,000	322	9,600	80	9,600	-
81 MILEAGE	1,267	847	580	556	519	-	1,100	-	1,100	-
82 STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS	72,271	90,667	94,101	95,068	97,247	84,922	108,776	44,966	111,814	2,846
83										
84 CLUBHOUSE & SAFETY & SECURITY										
85 CLUBHOUSE & MISCELLANEOUS										
86 PARK/FIELD REPAIRS	-	2,094	3,365	362	12,657	2,000	7,200	23	7,200	-
87 CLUBHOUSE FACILITY MAINTENANCE	9,598	6,969	2,256	4,672	3,066	3,279	9,000	1,360	9,000	-
88 CLUBHOUSE TELEPHONE/INTERNET/FAX	3,816	3,933	4,028	3,908	4,026	3,626	4,200	2,232	4,200	-
89 MISCELLANEOUS SUPPLIES (INCLUSIVE OF DEBIT CARD)	3,419	2,153	1,031	5,854	1,857	658	3,500	-	3,500	-
90 POOL/FOUNTAIN/SPALSH PAD MAINTENANCE	10,067	10,169	8,163	19,325	10,836	9,112	10,000	3,178	10,000	-
91 POOL PERMITS	-	-	705	705	705	705	750	-	750	-
92 SEASONAL LIGHTING	8,000	9,000	26,200	10,700	19,077	18,238	20,000	9,327	20,000	-
93 PEST CONTROL	-	-	755	955	955	480	520	240	520	-
94 CLUBHOUSE EXTERIOR FURNISHINGS	-	-	-	3,255	-	-	-	-	-	-
95 CLUBHOUSE CLEANING	-	-	-	66	-	-	-	-	-	-
96 CLUBHOUSE MISCELLANEOUS	6,877	10,712	7,297	635	9,795	2,266	7,500	295	7,500	-
97 SAFETY & SECURITY										
98 PART-TIME LAW ENFORCEMENT DETAILS	38,590	35,760	41,960	35,120	42,350	36,410	50,000	8,310	50,000	-
99 SALARY FOR SUMMER MONITOR AT BOTH POOLS	14,978	13,420	16,911	19,741	19,581	19,362	23,500	1,752	23,500	-
100 EMPLOYEE P/R TAXES	1,215	1,128	1,388	1,882	1,895	3,257	2,000	-	2,000	-
101 EMPLOYEE WORKER'S COMP	1,226	1,030	1,111	-	-	1,593	1,300	-	1,300	-
102 VIDEO SURVEILLANCE	95	-	185	-	175	-	-	-	-	-
103 SECURITY - OTHER (GATE SERVICE)	-	-	3,974	2,497	4,096	3,718	1,000	909	1,000	-
104 CLUBHOUSE & SAFETY & SECURITY	97,881	96,368	119,329	109,677	131,071	104,704	140,470	27,627	140,470	-
105										
106 O&M CONTINGENCY & CAPITAL PROJECTS										
107 O&M CONTINGENCY	25,318	6,618	13,997	-	28,077	13,205	229,972	-	78,155	(151,817)
108 ENTRANCES & OTHER PLANT REPLACEMENT	-	-	-	-	-	156,192	-	-	-	-
109 WALL & STRUCTURE PAINTING	-	-	-	-	-	98,374	-	-	-	-
110 INVASIVE & UNDESIRABLE PLANT REMOVAL	-	-	-	-	-	86,317	-	-	-	-
111 O&M CONTINGENCY TOTAL	25,318	6,618	13,997	-	28,077	354,088	229,972	-	78,155	(151,817)
112										
113 TOTAL EXPENDITURES BEFORE OTHER FINANCING SOURCES (USES)	802,771	721,592	779,548	705,972	792,266	1,068,298	1,110,377	313,554	988,972	(121,405)
114										
115 EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPEND.	120,020	197,868	263,914	334,353	239,984	428,744	105,014	687,321	213,500	108,486
116										
117 OTHER FINANCING SOURCES AND (USES)										
118 RESERVES TRANSFERS OUT-OTHER FINANCING USES										
119 EMERGENCY RESERVE	100,000	25,000	-	-	-	20,000	20,000	32,023	90,000	70,000
120 ASSET RESERVE	69,458	50,000	-	50,000	41,878	46,600	47,500	11,995	47,500	-
121 BILL PAYMENT RESERVE	100,000	-	-	-	-	-	-	-	-	-
122 PARK DEVELOPMENT RESERVE	110,150	110,150	175,000	140,150	175,000	175,000	37,514	-	76,000	38,486
123 TOTAL OTHER FINANCING SOURCES AND (USES)	379,608	185,150	175,000	190,150	216,878	241,600	105,014	44,017	213,500	108,486
124										
125 O&M TOTAL EXPENDITURES	1,959,832	1,621,716	954,548	896,122	1,009,144	1,309,898	1,215,391	357,571	1,202,472	(12,919)
126										
127 NET CHANGE IN FUND BALANCE	(259,588)	12,718	88,914	144,203	23,106	187,144	(0)	643,304	(0)	(0)



**BALLANTRAE CDD - STATEMENT 2**

**FY 2020 ADOPTED BUDGET**

**RESERVES**

	<b>FY 2019 AMENDED</b>	<b>FY 2020 PROPOSED</b>	<b>FY 2019 to FY 2020 VARIANCE</b>
1 <b>REVENUES:</b>			
2 <b>INTEREST REVENUE</b>			
3 PARK DEVELOPMENT	\$ -	\$ -	\$ -
4 ASSET RESERVE	-	-	-
5 EMERGENCY RESERVE	-	-	-
6 BILL PAYMENT RESERVE	-	-	-
7 INTEREST - PRIOR DM	-	-	-
8 <b>TOTAL REVENUE</b>	-	-	-
9			
10 <b>RESERVES EXPENDITURES:</b>			
11 ASSET RESERVE	-	-	-
12 PARK DEVELOPMENT RESERVE	-	-	-
13 PROJECTS	-	-	-
14 <b>TOTAL RESERVE EXPENDITURES</b>	-	-	-
15			
16 <b>EXCESS OF REVENUE OVER(UNDER)EXPENDITURES</b>	-	-	
17			
18 <b>OTHER FINANCING SOURCES SOURCES (USES)</b>			
19 TRANSFER IN - PARK DEVELOPMENT	175,000	76,000	(99,000)
20 TRANSFER IN (OUT)- ASSET RESERVE	(8,604)	47,500	56,104
21 TRANSFER IN (OUT) - EMERGENCY RESERVE	(125,254)	90,000	215,254
22 <b>TOTAL OTHER FINANCING SOURCES SOURCES (USES)</b>	41,142	213,500	172,358
23			
24 <b>NET CHANGE IN FUND BALANCE</b>	41,142	213,500	172,358
25 <b>FUND BALANCE BEGINNING</b>	1,564,224	-	1,564,224
26 <b>FUND BALANCE ENDING</b>	1,605,366	213,500	1,736,582
27			

	<b>FY 2017</b>	<b>FY 2018 Adopted</b>	<b>Total FY 2018 (includes interest)</b>	<b>FY 2019 ADOPTED</b>	<b>FY 2019 PROPOSED AMENDED</b>	<b>FY 2019 ADOPTED AMENDED</b>	<b>FY 2020 ADOPTED</b>	<b>FY 2021 ADOPTED</b>
28 <b>RESERVE BALANCE SUMMARY</b>								
29 PARK DEVELOPMENT	610,035	175,000	787,486	175,000	\$ -	962,486	1,038,486	76,000
30 ASSET RESERVE	354,676	41,878	397,872	46,600	(55,204)	389,268	436,768	47,500
31 EMERGENCY RESERVE	226,864	-	227,660	20,000	(145,254)	102,406	192,406	90,000
32 BILL PAYMENT RESERVE	150,678	-	151,206	-	-	151,206	151,206	-
33	1,342,253	216,878	1,564,224	241,600	(200,458)	1,605,366	1,818,866	213,500
34								

	FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
8	<b>O&amp;M ADMINISTRATIVE EXPENDITURES:</b>			
9	<b>BOARD OF SUPERVISORS</b>			
10	Supervisor Stipends		\$ 14,000.00	Assumes 5 supervisor to be paid for 14 meetings (workshops, etc.) - \$200 per meeting
11	Newsletter	Express Press	\$ 10,000.00	Newsletter - printing and mailing cost
12	Website Server & Name	Campus Suite	\$ 1,650.00	ADA compliant website to be furnished by Campus Suite. Amount includes monthly scans of the website, the website platform itself as well as the remediation of 750 document pages. Added \$250 for page overages
13	Public officials liability Insurance	Egis Insurance	\$ 3,369.00	Pursuant to agent confirmation
14	<b>MANAGEMENT SERVICES</b>			
15	Administrative Services	Not applicable	\$ -	No longer utilized
16	District Management	DPFG - Three Year Contract	\$ 58,500.00	Curent contract Expired 4/3/2020. This is a placeholder until Board approves new contract.
17	Financial Consulting Services	Not applicable	\$ -	No longer utilized
18	Accounting Services	Not applicable	\$ -	No longer utilized
19	<b>ENGINEERING &amp; LEGAL SERVICES</b>			
20	District Engineer	Stantec-Tonja Stewart	\$ 18,000.00	Provides general engineering services to District, i.e. attendance & preparation for monthly board meetings and other specifically requested assignments
21	District Counsel	Strayley & Robin	\$ 17,300.00	Provides general legal services, review of contracts, agreements and other research assigned and directed by the Board and District Manager
22	<b>ADMINISTRATIVE OTHER</b>			
23	Annual Financial Audit	Dibartolomeo	\$ 3,800.00	State law requires the District to undertake an annual independent audit. The budgeted amount for the fiscal year is based on contracted fees from an existing engagement letter. FY 2020 and FY 21 is \$3,800
24	Disclosure Report		\$ -	No longer necessary
25	Trustee Fees	US Bank - Series 2015	\$ 3,772.00	Confirmed with trustee for fees related to the maintenance of the Ballantrae CDD Capital Improvement Revenue Refunding Bond, Series 2015
26	Property Appraiser Fee	Pasco County	\$ 150.00	Property Appriaser for the handling of Non-Ad Valorem Assessments, due and payable by Jue 1 of each year.
27	Legal Advertising	local newspaper	\$ 750.00	Estimated public notice for 3 public hearings, 1 yearly meeting schedule
28	Arbitrage Rebate Calculation	GNP Services	\$ 650.00	Fees for the annual calculation of the Rebatable Arbitrage Liability for the Ballantrae CDD Capital Improvement Revenue Refunding Bonds, Series 2015
29	Dues Licenses & Fees		\$ 1,200.00	Includes \$175 required by State Statute, Pasco Alliance renewal and other misc.
30	ADA Compliance		\$ 2,480.00	Quarterly charge of \$120 plus an additional \$2,000 for unnowns
31	Administrative Contingency		\$ 5,000.00	
32	<b>O&amp;M ADMINISTRATIVE TOTAL</b>		<b>\$ 140,621.00</b>	
33				

	FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
34	<b>INSURANCE</b>			
35	General Liability Insurance	Egis Insurance	\$ 3,256.00	Pursuant to agent
36	Property Casualty	Egis Insurance	\$ 14,746.00	Pursuant to agent
37	<b>INSURANCE TOTAL</b>		<b>\$ 18,002.00</b>	
38				
39	<b>UTILITY SERVICES</b>			
40	Electric Utility Services	Progress Energy	\$ 23,000.00	Average billing
41	Electric Utility Services - Recreation	Progress Energy	\$ 15,000.00	Average billing
42	Electric Streetlighting	Progress Energy	\$ 103,500.00	Average billing
43	Utility-Water-Clubhouse & pools	Pasco County	\$ 14,000.00	Average billing
44	Stormwater Assessment	Pasco County Tax Collector	\$ 2,200.00	To account for increase
45	<b>UTILITY SERVICES SUBTOTAL</b>		<b>\$ 157,700.00</b>	
46				
47	<b>LAKES/PONDS &amp; LANDSCAPE</b>			
48	<b>LAKES/PONDS:CONTRACTS</b>			
49	Aquatic Contract	American Ecosystems	\$ 20,256.00	Pursuant to contract for maintenance of District waterways and ponds
50	Wetland Buffer Spray Contract'	American Ecosystems	\$ 34,622.00	Wetland Buffer Spraying. When is this supposed to begin in service
51	<b>LAKES/PONDS:OTHER</b>			
52	Fountain Repairs & Maintenance	Misc	\$ 3,000.00	Estimated, as needed
53	Mitigation Areas:Monitor & Maintain	Misc	\$ 1,500.00	Estimated, as needed
54	Lake/Pond Repairs	Misc	\$ 10,000.00	Earmarked as needed for minor erosion repairs, etc.
55	Install/Replace Aquatic Plants	American Ecosystems	\$ 5,000.00	Install plants as needed
56	<b>LANDSCAPING:CONTRACTS</b>			
57	Landscape Maintenance Contract	Yellowstone	\$ 144,240.00	Pursuant to contract addendum - \$12,020 monthly.
58	Landscape Secondary Contracts	Yellowstone	\$ 31,212.00	1x yearly mulch-\$16,000, annuals \$3,803 per rotation (4 rotations) Mulch and annuals total \$31,212. Is there an addendum for new service
59	Landscape Oversight/Management	Not applicable	\$ -	No longer utilized
60	<b>LANDSCAPING:OTHER</b>			
61	Irrigation Repairs & Maintenance	Yellowstone	\$ 14,000.00	As needed
62	Replace Plants, Mulch & Trees	Yellowstone	\$ 40,000.00	Misc. replacement as needed. Structural pruning of 223 oak trees throughout the District for \$12,500. Keeps the tree thinned out and provides for better light penetration which helps the tree itself as well as the turf underneath. Provide \$12,000 for the removal of dead trees. The replacement of 200 plants along the wall and in common areas for \$4,800.
63	Sod & Seed Replacement	Yellowstone	\$ 10,000.00	As needed. Landscape professional has recommended for FY 21 the replacement of 3,500 sq ft of sod.
64	Landscape Enhancement	Yellowstone - TBD	\$ -	Projects that come up
65	Extra Mowings During Rainy Season	Yellowstone	\$ 5,000.00	As needed
66	Rust Prevention for Irrigation System	Suncoast Rust	\$ 10,380.00	Contract charge of \$865. Contract states monthly rates will not exceed \$920 (15% higher than original rate)
67	Field Miscellaneous Inclusive of Trapper		\$ 13,000.00	Misc. Repairs ; inclusive of trapper
68	<b>LAKES/PONDS &amp; LANDSCAPE TOTAL</b>		<b>\$ 342,210.00</b>	
69				

	FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
70	<b>STREETS, SIDEWALKS, MAINTENANCE &amp; OPERATIONS</b>			
71	<b>STREETS &amp; SIDEWALKS</b>			
72	Entry & Walls Maintenance	various	\$ 2,000.00	Estimated, as needed
73	Street/Decorative Light Maintenance	various	\$ 1,000.00	Estimated, as needed
74	Sidewalk Repair & Maintenance	various	\$ 1,500.00	Estimated, as needed
75	<b>MAINTENANCE STAFF</b>			
	Employee-Salaries		\$ 83,889.57	Maintenance supervisor and Assistant maintenance. Both employees work 40 hours. Plus overtime hours for meeting attendance & misc.
76	Employee-P/R Taxes		\$ 7,170.91	7.65% of payroll, additional \$750 added for any additional taxes related to SUTA
78	Employee - Workers Comp	Egis Insurance	\$ 3,654.00	Confirmed with EGIS
79	Payroll processing fees	Innovations	\$ 1,900.00	Payroll and year end processing
80	Employee-Health & Phone Stipends		\$ 9,600.00	
81	Mileage	various	\$ 1,100.00	Estimated, as needed
82	<b>STREETS, SIDEWALKS, MAINTENANCE &amp; OPERATIONS</b>		<b>\$ 111,814.47</b>	
83				
84	<b>CLUBHOUSE &amp; SAFETY &amp; SECURITY</b>			
85	<b>CLUBHOUSE &amp; MISCELLANEOUS</b>			
86	Park & Field Repairs	various	\$ 7,200.00	Estimated, as needed.
87	Clubhouse Facility Maintenance	various	\$ 9,000.00	Estimated, as needed (includes swipe cards, signage, pest control, etc.).
88	Clubhouse, Telephone & Internet	Brighthouse	\$ 4,200.00	
89	Miscellaneous Supplies (Inclusive of Debit Card)	various	\$ 3,500.00	Estimated, as needed
90	Pool/Fountain/Splashpad Maintenance	Poolsure	\$ 10,000.00	Effective 12/1/2017: base rate of \$867 for a total of \$8,244. Additional \$2,800 for repairs.
91	Pool Permits		\$ 750.00	as required by Statute
92	Seasonal Lighting		\$ 20,000.00	
93	Pest Control	Tropicare Termite	\$ 520.00	\$40 monthly
94	Clubhouse Exterior Furnishings		\$ -	
95	Clubhouse Cleaning		\$ -	
96	Clubhouse Miscellaneous	To Be Determined	\$ 7,500.00	Additional misc expenditures as needed . District is in need of an additional 6 tables and 8 chairs.
97	<b>SAFETY &amp; SECURITY</b>			
98	Part-Time Law Enforcement Details	FHP	\$ 50,000.00	Paid at \$40 per hour - Approximately 1,125 hours
99	Salary for Summer Monitor at Both Pools		\$ 23,500.00	Paid at \$10 per hour
100	Employee P/R Taxes		\$ 2,000.00	7.65% of gross payroll
101	Employee Workers Comp			
102	Video Surveillance		\$ 1,300.00	
103	Security - Other (Gate Service)		\$ 1,000.00	
104	<b>CLUBHOUSE &amp; SAFETY &amp; SECURITY</b>		<b>\$ 140,470.00</b>	

	FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
105				
106	<b>O&amp;M CONTINGENCY</b>			
107	O&M Contingency		\$ 78,155.00	To be utilized based on Board direction
108	<b>O&amp;M Contingency Total</b>		<b>\$ 78,155.00</b>	
109				
110	<b>TOTAL EXPENDITURES BEFORE OTHER FINANCING SOURCES (USES)</b>		<b>\$ 988,972.47</b>	
111				
112	<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPEND.</b>		<b>\$ 213,499.53</b>	
113				
114	<b>OTHER FINANCING SOURCES AND (USES)</b>			
115	<b>RESERVES TRANSFERS OUT - OTHER FINANCING USES</b>		\$ -	
116	Emergency Reserve		\$ 90,000.00	The amount that was borrowed in FY 2019 was \$145,254
117	Asset Reserve		\$ 47,500.00	Based on Custom reserves Study
118	Bill Payment Reserve		\$ -	Pursuant to GASB; Bill payment reserve should represent 3 months of expenditures before other financing uses (transfers)
119	Park Development Reserve		\$ 76,000.00	
120	<b>TOTAL OTHER FINANCING SOURCES AND (USES)</b>		<b>\$ 213,500.00</b>	
121				
122	<b>O&amp;M TOTAL EXPENDITURES</b>		<b>\$ 1,202,472.47</b>	

**STATEMENT 3**

**PROPOSED FISCAL YEAR 2020-2021 O&M & DEBT SERVICE ASSESSMENT SCHEDULE**

**TOTAL O&M BUDGET**  
**COLLECTION COSTS @ 6%**  
**TOTAL O&M ASSESSMENT**

\$ 1,024,660  
 \$ 65,404  
\$ 1,090,064

**TOTAL DS BUDGET**  
**COLLECTION COST @ 6%**  
**TOTAL**

\$ 557,421  
 \$ 35,580  
\$ 593,001

**Total Assessments ON-Roll**  
 \$ 1,683,065

**UNITS ASSESSED**

<u>LOT SIZE</u>	<u>O&amp;M</u>	<u>DEBT SERVICE</u>	
Townhomes	182		182
Single Family 40'	179		179
Single Family 45'	139		139
Single Family 50'	302		302
Single Family 65'	157		156
Single Family 70'	9		9
Single Family 75'	1		1
Commercial	2		2
	<u>971</u>		<u>970</u>

**ALLOCATION OF O&M ASSESSMENT**

<u>EAU FACTOR</u>	<u>TOTAL EAU's</u>	<u>% TOTAL EAU's</u>	<u>TOTAL O&amp;M BUDGET</u>	<u>TOTAL DS BUDGET</u>
0.56	101.92	11.16%	\$ 121,701	\$ 66,206
1	179	19.61%	\$ 213,740	\$ 116,276
1	139	15.23%	\$ 165,977	\$ 90,293
1	302	33.08%	\$ 360,612	\$ 196,175
1.13	177.41	19.43%	\$ 211,842	\$ 115,243
1.13	10.17	1.11%	\$ 12,144	\$ 6,606
1.13	1.13	0.12%	\$ 1,349	\$ 734
1.13	2.26	0.25%	\$ 2,699	\$ 1,468
	<u>912.89</u>	<u>100.00%</u>	<u>\$ 1,090,064</u>	<u>\$ 593,001</u>

**PER LOT ANNUAL ASSESSMENT**

<u>O&amp;M</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
\$ 669	\$ 364	\$ 1,032
\$ 1,194.08	\$ 650	\$ 1,844
\$ 1,194	\$ 650	\$ 1,844
\$ 1,194	\$ 650	\$ 1,844
\$ 1,349.31	\$ 739	\$ 2,088
\$ 1,349	\$ 734	\$ 2,083
\$ 1,349	\$ 734	\$ 2,083
\$ 1,349	\$ 734	\$ 2,083

LESS: Pasco County Collection Costs  
**Net Revenue to be Collected**

\$ 65,404  
\$ 1,024,660



**STATEMENT 4  
BALLANTRAE CDD  
PROPOSED FY21 BUDGET - SERIES 2015  
DEBT SERVICE ASSESSMENT**

	<b>FY 2020 ADOPTED BUDGET</b>
<b>REVENUE</b>	
ASSESSMENTS ON-ROLL	\$ 557,421
INTEREST--INVESTMENT	-
<b>TOTAL REVENUE</b>	<b>557,421</b>
<b>EXPENDITURES</b>	
INTEREST EXPENSE	
May 1, 2021	112,964
November 1, 2021	108,881
PRINCIPAL RETIREMENT	
May 1, 2021	335,000
<b>TOTAL EXPENDITURES</b>	<b>556,844</b>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<b>577</b>

TOTAL DS BUDGET	\$ 557,420.94
COLLECTION COST @ 6%	\$ 35,580.06
TOTAL	<u>\$ 593,001.00</u>

**STATEMENT 5**  
**BALLANTRAE COMMUNITY DEVELOPMENT DISTRICT**  
**Capitla Improvement Revenue Refunding Bonds, Series 2015**  
**Bank Qualified Private Placement**  
**Actual/360 Interest Calculation**

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service	Bond Balance
11/1/2016				-		7,680,000
5/1/2017	290,000	3.478%	134,297	424,297		7,390,000
11/1/2017		3.478%	131,368	131,368	555,665	7,390,000
5/1/2018	300,000	3.478%	129,226	429,226		7,090,000
11/1/2018		3.478%	126,035	126,035	555,261	7,090,000
5/1/2019	310,000	3.478%	123,980	433,980		6,780,000
11/1/2019		3.478%	120,524	120,524	554,504	6,780,000
5/1/2020	320,000	3.478%	119,214	439,214		6,460,000
11/1/2020		3.478%	114,836	114,836	554,050	6,460,000
5/1/2021	335,000	3.478%	112,964	447,964		6,125,000
11/1/2021		3.478%	108,881	108,881	556,844	6,125,000
5/1/2022	345,000	3.478%	107,105	452,105		5,780,000
11/1/2022		3.478%	102,748	102,748	554,853	5,780,000
5/1/2023	360,000	3.478%	101,073	461,073		5,420,000
11/1/2023		3.478%	96,348	96,348	557,421	5,420,000
5/1/2024	370,000	3.478%	95,301	465,301		5,050,000
11/1/2024		3.478%	89,771	89,771	555,072	5,050,000
5/1/2025	385,000	3.478%	88,307	473,307		4,665,000
11/1/2025		3.478%	82,927	82,927	556,234	4,665,000
5/1/2026	400,000	3.478%	81,575	481,575		4,265,000
11/1/2026		3.478%	75,817	75,817	557,392	4,265,000
5/1/2027	410,000	3.478%	74,580	484,580		3,855,000
11/1/2027		3.478%	68,528	68,528	553,109	3,855,000
5/1/2028	425,000	3.478%	67,783	492,783		3,430,000
11/1/2028		3.478%	60,973	60,973	553,757	3,430,000
5/1/2029	440,000	3.478%	59,979	499,979		2,990,000
11/1/2029		3.478%	53,152	53,152	553,131	2,990,000
5/1/2030	455,000	3.478%	52,285	507,285		2,535,000
11/1/2030		3.478%	45,063	45,063	552,348	2,535,000
5/1/2031	475,000	3.478%	44,329	519,329		2,060,000
11/1/2031		3.478%	36,619	36,619	555,948	2,060,000
5/1/2032	490,000	3.478%	36,221	526,221		1,570,000
11/1/2032		3.478%	27,909	27,909	554,130	1,570,000
5/1/2033	505,000	3.478%	27,454	532,454		1,065,000
11/1/2033		3.478%	18,932	18,932	551,386	1,065,000
5/1/2034	525,000	3.478%	18,623	543,623		540,000
11/1/2034		3.478%	9,599	9,599	553,223	540,000
5/1/2035	540,000	3.478%	9,443	549,443		-
11/1/2035	-	3.478%	0	0	549,443	-
<b>Total</b>	<b>\$ 7,680,000</b>		<b>\$ 2,853,771</b>	<b>\$ 10,533,771</b>	<b>\$ 10,533,771</b>	

**Footnote:**

(a) Data herein for the CDD's budgetary process purposes only.

Max annual ds: 557,421

## **EXHIBIT 8**

## RESOLUTION 2020-06

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BALLANTRAE COMMUNITY DEVELOPMENT DISTRICT IMPOSING ANNUALLY RECURRING OPERATIONS AND MAINTENANCE NON-AD VALOREM SPECIAL ASSESSMENTS; PROVIDING FOR COLLECTION AND ENFORCEMENT OF ALL DISTRICT SPECIAL ASSESSMENTS; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENT OF THE ASSESSMENT ROLL; PROVIDING FOR CHALLENGES AND PROCEDURAL IRREGULARITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Ballantrae Community Development District (“**District**”) is a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes for the purpose of providing, preserving, operating, and maintaining infrastructure improvements, facilities, and services to the lands within the District;

**WHEREAS**, the District is located in Pasco County, Florida (“**County**”);

**WHEREAS**, the Board of Supervisors of the District (“**Board**”) hereby determines to undertake various activities described in the District’s adopted budget for fiscal year 2020-2021 attached hereto as **Exhibit A (“FY 2020-2021 Budget”)** and incorporated as a material part of this Resolution by this reference;

**WHEREAS**, the District must obtain sufficient funds to provide for the activities described in the FY 2020-2021 Budget;

**WHEREAS**, the provision of the activities described in the FY 2020-2021 Budget is a benefit to lands within the District;

**WHEREAS**, the District may impose non-ad valorem special assessments on benefited lands within the District pursuant to Chapter 190, Florida Statutes;

**WHEREAS**, such special assessments may be placed on the County tax roll and collected by the local Tax Collector (“**Uniform Method**”) pursuant to Chapters 190 and 197, Florida Statutes;

**WHEREAS**, the District has, by resolution and public notice, previously evidenced its intention to utilize the Uniform Method;

**WHEREAS**, the District has approved an agreement with the County Property Appraiser (“**Property Appraiser**”) and County Tax Collector (“**Tax Collector**”) to provide for the collection of special assessments under the Uniform Method;

**WHEREAS**, it is in the best interests of the District to proceed with the imposition, levy, and collection of the annually recurring operations and maintenance non-ad valorem special assessments on all assessable lands in the amount contained for each parcel’s portion of the FY 2020-2021 Budget (“**O&M Assessments**”);

**WHEREAS**, the Board desires to collect the annual installment for the previously levied debt service non-ad valorem special assessments (“**Debt Assessments**”) in the amounts shown in the FY 2020-2021 Budget;

**WHEREAS**, the District adopted an assessment roll as maintained in the office of the District Manager, available for review, and incorporated as a material part of this Resolution by this reference (“**Assessment Roll**”);

**WHEREAS**, it is in the best interests of the District to certify the Assessment Roll to the Tax Collector pursuant to the Uniform Method; and

**WHEREAS**, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll, including the property certified to the Tax Collector by this Resolution, as the Property Appraiser updates the property roll, for such time as authorized by Florida law.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD:**

**Section 1. Benefit from Activities and O&M Assessments.** The provision of the activities described in the FY 2020-2021 Budget confer a special and peculiar benefit to the lands within the District, which benefits exceed or equal the O&M Assessments allocated to such lands. The allocation of the expenses of the activities to the specially benefited lands is shown in the FY 2020-2021 Budget and in the Assessment Roll.

**Section 2. O&M Assessments Imposition.** Pursuant to Chapter 190, Florida Statutes and procedures authorized by Florida law for the levy and collection of special assessments, the O&M Assessments are hereby imposed and levied on benefited lands within the District in accordance with the FY 2020-2021 Budget and Assessment Roll. The lien of the O&M Assessments imposed and levied by this Resolution shall be effective upon passage of this Resolution.

**Section 3. Collection and Enforcement of District Assessments.**

- a. **Uniform Method for all Debt Assessments and all O&M Assessments.** The collection of all Debt Assessments and all O&M Assessments for all lands within the District, shall be at the same time and in the same manner as County taxes in accordance with the Uniform Method, as set forth in the Assessment Roll. All assessments collected by the Tax Collector shall be due, payable, and enforced pursuant to Chapter 197, Florida Statutes.
- b. **Future Collection Methods.** The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

**Section 4. Certification of Assessment Roll.** The Assessment Roll is hereby certified and authorized to be transmitted to the Tax Collector.

**Section 5. Assessment Roll Amendment.** The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution and shall amend the Assessment Roll in accordance with any such updates, for such time as authorized by Florida law. After any amendment of the Assessment Roll, the District Manager shall file the updates to the tax roll in the District records.

**Section 6. Assessment Challenges.** The adoption of this Resolution shall be the final determination of all issues related to the O&M Assessments as it relates to property owners whose benefited property is subject to the O&M Assessments (including, but not limited to, the determination of special benefit and fair apportionment to the assessed property, the method of apportionment, the maximum rate of the O&M Assessments, and the levy, collection, and lien of the O&M Assessments), unless proper steps shall be initiated in a court of competent jurisdiction to secure relief within 30 days from adoption date of this Resolution.

**Section 7. Procedural Irregularities.** Any informality or irregularity in the proceedings in connection with the levy of the O&M Assessments shall not affect the validity of the same after the adoption of this Resolution, and any O&M Assessments as finally approved shall be competent and sufficient evidence that such O&M Assessment was duly levied, that the O&M Assessment was duly made and adopted, and that all other proceedings adequate to such O&M Assessment were duly had, taken, and performed as required.

**Section 8. Severability.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

**Section 9. Effective Date.** This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

**Passed and Adopted on July 29, 2020.**

Attested By:

**Ballantrae Community  
Development District**

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Secretary/Assistant Secretary

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James Flateau  
Chair of the Board of Supervisors

**Exhibit A: FY 2020-2021 Budget**



**BALLANTRAE CDD - STATEMENT 1**  
**FY 2021 PROPOSED BUDGET**  
**GENERAL FUND (O&M)**

	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED	FY 2020 YTD - MAR	FY 2021 PROPOSED	VARIANCE 2019-2020
<b>O&amp;M REVENUES:</b>										
LANDOWNER ASSESSMENTS (NET)	\$ 914,879	\$ 912,049	\$ 1,031,399	\$ 1,028,461	\$ 1,027,603	\$ 1,030,626	\$ 1,024,660	\$ 993,931	\$ 1,024,660	\$ -
EXCESS FEES CARRYFORWARD PREVIOUS YEARS			2,791	1,822	-	3,758	2,812	-	2,812	-
CARRYOVER FROM PREVIOUS YEARS (FUND BALANCE FORWARD)	-	-	-	-	-	249,323	187,919	-	175,000	(12,919)
OTHER INCOME	7,912	7,411	9,272	10,042	4,647	10,788	-	6,944	-	-
TRANSFER IN FROM RESERVE FUND						202,547	-	-	-	-
<b>O&amp;M TOTAL REVENUES:</b>	<b>922,791</b>	<b>919,460</b>	<b>1,043,462</b>	<b>1,040,325</b>	<b>1,032,250</b>	<b>1,497,042</b>	<b>1,215,391</b>	<b>1,000,875</b>	<b>1,202,472</b>	<b>(12,919)</b>
<b>O&amp;M ADMINISTRATIVE EXPENDITURES:</b>										
<b>BOARD OF SUPERVISORS</b>										
SUPERVISOR STIPENDS	10,675	11,600	15,000	10,400	14,000	13,200	14,000	4,800	14,000	-
NEWSLETTER - PRINT & MAILING	965	1,291	1,612	3,618	6,840	7,593	10,000	4,669	10,000	-
WEBSITE SERVER & NAME	-	-	168	686	179	794	880	1,761	1,650	770
PUBLIC OFFICIALS LIABILITY INSURANCE	5,369	2,500	2,658	2,500	2,500	2,500	2,625	2,563	3,369	744
<b>MANAGEMENT SERVICES</b>										
ADMINISTRATIVE SERVICES	5,000	5,000	2,938	-	-	-	-	-	-	-
DISTRICT MANAGEMENT	30,000	30,000	34,908	43,950	53,196	53,196	53,200	26,598	58,500	5,300
FINANCIAL CONSULTING SERVICES	5,000	5,000	10,121	-	-	-	-	-	-	-
ACCOUNTING SERVICES	15,000	15,000	5,439	-	-	-	-	-	-	-
<b>ENGINEERING &amp; LEGAL SERVICES</b>										
DISTRICT ENGINEER	29,985	11,637	15,949	14,775	1,400	5,177	18,000	5,492	18,000	-
DISTRICT COUNSEL	16,220	15,745	37,433	12,113	12,539	10,084	17,300	5,781	17,300	-
<b>ADMINISTRATIVE: OTHER</b>										
ANNUAL FINANCIAL AUDIT	3,200	3,400	3,600	3,500	4,455	3,700	3,700	-	3,800	100
DISCLOSURE REPORT	1,100	1,000	-	-	-	-	1,000	-	-	(1,000)
TRUSTEES FEES	3,771	2,200	3,771	3,771	3,771	3,771	3,772	-	3,772	-
PROPERTY APPRAISER FEE	150	150	150	150	150	150	150	-	150	-
LEGAL ADVERTISING	1,133	953	2,033	645	476	1,055	750	370	750	-
ARBITRAGE REBATE CALCULATION	650	650	650	-	1,750	500	650	-	650	-
DUES, LICENSES AND FEES	1,088	1,057	225	609	648	193	1,200	175	1,200	-
COMPLIANCE WITH ADA	-	-	-	-	-	-	2,480	-	2,480	-
ADMINISTRATIVE CONTINGENCY	-	-	685	-	1,072	4,675	5,000	432	5,000	-
<b>O&amp;M ADMINISTRATIVE TOTAL:</b>	<b>129,306</b>	<b>107,183</b>	<b>137,340</b>	<b>96,717</b>	<b>102,976</b>	<b>106,588</b>	<b>134,707</b>	<b>52,640</b>	<b>140,621</b>	<b>5,914</b>
<b>INSURANCE</b>										
GERNERAL LIABILITY	6,856	5,724	5,000	10,449	3,388	3,414	3,032	2,960	3,256	224
PROPERTY CASUALTY	4,188	5,354	3,519	-	8,826	12,986	14,188	13,905	14,746	558
<b>INSURANCE TOTAL</b>	<b>11,044</b>	<b>11,078</b>	<b>8,519</b>	<b>10,449</b>	<b>12,214</b>	<b>16,400</b>	<b>17,220</b>	<b>16,865</b>	<b>18,002</b>	<b>782</b>
<b>UTILITY SERVICES</b>										
ELECTRIC UTILITY SERVICES	20,920	20,221	20,651	22,580	20,712	21,975	23,000	9,469	23,000	-
ELECTRIC UTILITY - RECREATION FACILITIES	14,543	14,591	12,302	10,345	11,836	12,680	15,500	4,750	15,000	(500)
ELECTRIC STREET LIGHTING	102,180	102,449	100,576	99,289	102,389	110,052	103,500	42,326	103,500	-
UTILITY - WATER - CLUBHOUSE & POOLS	7,484	8,610	13,527	12,947	8,552	8,133	14,000	1,983	14,000	-
STORMWATER ASSESSMENT	911	866	1,105	1,128	1,751	1,751	2,200	-	2,200	-
<b>UTILITY SERVICES SUBTOTAL</b>	<b>146,038</b>	<b>146,737</b>	<b>148,161</b>	<b>146,289</b>	<b>145,240</b>	<b>154,591</b>	<b>158,200</b>	<b>58,528</b>	<b>157,700</b>	<b>(500)</b>
<b>LAKES/PONDS &amp; LANDSCAPE</b>										
<b>LAKES/PONDS: CONTRACTS</b>										
AQUATIC CONTRACT	22,800	22,800	22,800	22,800	22,800	22,800	22,800	11,400	34,622	11,822
WETLAND BUFFER SPRAY CONTRACT	-	-	-	-	-	-	14,400	-	20,256	5,856
<b>LAKES/PONDS: OTHER</b>										
FOUNTAIN REPAIRS & MAINTNANCE	-	7,591	905	1,249	7,290	765	3,000	11	3,000	-
MITIGATION AREAS: MONITOR & MAINTAIN	1,570	-	-	-	-	-	1,500	-	1,500	-
LAKE/POND REPAIRS	8,850	2,400	15,150	-	8,543	5,284	10,000	10,128	10,000	-
INSTALL/REPLACE AQUATIC PLANTS	-	-	4,750	-	7,805	-	5,000	-	5,000	-
<b>LANDSCAPING: CONTRACTS</b>										
LANDSCAPE MAINTENANCE CONTRACT	247,385	174,507	154,246	149,856	144,231	144,231	144,240	72,116	144,240	-
LANDSCAPE - SECONDARY CONTRACTS	-	-	-	-	-	26,030	31,212	-	31,212	-
LANDSCAPE OVERSIGHT/MANAGEMENT	6,000	6,000	-	-	-	-	-	-	-	-
<b>LANDSCAPING: OTHER</b>										
IRRIGATION REPAIRS AND MAINTENANCE	9,313	12,897	9,493	14,424	10,466	12,287	14,000	2,994	14,000	-
REPLACE PLANTS, MULCH & TREES	15,395	25,946	24,567	33,955	48,272	23,643	36,500	11,955	40,000	3,500
SOD & SEED REPLACEMENT	-	400	1,259	1,540	7,784	-	10,000	-	10,000	-
LANDSCAPE ENHANCEMENT	-	-	12,305	-	6,310	-	-	-	-	-
EXTRA MOWINGS DURING RAINY SEASON	-	-	-	-	-	-	5,000	-	5,000	-
RUST PREVENTION FOR IRRIGATION SYSTEM	9,600	10,400	10,185	10,380	10,380	10,380	4,325	10,380	10,380	-
FIELD MISCELLANEOUS (INCLUSIVE OF TRAPPER)	-	-	2,441	13,568	1,560	1,585	13,000	-	13,000	-
<b>LAKES/PONDS &amp; LANDSCAPE TOTAL</b>	<b>320,913</b>	<b>262,941</b>	<b>258,101</b>	<b>247,772</b>	<b>275,441</b>	<b>247,005</b>	<b>321,032</b>	<b>112,928</b>	<b>342,210</b>	<b>21,178</b>
<b>STREETS, SIDEWALKS, MAINTENANCE &amp; OPERATIONS</b>										
<b>STREETS &amp; SIDEWALKS</b>										
ENTRY & WALLS MAINTENANCE	-	350	-	2,118	-	43	2,000	-	2,000	-
STREET/DECORATIVE LIGHT MAINTENANCE	-	-	-	-	-	-	1,000	-	1,000	-
SIDEWALK REPAIR & MAINTENANCE	2,600	-	-	-	1,463	-	1,500	-	1,500	-

**BALLANTRAE CDD - STATEMENT 1**  
**FY 2021 PROPOSED BUDGET**  
**GENERAL FUND (O&M)**

	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED	FY 2020 YTD - MAR	FY 2021 PROPOSED	VARIANCE 2019-2020
75 MAINTENANCE STAFF										
76 EMPLOYEE - SALARIES	55,555	70,289	73,503	72,535	78,849	70,338	81,373	34,943	83,890	2,517
77 EMPLOYEE - P/R TAXES	4,437	5,938	8,698	6,343	6,272	9,030	6,978	5,709	7,171	-
78 EMPLOYEE - WORKERS COMP	3,612	3,243	3,300	4,959	610	3,052	3,325	3,322	3,654	329
79 PAYROLL PROCESSING FEES	-	-	820	1,505	1,534	2,137	1,900	913	1,900	-
80 EMPLOYEE- HEALTH & PHONE STIPENDS	4,800	10,000	7,200	7,052	8,000	322	9,600	80	9,600	-
81 MILEAGE	1,267	847	580	556	519	-	1,100	-	1,100	-
82 STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS	72,271	90,667	94,101	95,068	97,247	84,922	108,776	44,966	111,814	2,846
83										
84 CLUBHOUSE & SAFETY & SECURITY										
85 CLUBHOUSE & MISCELLANEOUS										
86 PARK/FIELD REPAIRS	-	2,094	3,365	362	12,657	2,000	7,200	23	7,200	-
87 CLUBHOUSE FACILITY MAINTENANCE	9,598	6,969	2,256	4,672	3,066	3,279	9,000	1,360	9,000	-
88 CLUBHOUSE TELEPHONE/INTERNET/FAX	3,816	3,933	4,028	3,908	4,026	3,626	4,200	2,232	4,200	-
89 MISCELLANEOUS SUPPLIES (INCLUSIVE OF DEBIT CARD)	3,419	2,153	1,031	5,854	1,857	658	3,500	-	3,500	-
90 POOL/FOUNTAIN/SPALSH PAD MAINTENANCE	10,067	10,169	8,163	19,325	10,836	9,112	10,000	3,178	10,000	-
91 POOL PERMITS	-	-	705	705	705	705	750	-	750	-
92 SEASONAL LIGHTING	8,000	9,000	26,200	10,700	19,077	18,238	20,000	9,327	20,000	-
93 PEST CONTROL	-	-	755	955	955	480	520	240	520	-
94 CLUBHOUSE EXTERIOR FURNISHINGS	-	-	-	3,255	-	-	-	-	-	-
95 CLUBHOUSE CLEANING	-	-	-	66	-	-	-	-	-	-
96 CLUBHOUSE MISCELLANEOUS	6,877	10,712	7,297	635	9,795	2,266	7,500	295	7,500	-
97 SAFETY & SECURITY										
98 PART-TIME LAW ENFORCEMENT DETAILS	38,590	35,760	41,960	35,120	42,350	36,410	50,000	8,310	50,000	-
99 SALARY FOR SUMMER MONITOR AT BOTH POOLS	14,978	13,420	16,911	19,741	19,581	19,362	23,500	1,752	23,500	-
100 EMPLOYEE P/R TAXES	1,215	1,128	1,388	1,882	1,895	3,257	2,000	-	2,000	-
101 EMPLOYEE WORKER'S COMP	1,226	1,030	1,111	-	-	1,593	1,300	-	1,300	-
102 VIDEO SURVEILLANCE	95	-	185	-	175	-	-	-	-	-
103 SECURITY - OTHER (GATE SERVICE)	-	-	3,974	2,497	4,096	3,718	1,000	909	1,000	-
104 CLUBHOUSE & SAFETY & SECURITY	97,881	96,368	119,329	109,677	131,071	104,704	140,470	27,627	140,470	-
105										
106 O&M CONTINGENCY & CAPITAL PROJECTS										
107 O&M CONTINGENCY	25,318	6,618	13,997	-	28,077	13,205	229,972	-	78,155	(151,817)
108 ENTRANCES & OTHER PLANT REPLACEMENT	-	-	-	-	-	156,192	-	-	-	-
109 WALL & STRUCTURE PAINTING	-	-	-	-	-	98,374	-	-	-	-
110 INVASIVE & UNDESIRABLE PLANT REMOVAL	-	-	-	-	-	86,317	-	-	-	-
111 O&M CONTINGENCY TOTAL	25,318	6,618	13,997	-	28,077	354,088	229,972	-	78,155	(151,817)
112										
113 TOTAL EXPENDITURES BEFORE OTHER FINANCING SOURCES (USES)	802,771	721,592	779,548	705,972	792,266	1,068,298	1,110,377	313,554	988,972	(121,405)
114										
115 EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPEND.	120,020	197,868	263,914	334,353	239,984	428,744	105,014	687,321	213,500	108,486
116										
117 OTHER FINANCING SOURCES AND (USES)										
118 RESERVES TRANSFERS OUT-OTHER FINANCING USES										
119 EMERGENCY RESERVE	100,000	25,000	-	-	-	20,000	20,000	32,023	90,000	70,000
120 ASSET RESERVE	69,458	50,000	-	50,000	41,878	46,600	47,500	11,995	47,500	-
121 BILL PAYMENT RESERVE	100,000	-	-	-	-	-	-	-	-	-
122 PARK DEVELOPMENT RESERVE	110,150	110,150	175,000	140,150	175,000	175,000	37,514	-	76,000	38,486
123 TOTAL OTHER FINANCING SOURCES AND (USES)	379,608	185,150	175,000	190,150	216,878	241,600	105,014	44,017	213,500	108,486
124										
125 O&M TOTAL EXPENDITURES	1,959,832	1,621,716	954,548	896,122	1,009,144	1,309,898	1,215,391	357,571	1,202,472	(12,919)
126										
127 NET CHANGE IN FUND BALANCE	(259,588)	12,718	88,914	144,203	23,106	187,144	(0)	643,304	(0)	(0)

**BALLANTRAE CDD - STATEMENT 2**

**FY 2020 ADOPTED BUDGET**

**RESERVES**

	<b>FY 2019 AMENDED</b>	<b>FY 2020 PROPOSED</b>	<b>FY 2019 to FY 2020 VARIANCE</b>
1 <b>REVENUES:</b>			
2 <b>INTEREST REVENUE</b>			
3 PARK DEVELOPMENT	\$ -	\$ -	\$ -
4 ASSET RESERVE	-	-	-
5 EMERGENCY RESERVE	-	-	-
6 BILL PAYMENT RESERVE	-	-	-
7 INTEREST - PRIOR DM	-	-	-
8 <b>TOTAL REVENUE</b>	-	-	-
9			
10 <b>RESERVES EXPENDITURES:</b>			
11 ASSET RESERVE	-	-	-
12 PARK DEVELOPMENT RESERVE	-	-	-
13 PROJECTS	-	-	-
14 <b>TOTAL RESERVE EXPENDITURES</b>	-	-	-
15			
16 <b>EXCESS OF REVENUE OVER(UNDER)EXPENDITURES</b>	-	-	
17			
18 <b>OTHER FINANCING SOURCES SOURCES (USES)</b>			
19 TRANSFER IN - PARK DEVELOPMENT	175,000	76,000	(99,000)
20 TRANSFER IN (OUT)- ASSET RESERVE	(8,604)	47,500	56,104
21 TRANSFER IN (OUT) - EMERGENCY RESERVE	(125,254)	90,000	215,254
22 <b>TOTAL OTHER FINANCING SOURCES SOURCES (USES)</b>	41,142	213,500	172,358
23			
24 <b>NET CHANGE IN FUND BALANCE</b>	41,142	213,500	172,358
25 <b>FUND BALANCE BEGINNING</b>	1,564,224	-	1,564,224
26 <b>FUND BALANCE ENDING</b>	1,605,366	213,500	1,736,582
27			

	<b>FY 2017</b>	<b>FY 2018 Adopted</b>	<b>Total FY 2018 (includes interest)</b>	<b>FY 2019 ADOPTED</b>	<b>FY 2019 PROPOSED AMENDED</b>	<b>FY 2019 ADOPTED AMENDED</b>	<b>FY 2020 ADOPTED</b>	<b>FY 2021 ADOPTED</b>
28 <b>RESERVE BALANCE SUMMARY</b>								
29 PARK DEVELOPMENT	610,035	175,000	787,486	175,000	\$ -	962,486	1,038,486	76,000
30 ASSET RESERVE	354,676	41,878	397,872	46,600	(55,204)	389,268	436,768	47,500
31 EMERGENCY RESERVE	226,864	-	227,660	20,000	(145,254)	102,406	192,406	90,000
32 BILL PAYMENT RESERVE	150,678	-	151,206	-	-	151,206	151,206	-
33	1,342,253	216,878	1,564,224	241,600	(200,458)	1,605,366	1,818,866	213,500
34								

	FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
8	<b>O&amp;M ADMINISTRATIVE EXPENDITURES:</b>			
9	<b>BOARD OF SUPERVISORS</b>			
10	Supervisor Stipends		\$ 14,000.00	Assumes 5 supervisor to be paid for 14 meetings (workshops, etc.) - \$200 per meeting
11	Newsletter	Express Press	\$ 10,000.00	Newsletter - printing and mailing cost
12	Website Server & Name	Campus Suite	\$ 1,650.00	ADA compliant website to be furnished by Campus Suite. Amount includes monthly scans of the website, the website platform itself as well as the remediation of 750 document pages. Added \$250 for page overages
13	Public officials liability Insurance	Egis Insurance	\$ 3,369.00	Pursuant to agent confirmation
14	<b>MANAGEMENT SERVICES</b>			
15	Administrative Services	Not applicable	\$ -	No longer utilized
16	District Management	DPFG - Three Year Contract	\$ 58,500.00	Current contract Expired 4/3/2020. This is a placeholder until Board approves new contract.
17	Financial Consulting Services	Not applicable	\$ -	No longer utilized
18	Accounting Services	Not applicable	\$ -	No longer utilized
19	<b>ENGINEERING &amp; LEGAL SERVICES</b>			
20	District Engineer	Stantec-Tonja Stewart	\$ 18,000.00	Provides general engineering services to District, i.e. attendance & preparation for monthly board meetings and other specifically requested assignments
21	District Counsel	Strayley & Robin	\$ 17,300.00	Provides general legal services, review of contracts, agreements and other research assigned and directed by the Board and District Manager
22	<b>ADMINISTRATIVE OTHER</b>			
23	Annual Financial Audit	Dibartolomeo	\$ 3,800.00	State law requires the District to undertake an annual independent audit. The budgeted amount for the fiscal year is based on contracted fees from an existing engagement letter. FY 2020 and FY 21 is \$3,800
24	Disclosure Report		\$ -	No longer necessary
25	Trustee Fees	US Bank - Series 2015	\$ 3,772.00	Confirmed with trustee for fees related to the maintenance of the Ballantrae CDD Capital Improvement Revenue Refunding Bond, Series 2015
26	Property Appraiser Fee	Pasco County	\$ 150.00	Property Appraiser for the handling of Non-Ad Valorem Assessments, due and payable by June 1 of each year.
27	Legal Advertising	local newspaper	\$ 750.00	Estimated public notice for 3 public hearings, 1 yearly meeting schedule
28	Arbitrage Rebate Calculation	GNP Services	\$ 650.00	Fees for the annual calculation of the Rebateable Arbitrage Liability for the Ballantrae CDD Capital Improvement Revenue Refunding Bonds, Series 2015
29	Dues Licenses & Fees		\$ 1,200.00	Includes \$175 required by State Statute, Pasco Alliance renewal and other misc.
30	ADA Compliance		\$ 2,480.00	Quarterly charge of \$120 plus an additional \$2,000 for unknowns
31	Administrative Contingency		\$ 5,000.00	
32	<b>O&amp;M ADMINISTRATIVE TOTAL</b>		<b>\$ 140,621.00</b>	
33				

	FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
34	<b>INSURANCE</b>			
35	General Liability Insurance	Egis Insurance	\$ 3,256.00	Pursuant to agent
36	Property Casualty	Egis Insurance	\$ 14,746.00	Pursuant to agent
37	<b>INSURANCE TOTAL</b>		<b>\$ 18,002.00</b>	
38				
39	<b>UTILITY SERVICES</b>			
40	Electric Utility Services	Progress Energy	\$ 23,000.00	Average billing
41	Electric Utility Services - Recreation	Progress Energy	\$ 15,000.00	Average billing
42	Electric Streetlighting	Progress Energy	\$ 103,500.00	Average billing
43	Utility-Water-Clubhouse & pools	Pasco County	\$ 14,000.00	Average billing
44	Stormwater Assessment	Pasco County Tax Collector	\$ 2,200.00	To account for increase
45	<b>UTILITY SERVICES SUBTOTAL</b>		<b>\$ 157,700.00</b>	
46				
47	<b>LAKES/PONDS &amp; LANDSCAPE</b>			
48	<b>LAKES/PONDS:CONTRACTS</b>			
49	Aquatic Contract	American Ecosystems	\$ 20,256.00	Pursuant to contract for maintenance of District waterways and ponds
50	Wetland Buffer Spray Contract'	American Ecosystems	\$ 34,622.00	Wetland Buffer Spraying. When is this supposed to begin in service
51	<b>LAKES/PONDS:OTHER</b>			
52	Fountain Repairs & Maintenance	Misc	\$ 3,000.00	Estimated, as needed
53	Mitigation Areas:Monitor & Maintain	Misc	\$ 1,500.00	Estimated, as needed
54	Lake/Pond Repairs	Misc	\$ 10,000.00	Earmarked as needed for minor erosion repairs, etc.
55	Install/Replace Aquatic Plants	American Ecosystems	\$ 5,000.00	Install plants as needed
56	<b>LANDSCAPING:CONTRACTS</b>			
57	Landscape Maintenance Contract	Yellowstone	\$ 144,240.00	Pursuant to contract addendum - \$12,020 monthly.
58	Landscape Secondary Contracts	Yellowstone	\$ 31,212.00	1x yearly mulch-\$16,000, annuals \$3,803 per rotation (4 rotations) Mulch and annuals total \$31,212. Is there an addendum for new service
59	Landscape Oversight/Management	Not applicable	\$ -	No longer utilized
60	<b>LANDSCAPING:OTHER</b>			
61	Irrigation Repairs & Maintenance	Yellowstone	\$ 14,000.00	As needed
62	Replace Plants, Mulch & Trees	Yellowstone	\$ 40,000.00	Misc. replacement as needed. Structural pruning of 223 oak trees throughout the District for \$12,500. Keeps the tree thinned out and provides for better light penetration which helps the tree itself as well as the turf underneath. Provide \$12,000 for the removal of dead trees. The replacement of 200 plants along the wall and in common areas for \$4,800.
63	Sod & Seed Replacement	Yellowstone	\$ 10,000.00	As needed. Landscape professional has recommended for FY 21 the replacement of 3,500 sq ft of sod.
64	Landscape Enhancement	Yellowstone - TBD	\$ -	Projects that come up
65	Extra Mowings During Rainy Season	Yellowstone	\$ 5,000.00	As needed
66	Rust Prevention for Irrigation System	Suncoast Rust	\$ 10,380.00	Contract charge of \$865. Contract states monthly rates will not exceed \$920 (15% higher than original rate)
67	Field Miscellaneous Inclusive of Trapper		\$ 13,000.00	Misc. Repairs ; inclusive of trapper
68	<b>LAKES/PONDS &amp; LANDSCAPE TOTAL</b>		<b>\$ 342,210.00</b>	
69				

	FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
70	<b>STREETS, SIDEWALKS, MAINTENANCE &amp; OPERATIONS</b>			
71	<b>STREETS &amp; SIDEWALKS</b>			
72	Entry & Walls Maintenance	various	\$ 2,000.00	Estimated, as needed
73	Street/Decorative Light Maintenance	various	\$ 1,000.00	Estimated, as needed
74	Sidewalk Repair & Maintenance	various	\$ 1,500.00	Estimated, as needed
75	<b>MAINTENANCE STAFF</b>			
	Employee-Salaries		\$ 83,889.57	Maintenance supervisor and Assistant maintenance. Both employees work 40 hours. Plus overtime hours for meeting attendance & misc.
76	Employee-P/R Taxes		\$ 7,170.91	7.65% of payroll, additional \$750 added for any additional taxes related to SUTA
78	Employee - Workers Comp	Egis Insurance	\$ 3,654.00	Confirmed with EGIS
79	Payroll processing fees	Innovations	\$ 1,900.00	Payroll and year end processing
80	Employee-Health & Phone Stipends		\$ 9,600.00	
81	Mileage	various	\$ 1,100.00	Estimated, as needed
82	<b>STREETS, SIDEWALKS, MAINTENANCE &amp; OPERATIONS</b>		<b>\$ 111,814.47</b>	
83				
84	<b>CLUBHOUSE &amp; SAFETY &amp; SECURITY</b>			
85	<b>CLUBHOUSE &amp; MISCELLANEOUS</b>			
86	Park & Field Repairs	various	\$ 7,200.00	Estimated, as needed.
87	Clubhouse Facility Maintenance	various	\$ 9,000.00	Estimated, as needed (includes swipe cards, signage, pest control, etc.).
88	Clubhouse, Telephone & Internet	Brighthouse	\$ 4,200.00	
89	Miscellaneous Supplies (Inclusive of Debit Card)	various	\$ 3,500.00	Estimated, as needed
90	Pool/Fountain/Splashpad Maintenance	Poolsure	\$ 10,000.00	Effective 12/1/2017: base rate of \$867 for a total of \$8,244. Additional \$2,800 for repairs.
91	Pool Permits		\$ 750.00	as required by Statute
92	Seasonal Lighting		\$ 20,000.00	
93	Pest Control	Tropicare Termite	\$ 520.00	\$40 monthly
94	Clubhouse Exterior Furnishings		\$ -	
95	Clubhouse Cleaning		\$ -	
96	Clubhouse Miscellaneous	To Be Determined	\$ 7,500.00	Additional misc expenditures as needed . District is in need of an additional 6 tables and 8 chairs.
97	<b>SAFETY &amp; SECURITY</b>			
98	Part-Time Law Enforcement Details	FHP	\$ 50,000.00	Paid at \$40 per hour - Approximately 1,125 hours
99	Salary for Summer Monitor at Both Pools		\$ 23,500.00	Paid at \$10 per hour
100	Employee P/R Taxes		\$ 2,000.00	7.65% of gross payroll
101	Employee Workers Comp			
102	Video Surveillance		\$ 1,300.00	
103	Security - Other (Gate Service)		\$ 1,000.00	
104	<b>CLUBHOUSE &amp; SAFETY &amp; SECURITY</b>		<b>\$ 140,470.00</b>	



	FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
105				
106	<b>O&amp;M CONTINGENCY</b>			
107	O&M Contingency		\$ 78,155.00	To be utilized based on Board direction
108	<b>O&amp;M Contingency Total</b>		<b>\$ 78,155.00</b>	
109				
110	<b>TOTAL EXPENDITURES BEFORE OTHER FINANCING SOURCES (USES)</b>		<b>\$ 988,972.47</b>	
111				
112	<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPEND.</b>		<b>\$ 213,499.53</b>	
113				
114	<b>OTHER FINANCING SOURCES AND (USES)</b>			
115	<b>RESERVES TRANSFERS OUT - OTHER FINANCING USES</b>		\$ -	
116	Emergency Reserve		\$ 90,000.00	The amount that was borrowed in FY 2019 was \$145,254
117	Asset Reserve		\$ 47,500.00	Based on Custom reserves Study
118	Bill Payment Reserve		\$ -	Pursuant to GASB; Bill payment reserve should represent 3 months of expenditures before other financing uses (transfers)
119	Park Development Reserve		\$ 76,000.00	
120	<b>TOTAL OTHER FINANCING SOURCES AND (USES)</b>		<b>\$ 213,500.00</b>	
121				
122	<b>O&amp;M TOTAL EXPENDITURES</b>		<b>\$ 1,202,472.47</b>	

**STATEMENT 3**

**PROPOSED FISCAL YEAR 2020-2021 O&M & DEBT SERVICE ASSESSMENT SCHEDULE**

**TOTAL O&M BUDGET**  
**COLLECTION COSTS @ 6%**  
**TOTAL O&M ASSESSMENT**

\$ 1,024,660  
 \$ 65,404  
\$ 1,090,064

**TOTAL DS BUDGET**  
**COLLECTION COST @ 6%**  
**TOTAL**

\$ 557,421  
 \$ 35,580  
\$ 593,001

**Total Assessments ON-Roll**  
 \$ 1,683,065

**UNITS ASSESSED**

LOT SIZE	O&M	DEBT SERVICE
Townhomes	182	182
Single Family 40'	179	179
Single Family 45'	139	139
Single Family 50'	302	302
Single Family 65'	157	156
Single Family 70'	9	9
Single Family 75'	1	1
Commercial	2	2
	<u>971</u>	<u>970</u>

**ALLOCATION OF O&M ASSESSMENT**

EAU FACTOR	TOTAL EAU's	% TOTAL EAU's	TOTAL O&M BUDGET	TOTAL DS BUDGET
0.56	101.92	11.16%	\$ 121,701	\$ 66,206
1	179	19.61%	\$ 213,740	\$ 116,276
1	139	15.23%	\$ 165,977	\$ 90,293
1	302	33.08%	\$ 360,612	\$ 196,175
1.13	177.41	19.43%	\$ 211,842	\$ 115,243
1.13	10.17	1.11%	\$ 12,144	\$ 6,606
1.13	1.13	0.12%	\$ 1,349	\$ 734
1.13	2.26	0.25%	\$ 2,699	\$ 1,468
	<u>912.89</u>	<u>100.00%</u>	<u>\$ 1,090,064</u>	<u>\$ 593,001</u>

**PER LOT ANNUAL ASSESSMENT**

O&M	DEBT SERVICE	TOTAL
\$ 669	\$ 364	\$ 1,032
\$ 1,194.08	\$ 650	\$ 1,844
\$ 1,194	\$ 650	\$ 1,844
\$ 1,194	\$ 650	\$ 1,844
\$ 1,349.31	\$ 739	\$ 2,088
\$ 1,349	\$ 734	\$ 2,083
\$ 1,349	\$ 734	\$ 2,083
\$ 1,349	\$ 734	\$ 2,083

LESS: Pasco County Collection Costs  
**Net Revenue to be Collected**

\$ 65,404  
\$ 1,024,660

**STATEMENT 4  
BALLANTRAE CDD  
PROPOSED FY21 BUDGET - SERIES 2015  
DEBT SERVICE ASSESSMENT**

	<b>FY 2020 ADOPTED BUDGET</b>
<b>REVENUE</b>	
ASSESSMENTS ON-ROLL	\$ 557,421
INTEREST--INVESTMENT	-
<b>TOTAL REVENUE</b>	<b>557,421</b>
<b>EXPENDITURES</b>	
INTEREST EXPENSE	
May 1, 2021	112,964
November 1, 2021	108,881
PRINCIPAL RETIREMENT	
May 1, 2021	335,000
<b>TOTAL EXPENDITURES</b>	<b>556,844</b>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<b>577</b>

TOTAL DS BUDGET	\$ 557,420.94
COLLECTION COST @ 6%	\$ 35,580.06
TOTAL	<u>\$ 593,001.00</u>

**STATEMENT 5**  
**BALLANTRAE COMMUNITY DEVELOPMENT DISTRICT**  
**Capitla Improvement Revenue Refunding Bonds, Series 2015**  
**Bank Qualified Private Placement**  
**Actual/360 Interest Calculation**

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service	Bond Balance
11/1/2016				-		7,680,000
5/1/2017	290,000	3.478%	134,297	424,297		7,390,000
11/1/2017		3.478%	131,368	131,368	555,665	7,390,000
5/1/2018	300,000	3.478%	129,226	429,226		7,090,000
11/1/2018		3.478%	126,035	126,035	555,261	7,090,000
5/1/2019	310,000	3.478%	123,980	433,980		6,780,000
11/1/2019		3.478%	120,524	120,524	554,504	6,780,000
5/1/2020	320,000	3.478%	119,214	439,214		6,460,000
11/1/2020		3.478%	114,836	114,836	554,050	6,460,000
5/1/2021	335,000	3.478%	112,964	447,964		6,125,000
11/1/2021		3.478%	108,881	108,881	556,844	6,125,000
5/1/2022	345,000	3.478%	107,105	452,105		5,780,000
11/1/2022		3.478%	102,748	102,748	554,853	5,780,000
5/1/2023	360,000	3.478%	101,073	461,073		5,420,000
11/1/2023		3.478%	96,348	96,348	557,421	5,420,000
5/1/2024	370,000	3.478%	95,301	465,301		5,050,000
11/1/2024		3.478%	89,771	89,771	555,072	5,050,000
5/1/2025	385,000	3.478%	88,307	473,307		4,665,000
11/1/2025		3.478%	82,927	82,927	556,234	4,665,000
5/1/2026	400,000	3.478%	81,575	481,575		4,265,000
11/1/2026		3.478%	75,817	75,817	557,392	4,265,000
5/1/2027	410,000	3.478%	74,580	484,580		3,855,000
11/1/2027		3.478%	68,528	68,528	553,109	3,855,000
5/1/2028	425,000	3.478%	67,783	492,783		3,430,000
11/1/2028		3.478%	60,973	60,973	553,757	3,430,000
5/1/2029	440,000	3.478%	59,979	499,979		2,990,000
11/1/2029		3.478%	53,152	53,152	553,131	2,990,000
5/1/2030	455,000	3.478%	52,285	507,285		2,535,000
11/1/2030		3.478%	45,063	45,063	552,348	2,535,000
5/1/2031	475,000	3.478%	44,329	519,329		2,060,000
11/1/2031		3.478%	36,619	36,619	555,948	2,060,000
5/1/2032	490,000	3.478%	36,221	526,221		1,570,000
11/1/2032		3.478%	27,909	27,909	554,130	1,570,000
5/1/2033	505,000	3.478%	27,454	532,454		1,065,000
11/1/2033		3.478%	18,932	18,932	551,386	1,065,000
5/1/2034	525,000	3.478%	18,623	543,623		540,000
11/1/2034		3.478%	9,599	9,599	553,223	540,000
5/1/2035	540,000	3.478%	9,443	549,443		-
11/1/2035	-	3.478%	0	0	549,443	-
<b>Total</b>	<b>\$ 7,680,000</b>		<b>\$ 2,853,771</b>	<b>\$ 10,533,771</b>	<b>\$ 10,533,771</b>	

**Footnote:**

(a) Data herein for the CDD's budgetary process purposes only.

Max annual ds: 557,421

## **EXHIBIT 9**

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# Ballantrae Community Development District

c/o DPFG, 250 International Parkway, Suite 280, Lake Mary , FL 32746

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July 21, 2020

***Via Email, U.S. Mail, and UPS  
Return Receipt Requested***

American Ecosystems, Inc.  
PO BOX 40517  
St. Petersburg, FL 33743  
Attn: Daniel Strous, Manager  
[daniel@american-ecosystems.com](mailto:daniel@american-ecosystems.com)

Re: Ballantrae Community Development District  
Termination of Aquatic Management Services

Dear Mr. Strous,

As you know DPFG serves as the District Manager for the Ballantrae Community Development District (the “**District**”). American Ecosystems, Inc. provides the District with monthly aquatic management services (including wetland buffer services). The purpose of this letter is to notify you that the District is terminating, without cause, its relationship and all agreements with American Ecosystems, Inc. effective immediately. Please discontinue all services for the District. The District will review any invoices for services already rendered and follow up with you regarding their payment.

If you have any questions, please contact me at your convenience.

Sincerely,

*Patricia Thibault*

Patricia Thibault  
District Manager

cc. Jim Flateau, Chair of the Board of Supervisors (via email) [jflateau@ballantraecdd.org](mailto:jflateau@ballantraecdd.org)



**EXHIBIT 10**

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# Ballantrae CDD

## Aquatic Maintenance Proposal

May 8th, 2020

Prepared for:

**Ballantrae CDD**

**Patricia Comings-Thibault, District Manager**

**250 International Parkway, Suite #280 Lake Mary FL 32746**



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Prepared by:

**Mr. Joe Hamilton, Owner/Operator**

**Steadfast Environmental, LLC**

**30435 Commerce Dr. Suite 102**

**San Antonio, FL 33576**

**(813) 610-3927 Mobile**

**[joe@steadfastenv.com](mailto:joe@steadfastenv.com) • [www.steadfastenv.com/home](http://www.steadfastenv.com/home)**

May 8<sup>th</sup>, 2020

**Ballantrae CDD**

**Patricia Comings-Thibault, District Manager**

**250 International Parkway, Suite #280 Lake Mary FL 32746**

Dear Patricia,

We greatly appreciate the opportunity to bid on this project for you. Attached is the Agreement for waterway services at Ballantrae CDD.

Our range of aquatic services are listed below;

- Long lasting results based off applied herbicide techniques
- Superior buffering and littoral maintenance
- Exceptional physical removal of nuisance and invasive vegetation.
- Planting of native beneficial vegetation.
- Conservation Cutback Services.
- Pond dye application.
- Stocking of Triploid grass carp for submersed aquatic plant species control.

We pride ourselves on providing the highest level of service in the industry and look forward to the opportunity of exceeding your expectations!

Respectfully yours,

Steadfast Environmental, LLC.

Signature

A handwritten signature in cursive script that reads "Joseph Hamilton".

Joseph C. Hamilton, Owner/Operator

**Monthly Maintenance Program:**

Program to consist of: (Areas #1-37 as indicated on attached map) Area to be serviced measures 39,434 LF

- Monthly herbicide treatment of invasive and exotic vegetation.
- Inspections of outflow structures.
- Removal of normal size trash and debris items.
- Pond dye applications (If desirable).

**Occurrence: 2 events/month**

**Annual Cost: \$34,621.80**


**(\$2,885.15 per month)**

Special services can also be provided outside of the routine monthly maintenance at the Boards request. These will be proposed on separate estimates outside of the monthly maintenance service agreement.

**Special Services Include:**

- Physical & Mechanical Removals of invasive and exotic vegetation.
- Planting of native and desirable, low lying aquatic vegetation.
- Triploid Grass Carp stocking for submersed aquatic vegetation.
- Aluminum Sulfate Applications to better control algae.
- Bush hogging & Conservation/Woodline Cutbacks.

Thank you for reaching out with interest in our services! We look forward to building a long term, professional relationship.

  
Joseph Hamilton, Owner/Operator.

\_\_\_\_\_  
Ballantrae CDD Rep.





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# Ballantrae CDD

## Conservation Maintenance Proposal

July 21<sup>st</sup>, 2020

Prepared for:

**Ballantrae CDD**

**Patricia Comings-Thibault, District Manager**

**250 International Parkway, Suite #280 Lake Mary FL 32746**



---

Prepared by:

**Mr. Joe Hamilton, Owner/Operator**

**Steadfast Environmental, LLC**

**30435 Commerce Dr. Suite 102**

**San Antonio, FL 33576**

**(813) 610-3927 Mobile**

**[joe@steadfastenv.com](mailto:joe@steadfastenv.com) • [www.steadfastenv.com/home](http://www.steadfastenv.com/home)**

July 21<sup>st</sup>, 2020

**Ballantrae CDD**

**Patricia Comings-Thibault, District Manager**

**250 International Parkway, Suite #280 Lake Mary FL 32746**

Dear Patricia,

We greatly appreciate the opportunity to bid on this project for you. Attached is the Agreement for conservation maintenance services at Ballantrae CDD.

Our range of aquatic services are listed below;

- Long lasting results based off applied herbicide techniques
- Superior buffering and littoral maintenance
- Exceptional physical removal of nuisance and invasive vegetation.
- Planting of native beneficial vegetation.
- Conservation Cutback Services.
- Pond dye application.
- Stocking of Triploid grass carp for submersed aquatic plant species control.

We pride ourselves on providing the highest level of service in the industry and look forward to the opportunity of exceeding your expectations!

Respectfully yours,

Steadfast Environmental, LLC.

Signature

A handwritten signature in cursive script that reads "Joseph C. Hamilton".

Joseph C. Hamilton, Owner/Operator



**Monthly Maintenance Program:**

Program to consist of: (Areas #1-15 as indicated on attached map) Area to be serviced measures 30,892 LF

- Monthly herbicide treatment of invasive and exotic vegetation.
- Inspections of outflow structures.
- Removal of normal size trash and debris items.
- Herbicides include Tribune (Diquat Bromide), CIDE-KICK (Adjuvant/Surfactant)

**Occurrence: 2 events/month**

**Annual Cost: \$20,256.00**


**(\$1,688.00 per month)**

Special services can also be provided outside of the routine monthly maintenance at the Boards request. These will be proposed on separate estimates outside of the monthly maintenance service agreement.

**Special Services Include:**

- Physical & Mechanical Removals of invasive and exotic vegetation.
- Planting of native and desirable, low lying aquatic vegetation.
- Triploid Grass Carp stocking for submersed aquatic vegetation.
- Aluminum Sulfate Applications to better control algae.
- Bush hogging & Conservation/Woodline Cutbacks.

Thank you for reaching out with interest in our services! We look forward to building a long term, professional relationship.

  
Joseph Hamilton, Owner/Operator.

\_\_\_\_\_  
Ballantrae CDD Rep.

